

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
June 27, 2011
Veterans Memorial Building, Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Chm. Wagner called the meeting to order at 6:37 p.m. The following persons were present: Chairman Andrea Wagner, Vice Chair Donald Hendon, Clerk Charles Vecchi, Administrative Assistant Jennifer Cederberg and Town Administrator Charles Aspinwall.

CONTRACT FOR LIBRARY SITE WORK:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to reject the ERA bid for \$189,999. The motion passed unanimously.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the Town Administrator's contract with PW Brown of 24 Hopkington Road in Westboro in the amount of \$258,366 for Library site work. The motion passed unanimously.

ASSESSMENT CENTER CONTRACT:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the Town Administrator's contract with BadgeQuest Inc. of West Yarmouth, MA, for Assessment Center consulting services in the amount of \$12,100. The motion passed unanimously.

FY12 BOARD/COMMITTEE REAPPOINTMENTS:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to rescind the previous appointments from the 6/20/11 meeting. The motion passed unanimously.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the Town of Millis FY12 reappointments as specified on the attached list. The motion passed unanimously.

AMEC CHANGE ORDER:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve a contract amendment with AMED for \$16,000 for the proposed Library project to bring the total contract amount to \$34,533. The motion passed unanimously.

POLICE/FIRE STATION CONTRACT: Mr. Aspinwall explained that this bid is not yet ready to award yet as he needs to obtain more quotes. He suggested the Board could meet again on Thursday or delegate the task of awarding the contract to him.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to delegate to the Town Administrator the contract for Police/Fire Station building improvements not to exceed \$17,450. The motion passed unanimously.

ADJOURN: At 6:52 p.m.,

Motion by Sel. Hendon, seconded by Sel. Vecchi, to adjourn. The motion passed unanimously.

Respectfully Submitted,

Jennifer G. Cederberg, Administrative Assistant