

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
June 7, 2012
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Chair Donald Hendon called the meeting to order at 4:04 p.m. The following persons were present: Chair Donald Hendon, Vice Chair Charles Vecchi, Clerk Andrea Wagner, Town Administrator Charles Aspinwall and Administrative Assistant Jennifer Cederberg.

DEPUTY FIRE CHIEF APPOINTMENT: Mr. Aspinwall stated that with Chief Champagne's impending retirement, there is no clear line of succession or chain of command and that it is in the Town's best interest to appoint an Acting Deputy Fire Chief. He recommended appointing Lt. Richard Barrett as Acting Deputy Chief as he has the most experience to fill this position. He stated that at this time he would stay in this position until the Chief's position is filled and then the Board would need to decide whether or not to keep the position filled or leave it vacant. He further recommended allowing the position to be eligible for overtime. He noted that he will be on light duty for the time being.

Motion by Sel. Vecchi, seconded by Sel. Wagner, that we approve the Town Administrator's appointment of Richard Barrett as Acting Deputy Fire Chief. The motion passed unanimously.

DEPARTMENT ASSISTANT II APPOINTMENT: Mr. Aspinwall recommended Mr. Mark Chotkowski to fill the vacant position in the Town Administrator's Office.

Motion by Sel. Vecchi, seconded by Sel. Wagner, that we approve the TA's appointment of Mark Chotkowski as a Department Assistant II in the Board of Selectmen/Town Administrator's Office subject to a CORI and physical. The motion passed unanimously.

MAY FINAL WATER BILLS:

Motion by Sel. Vecchi, seconded by Sel. Wagner, that we do commit to the collector the May water and sewer bills in the amount of \$509.63. The motion passed unanimously.

EXECUTIVE SESSION: At 4:10 p.m., Sel. Hendon declared that it would be detrimental to discuss the matter in open session.

Motion by Sel. Vecchi to enter into executive session to discuss strategy with respect to collective bargaining or litigation of Bahery vs. the Town of Millis. The motion passed unanimously by roll call vote.

Respectfully Submitted,

Jennifer G. Cederberg, Administrative Assistant