

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
November 19, 2012  
Veterans Memorial Building Room 229  
900 Main Street, Millis, MA 02054**

**CALL TO ORDER:** Chairman Donald Hendon called the meeting to order at 7:30 p.m. The following persons were present: Chairman Donald Hendon, Vice Chair Charles Vecchi, Clerk Andrea Wagner, Town Administrator Charles Aspinwall and Administrative Assistant Jennifer Cederberg.

**ANNOUNCEMENTS:** MIIA Risk Management Grant Award for GIS system in the amount of \$10,000.

**BOND ISSUE PLANS:** Jeff Cannon, Treasurer/Collector, discussed a new bond sale and debt refunding. He recalled that there are three projects eligible to be refunded and that rates have gone down substantially. He noted that it is anticipated that the current interest rate will be cut in half. He said that based on the projects, most of the savings will be seen in the Water Fund. He informed the Board that the interest on the debt service will be reduced and the total savings will be just over \$100,000. He explained where the Library project funding fits into this refunding.

**OAK GROVE FARM STAFFING:** Steve Macinness from the Oak Grove Farm Commission spoke concerning the seasonal staffing at Oak Grove Farm. He noted that Tyler Simpson has been working at Oak Grove and that not liking the fact that he is always working alone, Mr. Macinness went ahead and hired someone else without going through the process of posting and advertising the position. He asked for a waiver from the Board's posting requirements so that he can pay the person he hired and he would like to keep him on for an additional couple of weekends.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we waive the posting requirements for the seasonal employee for Oak Grove Farm. The motion passed unanimously.**

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we approve the Town Administrator's appointment of Zack Maltinsky as a seasonal employee for Oak Grove Farm Commission effective October 13, 2012 – December 31, 2012. The motion passed unanimously.**

**BON FIRE REQUEST:** Tyler Simpson spoke concerning the High School's request to have a bonfire on November 26<sup>th</sup>.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we issue a permit for a bonfire at the high school on Monday, November 26<sup>th</sup> in the evening, coordinated with the Fire Department, Police Department, High School and DPW. The motion passed unanimously.**

**WATER SYSTEM MATERIALS:** Mr. Aspinwall explained that a new resident requested that this item be placed on the agenda to allow plastic pipe service to be run to his home. He noted concerns as to whether or not a leak can be heard through plastic and stated that Mr. McKay obtained a letter from the leak detection specialist but a further voice mail message indicated a different opinion. He asked that this item be delayed until the next meeting so that he can receive clarification on this opinion.

This item will be discussed at the 12/3 meeting.

Mark Coviello from Ridge Street spoke proposing a waiver to use plastic piping to service his lot. He noted that the service would be over 300 ft. long and he is concerned about the use of copper and the leaching of copper into the domestic water as well as the high cost for the use of these materials.

**COMMITMENT TO COLLECTOR:**

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we commit to the Collector of Taxes the final water bills and special commitments for October in the amount of \$669.72. The motion passed unanimously.**

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**109 CULVERT REPAIR:** Mr. Aspinwall reviewed the bid process and noted that the company who was the low bidder is ready to move forward and GCG Associates found their references to be satisfactory.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, to award the contract to Kenefick Corporation in the amount of \$88,590 with an Alternate #1 in the amount of \$4,000 for replacement of the 109 culvert. The motion passed unanimously.**

**CHARLES RIVER CHORALE:** Sel. Wagner read the letter of request.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we approve a permit for the Charles River Chorale to hang a banner from 11/24/12-12/8/12 to announce their Christmas Concert in coordination with the Fire Department. The motion passed unanimously.**

**JALAPA MEXICAN GRILL:** Mr. Aspinwall recanted a conversation he had with the Building Commissioner concerning the flag signs at the Jalapa Mexican Grill. He noted that they are approximately a few feet high and blow in the wind. He stated that the Board has approved sandwich boards in the past but this is the first time this type of sign has been proposed. He voiced concerns that the signs move with the wind and are affixed in the ground. He informed the board that they can approve the request, deny the request, or suggest an A-Frame sign as an alternate. He also noted that the Board could assign a committee to look at this issue as this has been done in the past. It was clarified that these signs stay up overnight and are pushed into the ground. Mr. Aspinwall further suggested that the board could get an opinion from the Planning Board.

Sel. Hendon voiced concern with the signs blowing into the street and the appearance of this type of sign on Main Street. Sel. Wagner and Sel. Vecchi agreed. Sel. Vecchi suggested a tasteful A-Frame sign as an alternative.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we grant the Jalapa Mexican Grill permission to place two sandwich boards or A-Frame signs, one on the grass strip on Exchange Street and one on the lawn in front of the restaurant on Main Street; these signs will be no larger than existing A-Frame signs currently permitted in Town; and they shall be removed at the end of business every day. The motion passed unanimously.**

**FITNESS ADVANTAGE:** Ms. Wagner read the request from Kathy McLean of Fitness Advantage requesting a temporary sandwich board to advertise her business. She stated that if the Board approves this, it could open the door to other commercial businesses and pointed out that this business is located in Medfield. Sel. Hendon asked for clarification on the maximum size sign allowed. He pointed out that the business is not located in Millis.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, to deny the sign permit to Kathy McLean for her business which is Fitness Advantage. The motion passed unanimously.**

**TOYS FOR TOTS:** Mr. Aspinwall recalled that the office has received a request from Toys for Tots to place a box outside the Town Clerk's Office.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we grant a permit or permission for Toys for Tots to place a collection box in the Town Hall. The motion passed unanimously.**

**CHANGE ORDER WELL 3:** Mr. Aspinwall reviewed the proposed changes in the scope of the work currently being done on Well 3. He noted that these additional items were not foreseen but are easy to add on while the rest of

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the work is being conducted. He stated that this work is being funded by Water Surplus and will be taken care of within the next two weeks.

**Motion by Sel. Vecchi, seconded by Sel. Wagner, that we grant a change order or approve a change order for a total of \$36,740.25 for the replacement of piping, valves and flow meters, replacement of windows and replacement of a storage tank bulkhead fitting gasket at Well 3. The motion passed unanimously.**

**MINUTES:**

**Motion by Sel. Vecchi, seconded by Sel. Hendon, to approve the regular session meeting minutes from 11/14/12. The motion passed with Sel. Wagner abstaining.**

**ADJOURN:** At 8:40 p.m.,

**Motion by Sel. Vecchi, seconded by Sel. Wagner, to adjourn. The motion passed unanimously.**

*Respectfully Submitted,*

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*Jennifer G. Cederberg, Administrative Assistant*