

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
June 2, 2014
900 Main Street, Room 229
Millis, MA 02054**

CALL TO ORDER: Sel. Wagner called the meeting to order at 7:31 pm. The following persons were present: Chairman Andrea Wagner, Vice Chairman Christopher Smith, Clerk James Neville, Town Administrator Charles Aspinwall, Susan Vara.

ANNOUNCEMENTS

Town Administrator Charles Aspinwall recognized that Michael Perciaccante the General Foreman for the Department of Public Works will be celebrating his fortieth year of working for the Town of Millis. Mr. Aspinwall thanked him for his many years of service.

APPOINTMENT OF POLICE OFFICER RECRUIT

Police Chief Edison spoke of Thomas Perciaccante's current employee status and Chief Edison believes that Thomas will make an excellent candidate to become a police officer. In order for eligibility to attend the Police Academy in Plymouth, MA beginning on September 15th with a scheduled completion of February 13, 2015, Mr. Perciaccante needs to be appointed as a Police Officer Recruit.

Town Administrator Charles Aspinwall appointed Thomas Perciaccante, subject to the Selectmen's approval, as a Recruit Officer and then as a Police Officer after successfully completing the Police Academy approximately February 13, 2015.

Motion by Sel. Smith, seconded by Sel. Neville to approve the Town Administrator's appointment as a Recruit Officer as of September 15, 2014 and at the successful completion of the Police Academy in February, 2015, a full-time Police Officer. The motion passed unanimously.

WAR MEMORIAL RELOCATION

Due to the upcoming construction for the new Police Station at the former Library site on Auburn Road, the Permanent Building Committee has requested the relocation of the Korean/Vietnam Memorial by October 1, 2014. The project would re-locate this memorial in front of the Veterans Memorial Building with the World War II Memorial.

The projected cost would be \$38,000 which would include in "Phase I" during FY15, the purchase and installation of a new memorial stone in honor of Veterans who served in the Panamanian conflict, Grenada conflict, Desert Shield and Desert Storm, Iraq War and Afghanistan. This stone will be a twin of the existing Korean and Vietnam Veterans Memorial stone. It would also include moving the existing Korean and Vietnam Veterans Memorial from the former Library site to the Veterans Memorial Building site.

The projected cost would also include the existing sidewalk (which is not handicapped accessible) from Main Street to the World War II Veterans Memorial to be replaced with a new handicapped accessible sidewalk to include all of the memorials. This portion of the project would be part of a "Phase II" to take place in FY16. Two benches, landscaping, and lighting will also be part of this project in the second phase.

Funding for this project would include a grant in the amount of \$10,000, cash contributions secured to date of \$10,000, and in-kind contributions secured to date of \$18,000.

Mr. Buddy Shropshire, who was instrumental in creating current monuments, spoke of the history of Veterans in Millis and provided a couple of photographs that would reflect what his hopes are of the memorial area in front of the Veterans Memorial Building once this project is finished.

POLICE/FIRE STATIONS DESIGN CONTRACT

Mr. Wayne Klocko of the Permanent Building Committee spoke of the selection of the architect for the new Police Station and renovations to the current Fire Station. CDR Maguire, Inc. is the architect firm that has been selected for this project.

Motion by Sel. Smith, seconded by Sel. Neville to enter in to a contract with CDR Maquire, Inc. for architectural services in the amount of \$619,546 for basic services which include schematic design for the Police Department, schematic design for the Fire Department, design dev. for both the Police & Fire Departments, Const. documents for both, bidding, and const. admin. for both, along with additional services which include geotechnical, Haz Mat soils and building, data equipment design, environmental permitting and CM@risk process of \$58,230 for a total amount of \$677,776. The motion passed unanimously.

OLD BUSINESS

At the previous meeting (May 19, 2014) a request came in to the office for the Girl Scouts to place signage advertising their registration drive on Town property. This request was unforeseen by the Chair, so it was not on the agenda for May 19, but was approved on May 19th due to the timing of the registration drive.

LIBRARY FAIR

An email was received in the office to update the Selectmen about the Library Fair scheduled for June 19th from 11:00 am – 2:00 pm. Both the Police Chief and the Fire Chief will be informed of this fair.

ICE CREAM SOCIAL PERMIT

Motion by Sel. Smith, seconded by Sel. Neville to approve the permit application by Cub Scout Pack 115 to hold an Ice Cream Social from 6:30 – 8:30 pm in front of the Veterans Memorial Building on Monday, June 16th. The motion passed unanimously.

SET MEETING DATES

Discussion of upcoming meeting dates revolved around setting the remainder of June dates, and the July and August meeting dates.

At the June 16th meeting, June 23rd will be discussed to set as a date to appoint the Tri-County Representative if Moderator Jim McCaffrey and School Committee Chairman Sean Doherty are available for that appointment, as well as Barbara Thissell for the Hickory Hills Stormwater hearing. The other dates that have been set are July 14th and August 18th for the summer Selectmen's meeting schedule.

BANNER REQUEST SUMMER CONCERT SERIES

Motion by Sel. Smith, seconded by Sel. Neville to approve the Recreation Department's Permit Application requesting permission to advertise the Summer Concert Series with a banner across Route 109 beginning July 10th-31st subject to coordination with the Fire Department. The motion passed unanimously.

INTERFUNCTION TRANSFER PLANNING BOARD

Motion by Sel. Smith, seconded by Sel. Neville to approve an interfunction transfer request for the Planning Board in the amount of \$875 from the Expense Line Item to the Salaries Clerical Line Item. The motion passed unanimously.

INTERFUNCTION TRANSFER CONSERVATION COMMISSION

Motion by Sel. Smith, seconded by Sel. Neville to approve an interfunction transfer request for the Conservation Commission in the amount of \$800 from their Expense Line Item to their Salaries Clerical Line Item. The motion passed unanimously.

CAMP KIDSBURY SIGNAGE

Motion by Sel. Smith, seconded by Sel. Neville to approve a permit request for signage for the Camp Kidsbury to be placed in front of Veterans Memorial Building for two weeks starting July 6 – July 20, 2014. The motion passed unanimously.

SPECIAL MUNICIPAL EMPLOYEE DESIGNATIONS

Planning Board Member:

Motion by Sel. Smith, seconded by Sel. Neville to approve the designation of a Planning Board Member as a Special Municipal Employee status. The motion passed unanimously.

Town Clerk:

Motion by Sel. Smith, seconded by Sel. Neville to approve the designation of the Town Clerk as a Special Municipal Employee status. The motion passed unanimously.

MILLIS YOUTH SOFTBALL CAR WASH REQUEST

Motion by Sel. Smith, seconded by Sel. Neville to approve the Carwash Permit for Millis Youth Softball to hold a fundraiser carwash on Sunday, June 8 from 9:00 am – 1:00 pm at the Veterans Memorial Building. The motion passed unanimously.

MINUTES APPROVAL

Motion by Sel. Smith, seconded by Sel. Neville to approve the Regular Session meeting minutes of May 19, 2014 as written. The motion passed unanimously.

OTHER BUSINESS

It has been determined that the appointment of Charles Vecchi to the Historical Commission was not an appointment representing the Board of Selectmen.

Motion by Sel. Smith, seconded by Sel. Neville to reconsider the appointment of Sel. Smith to the Historical Commission as the Board of Selectmen representative. The motion passed unanimously.

Motion by Sel. Smith, seconded by Sel. Neville to rescind the appointment of Sel. Smith to the Historical Commission. The motion passed unanimously.

STORMWATER HEARING HICKORY HILL SUBDIVISION 8:30 pm

Motion by Sel. Smith, seconded by Sel. Neville to open the Stormwater Hearing for Hickory Hill Subdivision. The motion passed unanimously.

Motion by Sel. Smith, seconded by Sel. Neville to recess the Hickory Hill Stormwater Hearing until June 23, 2014 with the time to be determined. The motion passed unanimously.

The next meeting of the Board of Selectmen is scheduled for June 16, 2014 in Room 229 at 7:30 pm.

EXECUTIVE SESSION: 8:31 pm

Sel. Wagner will poll the Board to see if they should enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel and the Chair does so declare. **By Roll Call Vote: Sel. Smith—aye, Sel. Neville—aye, Sel. Wagner—aye.**

Respectfully Submitted:

Susan K. Vara