

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
June 3, 2013
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Chairman Charles Vecchi called the meeting to order at 7:30 p.m. The following persons were present: Chairman Charles Vecchi, Clerk Christopher Smith, Town Administrator Charles Aspinwall and Operations Director Jennifer Cederberg. Vice Chair Andrea Wagner came in at 7:35 p.m.

ANNOUNCEMENTS: Recognize Destination Imagination 5th Graders; update on the renovation projects at Niagara Hall; Memorial Day Parade; Playground opening.

PERMANENT INTERMITTENT OFFICERS: Police Chief Keith Edison brought forward Mr. Volpicelli and Mr. Perciaccante. He recommended them for appointment as Permanent Intermittent Police Officers.

Motion by Sel. Wagner, seconded by Sel. Smith, to approve the Town Administrator's appointment of Corey Volpicelli as a Permanent Intermittent Police Officer for the Town of Millis effectively immediately. The motion passed unanimously.

Motion by Sel. Wagner, seconded by Sel. Smith, that we approve the Town Administrator's appointment of Thomas Perciaccante as a Permanent Intermittent Police Officer for the Town of Millis. The motion passed unanimously.

POW/MIA PROPOSAL: John Wypyszinski, Veterans Agent, spoke concerning a proposal to honor POWs/MIAs and introduced Darren Bean who brought the idea to him. He asked the Board to consider locating a place to put a Chair of Honor to recognize the POWs/MIAs. He noted that it would cost approximately \$500 and he would request that it be placed on the first floor of the Town Hall. Joe D'Tremont spoke concerning the Chair of Honor and other areas the chairs have been located in. He noted that 20 towns have placed a Chair in their Town Hall so far.

Motion by Sel. Wagner, seconded by Sel. Smith, to authorize the Veterans Agent to commission a chair to honor POWs/MIAs to be placed in the Town Hall through the organization Rolling Thunder not to exceed \$500. The motion passed unanimously.

LILAC HOUSE PUBLIC HEARING: Mr. Aspinwall clarified that the hearing notice is all set. There was some discussion about the building permit/occupancy permit required. Ms. Cederberg stated that she would hold all paperwork from going to the state until the Building Inspector provides a signed occupancy permit.

Motion by Sel. Wagner, seconded by Sel. Smith, that we approve a transfer of an alcohol license to Jiu Xing Guo DBA as the Lilac House, pending an occupancy permit and a subject to approval from the ABCC and the local permit will be held until we receive approval from the Building Inspector. The motion passed unanimously.

Motion by Sel. Wagner, seconded by Sel. Smith, to close the hearing. The motion passed unanimously.

PLAYGROUND COMMITTEE: Ms. Denise Gibbons appeared before the Board and requested payment of two invoices. She spoke concerning the current condition and proposed Phase II plan for the playground.

Motion by Sel. Wagner, seconded by Sel. Smith, that we pay the following invoices from the Playground Gift Fund: to Barrett's Landscaping in the amount of \$9,160 for construction of the playground wall and to Denise Gibbons for two yards of stonedust in the amount of \$54. The motion passed unanimously.

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HOUSING AUTHORITY: Mr. Aspinwall recapped the meeting with the Housing Authority and Town Counsel. He noted that there was a favorable outcome following the meeting and an understanding with a new agreement has been reached. Mr. Raymond Normandin asked for clarification on the payment method and whether or not the funds to pay the contractors would filter through the Housing Authority. Mr. Aspinwall clarified that the funds would be sent to the Housing Authority and then the Housing Authority would pay the Contractors.

Motion by Sel. Wagner, seconded by Sel. Smith, that the BOS do enter into an agreement with the Millis Housing Authority regarding the renovations to the Daniel Street property and the Community Preservation Committee Grant. The motion passed unanimously.

FOOD PANTRY: Sel. Vecchi read the request to have a transfer station fee waived so that the Food Pantry can dispose of a large furniture item.

Motion by Sel. Wagner, seconded by Sel. Smith, that we waive the transfer station fee of \$40 for the Millis Ecumenical Food Pantry to dispose of a sofa. The motion passed unanimously.

COMMITMENT:

Motion by Sel. Wagner, seconded by Sel. Smith, that we commit to the Collector the water and sewer bills for the 4th quarter of FY13 in a total amount of \$430,237.20. The motion passed unanimously.

COMMITTEE/BOARD REAPPOINTMENTS:

Motion by Sel. Wagner, seconded by Sel. Smith, that we make the following appointments to the following committees for the term indicated: (please see attached list)

The motion passed unanimously.

QUINT CONTRACT: Mr. Aspinwall reviewed the process of obtaining a bid for the Quint noting that he and Chief Barrett worked through MAPC to obtain pricing. He stated that the anticipated delivery date for the vehicle is 45-90 days from North Haven. The Board discussed pricing and the personalization of the vehicle. Chief Barrett noted that the current ladder truck continues to remain out of service but that the Town is receiving assistance from surrounding towns.

Motion by Sel. Wagner, seconded by Sel. Smith, to authorize the Town Administrator to enter into an agreement with Smeal Fire Apparatus in the amount of \$754,447 to purchase a rearmount Quint with optional equipment listed. The motion passed unanimously.

ONE-DAY ENTERTAINMENT PERMIT:

Motion by Sel. Wagner, seconded by Sel. Smith, that we grant a one-day entertainment license to Paul Shuker of Plain Street to have live music at a college graduation on June 8th from 6-10:30. The motion passed unanimously.

BICYCLE RIDE FOR FOOD: Sel. Vecchi read the request and described the bike route.

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Motion by Sel. Wagner, seconded by Sel. Smith, that we do grant permission for the second annual Bicycle Ride for Food to conduct a bicycle ride through town on 9/15/13 subject to coordination with the Millis Police Department. The motion passed unanimously.

ASSISTED LIVING COMMITTEE: Mr. Aspinwall read an email dated 6/3/13 where he explained the wishes of the Planning Board in reference to the Assisted Living Bylaw Committee. He recommended the Board rescind their earlier vote to establish the Assisted Living Bylaw Ad Hoc Committee.

Motion by Sel. Wagner, seconded by Sel. Smith, that we do rescind our vote establishing an Assisted Living Bylaw Subcommittee. The motion passed unanimously.

FILM PERMIT REQUEST: Mr. Aspinwall informed the Board that a local graduate student has requested the use of the Prospect Hill Cemetery to film a movie. Sel. Vecchi stated that the Cemetery Committee was split on their vote. There was some discussion about the appropriateness of the cemetery in relation to the script.

Motion by Sel. Wagner, seconded by Sel. Smith, that we deny the request. The motion passed 2-1 with Sel. Vecchi voting in the negative.

USEFUL LIFE OF QUINT:

Motion by Sel. Wagner, seconded by Sel. Smith, that the BOS do declare that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the \$850,000 borrowing authorized by the vote of the Town passed May 13, 2013 (Article 24) is hereby determined pursuant to G.L. Chapter 44, Section 7(9) to be as follows: Purpose – Fire Truck; Maximum Useful Live: 15 years; and further certify that the vote was taken at a meeting open to the public, that no vote was taken by secret ballot, that notice stating the place, date and time of the meeting was filed with the Town Clerk and a copy thereof posted in the office of the Town Clerk or on the principal official bulletin board of the town at least 48 hours, including Saturdays but not Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decisions in connection with the vote were taken in executive session, and that the official record of the meeting was made available to the public promptly and remains available to the public, all in accordance with G.L. Chapter 39, Section 23B, as amended. The motion passed unanimously.

AUDIT CONTRACT:

Motion by Sel. Wagner, seconded by Sel. Smith, that we do approve a contract in the amount of \$33,500 between the Town of Millis and Melanson Heath Company to conduct a FY13 audit for the Town of Millis. The motion passed unanimously.

LIBRARY MOVERS:

Motion by Sel. Wagner, seconded by Sel. Smith, that we do award a contract to Sterling Corporation of Billerica, MA, in the amount of \$15,798 for Library moving services. The motion passed unanimously.

FIRE CHIEF CONTRACT: Mr. Aspinwall reviewed the terms of the contract with Chief Barrett.

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Motion by Sel. Wagner, seconded by Sel. Smith, that the Town of Millis enter into a contract with Fire Chief Richard Barrett, that being a 3-year contract, which shall reviewed annually as enumerated in the memorandum of agreement dated 4/29/13. The motion passed unanimously.

MINUTES:

Motion by Sel. Smith, seconded by Sel. Vecchi, to approve the regular session meeting minutes of 5/7/13. The motion passed with Sel. Wagner abstaining.

Motion by Sel. Wagner, seconded by Sel. Smith, to approve the regular session meeting minutes from 5/20/13. The motion passed unanimously.

EXECUTIVE SESSION: At 9:12 p.m.,

Motion by Sel. Vecchi to enter into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel; and the Chair so declares (Fire, SEIU and Library Director). By Roll Call Vote: Wagner – aye, Vecchi – aye, Smith – aye.

Respectfully Submitted,

Jennifer G. Cederberg, Operations Director