

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
Monday, November 3, 2014, 6:30 PM  
MS/HS Library  
Plain Street, Millis, MA 02054**

**CALL TO ORDER:** Sel. Wagner called the meeting to order at 6:30 pm. The following persons were present: Chair Andrea Wagner, Vice-Chair Christopher Smith, Clerk James Neville, Operations Support Manager Karen Bouret, and Town Administrator Charles Aspinwall.

**PUBLIC HEARINGS/SCHEDULED APPOINTMENTS**

14-304 Appointment of New Police Sergeants

Chief Edison spoke about the appointment of three new Police Sergeants, Kristopher Maxant , Nicholas Meleski, and Christopher Soffayer, all existing Patrolmen on the Millis Police force. Mr. Aspinwall said there will be a confirmatory vote at the November 17<sup>th</sup> Board of Selectmen's meeting since it will be televised.

**Sel. Smith made a motion to appoint Christopher Soffayer, Nicholas Meleski, and Kristopher Maxant as Sergeants effective November 5, 2014. The motion was seconded by Sel. Neville and passed unanimously.**

14-305 Appointment of School Committee Representative to Cable Advisory Committee

**Sel. Smith made a motion to appoint Steven Catalano as School Committee Representative on the Cable Advisory Committee. The motion was seconded by Sel. Neville and passed unanimously.**

**OLD BUSINESS**

14-309 Warrant Article Review

No review

14-309 Veterans Day Proclamation

Sel. Smith read the Veterans Day Proclamation for November 11, 2014.

14-309 Unidirectional Flushing Program Contract Award

Mr. Aspinwall explained the Unidirectional Flushing program as a more scientific based hydrant flushing system and recommended that the BOS do approve the contract to develop the program from Woodard & Curran. Mr. Aspinwall said the impact to the budget to actually implement the program will be looked at in the spring and if the impact is too great it will be addressed at the May Town Meeting in 2015.

**Sel. Smith made a motion to approve a contract between the Town of Millis and Woodard & Curran to develop a unidirectional flushing program for a lump sum fee of \$20,000.00. The motion was seconded by Sel. Neville and passed unanimously.**

14-310 Ellice School Project Contract Award

Nate Maltinsky, of the Historical Commission, spoke about the submittal process for phase one of the Ellice School project, the Architectural/Structural Assessment and Feasibility Study. Mr. Maltinsky said

initially there were 17 inquiries but in the end 3 companies submitted proposals. Mr. Maltinsky said after reviewing the proposals the Historical Commission recommends CBI Consulting, Inc., due to their experience and work recently completed at the Veterans Memorial Building.

**Sel. Smith made a motion to award phase one of the Ellice School project for \$25,000.00 to CBI Consulting, Inc. The motion was seconded by Sel. Neville and passed unanimously.**

14-310 Hickory Hills Inspection Contract Award

Mr. Aspinwall explained that Barbara Thissel is now an employee of the Town of Millis, and can no longer do independent work for the Town. Mr. Aspinwall said the majority of inspection work for Hickory Hills is observational; to make sure the project is built according to Planning Board standards. Mr. Aspinwall recommended that the BOS award the contract to BETA Group, Inc.

**Sel. Smith made a motion that the Board of Selectmen award the Construction Services for Phase 1 of the Hickory Hills Subdivision project to BETA Group, Inc., in the amount of \$42,900.00 of which \$3400.00 is for project coordination and \$39,500.00 is for site observations. The motion was seconded by Sel. Neville and passed unanimously.**

14-312 Main Street Mobil Change of Hours

**Sel. Smith made a motion to approve Main Street Mobil's application for a change of hours for the sale of wine and malt to 10:00am on Sundays. The motion was seconded by Sel. Neville and passed unanimously.**

Unforeseen Items

**Sel. Smith made a motion to approve the sale of 2015 Wildlife Calendars by the Friends of the Millis Public Library at the November 4, 2014, election at the Veterans Memorial Building. The motion was seconded by Sel. Neville and passed unanimously.**

**Sel. Smith made a motion to approve The Millis Garden Club's request to place three signs on public property from November 21 – December 6, 2014, to notify the public of the Annual Greens Sale. The motion was seconded by Sel. Neville and passed unanimously.**

Minutes Approval

**Motion by Sel. Smith, seconded by Sel. Neville to approve and accept the Regular Session minutes of October 20, 2014 as written. The motion passed unanimously.**

Adjournment

**Motion by Sel. Smith, seconded by Sel. Neville, to recess for Town Meeting at 7:30pm. The motion passed unanimously.**

**Motion by Sel. Smith, seconded by Sel. Neville, to adjourn at 10:15pm. The motion passed unanimously.**

**MISCELLANEOUS INFORMATION**

The next Regular Session meeting will be held on December 1, 2014.

Respectfully submitted:  
Karen M. Bouret