

BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
August 15, 2011
Veterans Memorial Building, Room 229
900 Main Street, Millis, MA 02054

CALL TO ORDER: Chair Andrea Wagner called the meeting to order at 7:30 p.m. The following persons were present: Chair Andrea Wagner, Vice Chair Donald Hendon, Clerk Charles Vecchi, Administrative Assistant Jennifer Cederberg and Town Administrator Charles Aspinwall.

ANNOUNCEMENTS: Sel. Wagner acknowledged the passing of Call Firefighter Tom Wainwright. Mr. Vecchi read a letter from the Cemetery Review Committee expressing their appreciation for the installation of the new sign at the Prospect Hill Cemetery.

LIBRARY PLAN PRESENTATION: Matt Oudens and Conrad Ello from Oudens Ello Architecture appeared before the Board to present plans for the new Library. They shared the history of the development of the design including what the site looked like prior to the demolition of three existing buildings. They reviewed the process leading up to the approval by the Planning Board and the zoning regulations in place in the area in which the building will be located. Mr. Oudens discussed setting a front line with Centennial Place to establish a common street wall as well as the rear of the building. He reviewed option 2 which was ultimately chosen and develops an outdoor green/garden space to make up for some of the space used for the parking lot. He stated that the goal was to make Niagra Hall feel like it is part of the Town buildings.

Mr. Ello reviewed the site plan showing the building with the meeting room wing and the generous garden. He stated there are entrances from the garden and from Main Street. He further noted there is a pedestrian path that will go behind Niagra Hall leading to the reading garden. He reviewed that the new building is 17,800 sq. ft. which is the obligation the Town has to yield to obtain grant money from the state. Mr. Ello reviewed the detailed floor plan with the heart being the circulation desk and three precincts of the building around the desk including the adult reading and computers, adult stacks and an audio/visual area. He then went on to point out a dedicated room for young adults and an area for children and a variety of age groups. The last wing includes a meeting room, history room, public bathrooms and archives. He noted that this section of the building can remain open after hours.

Mr. Ello stated that the building is organized around the reading garden which is hoped to be a dynamic space for the Town. He suggested that this space could be used for special events incorporating Niagra Hall and the meeting room wing of the new library. He went on to review some interior renderings of the building including a view of the Main Street entrance and the adult stacks. He stated that there is a lot of discussion concerning the exterior finish of the building and they are looking at the GAF Factory and the old Town Hall as guiding themes for the new library. He went on to present a proposed view of the exterior of the new building which would include slate veneer and cedar shingles and different windows to break up the front of the building.

Mr. Ello quickly reviewed the schedule including completing the bid documents by August 24th. He noted that the hearings with the Planning Board and Board of Health are complete. Mr. Ello stated the bid opening will be in late September and there will be an award in early October with a 14-month construction schedule which could result in a new library by January of 2013. He went on to discuss the LEAD certification/green building incentive certification process as well as a similar grant of \$18,000 being offered through NStar.

COA FUNDRAISING: Patty Kayo, Director of the COA, spoke concerning recent fundraising activities in the Council on Aging. She stated that the Center raised \$9,000 in three short weeks to purchase a new van. She recapped the dedication ceremony and stated the van took its first trip today. She went on to describe the new van and its handicap features. She stated it holds 9 passengers and can hold up to 3 wheelchairs.

Patty stated that she will be looking to update her 2002 van called the Patty Wagon within the next two years and that this will be a straight fundraiser since there is no grant money available for this purchase.

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DEPUTY ACOS:

Motion by Sel. Hendon, seconded by Sel. Vecchi, that we approve the Town Administrator's appointment of Mr. James Cassidy and Ms. Katherine Thibededau of Franklin as Deputy Animal Control Officers subject to a CORI and a drug screen and a physical. The motion passed unanimously.

CHURCH OF CHRIST:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the permit for the Church of Christ Family Fun Day on 9/10 from 10-4 p.m. and also approve a permit for some signs to be put up around Town, approximately 10 signs, subject to coordination with the Police Department and the Board of Selectmen's Office. The motion passed unanimously.

CONTRACT AWARDS:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to award the contract for Ornamental Lights to Dagle Electric located in Melrose, MA, in the amount of \$86.99 and \$69.99. The motion passed unanimously.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to award the contract for Traffic Signal Repair to Dagle Electric of Melrose, MA, in the amount of \$86.99/hr, \$69.99/hr and \$30/hr for a laborer. The motion passed unanimously.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to award a contract for HVAC services to Commercial Boiler located in Pembroke, MA, in the amount of \$13,640 for the period of one year. The motion passed unanimously.

WARRANT OPENING:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to open the Warrant for the Fall Annual Town Meeting on 11/7/11 tonight and close it at noon on September 16th. The motion passed unanimously.

WATER/SEWER COMMITMENT:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to commit to the Collector for final water bills and special commitments in the amount of \$545.15 for the month of July. The motion passed unanimously.

NOTE RENEWAL:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the note renewal for the Title V septic loan in the amount of \$9,575.00 for one year. The motion passed unanimously.

CAR WASH FUNDRAISER:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve to hold a carwash for the class of 2014 on either August 20th from 11-4 p.m. or August 21st from 11-4 p.m. The motion passed unanimously.

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CROSSING GUARD:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the Town Administrator's appointment of Laura Walsh 227 Exchange Street of Millis, MA, as a crossing guard subject to a CORI, physical and drug screen starting immediately. The motion passed unanimously.

MGL Ch. 138 SEC. 33B: Mr. Aspinwall informed the Board that the office received a request from a local business owner to serve alcohol from 10 a.m. – noon on Sundays and in order to do so, the Town would have to adopt a local option statute and then the Board would be able to consider individual requests.

Motion by Sel. Hendon, seconded by Sel. Vecchi that we add an article to the Fall Town Meeting Warrant to approve Chapter 138 Section 33B to allow alcohol to be served in restaurants at 10 a.m. on Sundays. The motion passed unanimously.

YOUTH SERVICES LIBRARIAN:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the waiving of the newspaper posting requirement for the Children's and Youth Services Librarian position. The motion passed unanimously.

BOGGESTOWE FISH AND GAME: Mr. Aspinwall informed the Board that the Fish and Game Club have come forward with a request to have a "band jam"/concert on September 10th which may pose problems with the Ridge Street Culvert repair. He noted that there are broad concerns that need to be addressed before the Club comes to the Board with a request for an entertainment permit at the next meeting.

MEETING MINUTES:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the regular session meeting minutes from 7/21/11 and 7/25/11 and the executive session meeting minutes from 7/25/11. The motion passed unanimously.

EXECUTIVE SESSION: At 8:33 p.m.,

Motion by Sel. Hendon, seconded by Sel. Vecchi, to adjourn. The motion passed unanimously.

Respectfully Submitted,

Jennifer G. Cederberg, Administrative Assistant