

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
August 18, 2014
Veterans Memorial Building, Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Sel. Wagner called the meeting to order at 7:34 pm. The following persons were present: Chair Andrea Wagner, Vice-Chair Christopher Smith, Clerk James Neville, Town Administrator Charles Aspinwall, and Susan Vara.

APPOINTMENT OF DEPARTMENT ASSISTANT III PAYROLL

Kathy LaPlant, Finance Director, spoke to recommend Ms. Carol Hladick to the Department Assistant III Payroll Administrator. She stated that Ms. Hladick will be available to begin employment on Thursday, August 21st.

Charles Aspinwall recommends the appointment of Carol Hladick as the Department Assistant III in the Finance Department subject to a physical, she has already passed the Cori.

Motion by Sel. Smith, seconded by Sel. Neville to approve the Town Administrator's appointment of Carol Hladick as the Department Assistant III Payroll Administrator subject to a physical. The motion passed unanimously.

LICENSE FOR PARKING SPACES FORMER MIDDLESEX SAVINGS BANK ON MAIN STREET

Discussion revolved around the parking area located on Main Street in the former bank (Strata, Middlesex Savings Bank).

This property has been recently purchased by Juliani – Labadini Properties, LLC. They are interested in working with the Town to establish a formal license/lease/ or purchase of the Town owned land that is located on that property which consists of approximately 14 parking spaces.

Licensing would be the easiest solution for the Selectmen, but it would be less binding for the property owners. Leasing would be a good solution for both parties, but this would have to be discussed at Town Meeting. Selling of the property would also be an option should the Town decide, but , again this would have to be approved at Town Meeting.

The new owners would like to be able to lease out this property, but since there isn't a binding contract with the Town for the parking spaces, potential tenants have backed out. In order to accommodate this request in a timely manner, perhaps the best solution is a license being drawn up for a temporary situation until all questions have been answered and Town Meeting has voted.

This will be re-addressed at the September 8th meeting.

COMMITMENT TO THE COLLECTOR

Motion by Sel. Smith, seconded by Sel. Neville to commit to the Collector for the month of July, 2014 in the amount of \$1,298.87 for final water bills and special commitments. The motion passed unanimously.

TRENCH OPENING PERMIT FOR 95 IRVING STREET

There has been a request by Columbia Gas of Massachusetts to create a 3' x 5' road cut to install a new gas service to 95 Irving Street.

Since Irving Street will be repaved soon, the concern is the settling of the ground where the new gas service is installed that could effect the new pavement. GCG Associates, who have worked with the Town on numerous projects suggest that a nuclear density test should be run while the area is being back-filled to assure proper compaction. The cost of this test has not been determined yet.

Motion by Sel. Smith, seconded by Sel. Wagner to approve the open trench permit for Janelle Antenor of Columbia Gas of Massachusetts for 95 Irving Street to install a new gas service with a 3' x 5' road cut to be completed prior to the road resurfacing.

Further discussion ensued, more information was requested of Mr. Aspinwall, which required him to temporarily leave the meeting. During his absence, the board addressed the Sign Permit Request from the Girl Scouts as followed:

SIGN PERMIT REQUEST GIRL SCOUT REGISTRATION

Motion by Sel. Smith, seconded by Sel. Neville to approve a sign permit application to allow Kathy Brunson of the Girl Scouts of Millis to place signs at the entrance and exit of the Memorial Building, the triangle at the Legion, the triangle at Orchard Street, and at the corner of Auburn Road. The motion passed unanimously.

TRENCH OPENING PERMIT FOR 95 IRVING STREET CONTINUED

Upon the return of Mr. Aspinwall, discussion continued pertaining to the trench opening request. He stated the nuclear density test would cost approximately \$600-\$700 due to the fact that someone from GCG Associates would need to run the test which would take approximately one-half to three-quarters of a day.

There is still a motion on the table that the Selectmen address at this time as follows:

Motion by Sel. Smith, seconded by Sel. Wagner to approve the open trench permit for Janelle Antenor of Columbia Gas of Massachusetts for 95 Irving Street to install a new gas service with a 3' x 5' road cut to be completed prior to the road resurfacing. The motion did not pass. The voting was Sel. Smith—yes, Sel. Neville—no, Sel. Wagner—no.

A second motion was made:

Motion by Sel. Neville, seconded by Sel. Wagner to approve the trench permit request to Columbia Gas of Massachusetts for 95 Irving Street with a condition that the nuclear density test be completed to give the Town some security that the back-fill is appropriate, the gas company "will own" the trench for a period of one year from the date of the construction, the gas company must make repairs at the sole determination of the Millis Department of Public Works, and that the work of putting in the new service will be complete prior to the resurfacing of the road. The motion passed by majority. The voting was Sel. Wagner—yes, Sel. Neville—yes, and Sel. Smith—no.

TOWN MEETING WARRANT

Motion by Sel. Smith, seconded by Sel. Neville to open the Fall Town Meeting Warrant and close it at 6:00 pm on Monday, September 22, 2014. The motion passed unanimously.

REGIONALIZATION SHARING COMMITTEE APPOINTMENT

The Town of Medfield is creating a committee to create regionalization of surrounding Towns. The goal is to share ideas and information with this committee.

Motion by Sel. Smith, seconded by Sel. Neville to appoint Christopher Smith to the Regionalization Sharing Committee. The motion passed unanimously.

CHAPTER 90 PAVING UPDATE

Mr. Aspinwall updated the Board that Rosenfeld Road, Irving Street, King Phillip Drive, Causeway Street and if there is any money left, a portion of Middlesex Road and Himelfarb Street are on the list to be paved with Chapter 90 funds.

Also, Mr. Aspinwall updated the Board that the Crosswalks have been painted last week and the remainder of the work needs to be completed by August 30.

PERMANENT BUILDING COMMITTEE APPOINTMENT

Inadvertently, Diane Jurmain was not re-appointed to the Permanent Building Committee in June. She still would like to be a member.

Motion by Sel. Smith, seconded by Sel. Neville to re-appoint Diane Jurmain to the Permanent Building Committee retro-active to July 1, 2014. The motion passed unanimously.

LEED GREEN LIBRARY INCENTIVE

Library Director, Tricia Perry brought to Mr. Aspinwall's attention today that a contract and request for payment from the Massachusetts Board of Library Commissioners in the amount of \$139,478 for the Green Library Incentive for the Millis Public Library. Her request is to ask the Board of Selectmen to authorize the Town Administrator to enter in to this contract and accompanying request for payment.

Motion by Sel. Smith, seconded by Sel. Neville to authorize the Town Administrator to sign the standard contract form for Leed Green Library Incentive. The motion passed unanimously.

MINUTES APPROVAL

Motion by Sel. Smith, seconded by Sel. Neville to approve and accept the Regular Session minutes of August 4, 2014 and the Executive Session minutes of August 4, 2014. The motion passed unanimously.

MISCELLANEOUS INFORMATION

Resident, Scott Fuzy wanted to thank Kris Fogarty, Recreation Director for organizing the Summer Concert series that have just concluded utilizing the Bandstand. He reiterated how nice it was to see the bandstand in use again and enjoyed the concerts provided.

Also, Sel. Neville noted that there are new security cameras that are now set-up and operational at the bandstand and the basketball court area.

The next Regular Session meeting will be held on September 8, 2014.

EXECUTIVE SESSION: 9:11 PM

Motion by Sel. Wagner to enter in to Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel, and the Chair does so declare. (Charles River District Permit). By Roll Call Vote: Smith—aye, Neville—aye, Wagner—aye.

Respectfully submitted:

Susan K. Vara