

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
May 12, 2014
Millis Middle/High School Library
245 Plain Street, Millis, MA 02054**

CALL TO ORDER: Sel. Wagner called the meeting to order at 6:32 pm. The following persons were present: Chairman Andrea Wagner, Vice Chairman Christopher Smith, Clerk James Neville, Town Administrator Charles Aspinwall, Susan Vara.

RE-ORGANIZATION OF THE BOARD

Motion by Sel. Smith, seconded by Sel. Neville to appoint Sel. Andrea Wagner as Chair and to appoint Sel. James Neville as Clerk and Sel. Christopher Smith as Vice Chair effective immediately. The motion passed unanimously.

At 6:34 pm Attorney Carolyn Murray arrived as Town Counsel.

FY15 ROAD PROGRAM

Various roads in Town that need maintenance were discussed. Ultimately the recommendations for prioritizing the re-pavement process was: Irving Street \$30,200 from Chapter 90 with "Other" \$119,800, Rosenfeld Road from Chapter 90, King Phillip Drive from Chapter 90 \$53,500, Causeway Street \$50,000 from Chapter 90, Himmelfarb Street \$33,755 from Chapter 90 and \$28,245 from Local Roads, Crack Seal \$22,000 from Local Roads, Patch Repair (potholes) \$41,318 from WRRRB for a grand total of \$486,818.

Motion by Sel. Smith, seconded by Sel. Neville to adopt the FY15 recommendations as outlined. The motion passed unanimously.

Tree Warden Opinion Regarding Town Tree Removal Request on Exchange Street

Tree Warden, Robert Cantoreggi submitted a letter when he realized he may not be able to attend this meeting. In this letter he discusses the eight "Bradford" Callery Pear trees on Exchange Street that are creating problems for area businesses. His recommendation is to remove the trees and replace with a more suitable street tree variety.

In order for these trees to be removed, there would need to be a public hearing scheduled in order to proceed.

COMMITTEE ASSIGNMENTS

Since Charles Vecchi has retired from his duties as Selectman, the following Committees need representation from the Board of Selectmen: Cable Advisory, Cemetery Review Committee, Historical Commission, Niagara Building Committee, and Permanent Building Committee. Discussion ensued with Sel. Smith volunteering to participate in the Permanent Building Committee and Cemetery Review Committee. Sel. Neville discussed participating in the Cable Advisory and Niagara Building Committee. Further discussion included finding out when and how many times all of these committees meet in order to completely commit to their involvement.

Motion by Sel. Wagner, seconded by Sel. Neville to appoint Christopher Smith to the Permanent Building Committee. The motion passed unanimously.

UNION STREET SEWER REPAIR

There have been multiple breaks with the Union Street sewer recently. GCG Associates, Inc. has been hired to assist in determining the cause of these breaks. There is concern that the soil surrounding the pipe is acidic, therefore, creating weakness in the pipe causing it to break. More testing needs to be done to determine the cause and then the pipe will need to be replaced.

Motion by Sel. Smith, seconded by Sel. Neville to reconsider the Board of Selectmen Article 31 recommendation for the Union Street Sewer Repair. The motion passed unanimously.

Motion by Sel. Smith, seconded by Sel. Neville to recommend at Town Meeting to approve Article 31, the Union Street Sewer Repair in the amount of \$10,810 to cover the initial phase of testing. The motion passed unanimously.

RECREATION COMMITTEE APPOINTMENT

Mike Banks, just moved to the area. He has small children and his wife is the Recreation Director for the Town of Westwood. He would like to be involved with the Recreation Committee. In his previous community in Milford, New Hampshire, he was an active volunteer with the recreation department there.

Motion by Sel. Smith, seconded by Sel. Neville to appoint Mike Banks of 161 Forest Road to the Recreation Committee subject to a CORI and for Mr. Banks to provide a recent New Hampshire CORI (or equivalent of a CORI). The motion passed unanimously.

COMMITMENT TO THE COLLECTOR

Motion by Sel. Smith, seconded by Sel. Neville to commit to the Collector for Final Water Bills and Special Commitments for April, 2014 in the amount of \$1,067.59. The motion passed unanimously.

Motion by Sel. Smith, seconded by Sel. Neville to commit to the Collector for the Water/Sewer Department Commitment to Collector for the Fiscal Year 2014 Commitment QB0414 in the amount of \$456,133.70. The motion passed unanimously.

ENERGY COMMITTEE APPOINTMENT

Motion by Sel. Smith, seconded by Sel. Neville to appoint Gary Babin to the Energy Committee effective immediately. The motion passed unanimously.

CONSTRUCTION MANAGEMENT PROCESS

Motion by Sel. Smith, seconded by Sel. Neville to select the Resolution and Vote of the Millis Board of Selectmen as follows: The Town of Millis Board of Selectmen, in its capacity as the governing body of the Town of Millis under G.L. c. 149A, § 2, hereby votes to adopt, authorize and effect the following actions: 1. To authorize the use of the construction management at risk delivery method pursuant to G.L. ch. 149A for the construction of a new police station and renovations to the existing fire station (the "Project"); 2. To authorize the Town of Millis to enter into a contract with a construction management at risk firm and to perform all its obligations in connection with the Project; 3. To approve the "Plan and Procedures for Utilizing CM at Risk on the New police station and renovations to the Existing Fire Station," dated May 12, 2014 and prepared by Compass Project Management, Inc.;

and 4. To authorize the Town of Millis Permanent Building Committee to act on the Board's behalf in obtaining the approval of the Massachusetts Office of the Inspector General to utilize the construction management at risk delivery method for the above-referenced new police station and renovations to the existing fire station Date: May 12, 2014. The motion passed unanimously.

SELECTION OF ARCHITECT

Motion by Sel. Smith, seconded by Sel. Neville to direct the Permanent Building Committee to enter into contract negotiations with CDR Maguire. The motion passed unanimously.

2014 CF CYCLE FOR LIFE

Motion by Sel. Smith, seconded by Sel. Neville to approve a permit to Cystic Fibrosis Foundation's 2014 Cycle for Life Bicycle Tour to be held on Saturday, October 11, 2014 subject to coordination with the Police Department. The motion passed unanimously.

BOGGESTOWE FISH & GAME CELL TOWER

Boggestowe Fish and Game sent neighbors of theirs an advisory that they had been approached to lease a parcel of their property to construct a cell tower. Sel. Smith thought he had heard that the neighbors did not want a cell tower built there, so Boggestowe won't pursue this any longer.

CONTRACT SETTLEMENT POLICE CHIEF AND FIRE CHIEF

This will be deferred until the next meeting.

APPROVE MEETING MINUTES

Motion by Sel. Smith, seconded by Sel. Wagner to approve the Regular Session Meeting Minutes for April 28, 2014 and May 1, 2014 and to approve the Executive Session Meeting Minutes for April 28, 2014 and May 1, 2014. Sel. Wagner and Sel. Smith approved the motion, Sel. Neville abstained since he was not a member of the Board at the time of those meetings.

RECESS at 7:29 pm

Motion by Sel. Smith, seconded by Sel. Neville to recess the meeting until the completion of Town Meeting, then reconvene to adjourn. The motion passed unanimously.

ADJOURNMENT at 11:18 pm

Motion by Sel. Smith, seconded by Sel. Neville to adjourn. The motion passed unanimously.

Respectfully submitted:

Susan K. Vara