

**BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
May 3, 2012
Veterans Memorial Building Room 229
900 Main Street, Millis, MA 02054**

CALL TO ORDER: Chair Andrea Wagner called the meeting to order at 4:00 p.m. The following persons were present: Chair Andrea Wagner, Vice Chair Donald Hendon, Clerk Charles Vecchi, Town Administrator Charles Aspinwall and Administrative Assistant Jennifer Cederberg.

CAR WASH PERMIT:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve a permit for RJ Maturo for a car wash for a softball fundraiser on 5/12/12 from 9-5 with a rain date of 5/13/12 subject to coordination with the DPW and Police Department. The motion passed unanimously.

HEO/LABORER APPOINTMENT: Mr. Aspinwall reviewed the recruitment process. Asst. DPW Director Jim McKay spoke concerning the applications received and the interview process. He noted that Mr. Jon Wanders is being recommended and that he would require that Mr. Wanders obtain his IIB Hoisting License within the first year of employment.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the Town Administrator's appointment of Jon Wanders of Norfolk, MA, as a DPW HEO/Laborer subject to a CORI and a physical and with a condition of Jon getting a hoisting license IIB within one year of his start date of 5/14/12. The motion passed unanimously.

FOREST ROAD OPENING: Mr. Aspinwall noted that he had a conversation with a resident on Forest Road parcel 66 concerning opening the road as the homeowner needs a new furnace. He stated that the application is forthcoming and asked the Board's pleasure in moving forward. He noted that if the road is to be opened, the Board has ordered, in the past, that flowable fill and infrared technology be utilized in re-patching the road. He noted that Forest Road was re-paved approximately 2 years ago.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve a permit request for the road opening for 90 Forest Road, parcel 66, with certain conditions: 1. that they have to maintain the trench for the next 3 years; also using flowable fill to fill in the trench and if need be, within the year of construction, take a look and see if it needs to be infrared. The motion passed unanimously.

TRANSFER STATION FEES: Mr. Aspinwall stated that it is the time of the year to decide whether or not to hold a hearing to increase transfer station permit fees. He noted that it is looking favorable in terms of collections. He stated that he does not recommend to hold a rate increase hearing for next fiscal year as he and Mr. McKay are comfortable moving forward with the rates staying the same.

COMMITTMENT:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the water and sewer commitment to the Collector the final water bills and special commitments in the amount of \$694.19 for the month of April, 2012. The motion passed unanimously.

LIBRARY CHANGE ORDER: Mr. Aspinwall reminded the Board that the construction and contamination issues have been historically handled separately. He reviewed the change orders 10 and 11 which are changes/additions to the BW Construction contract including an extension of time. He stated that these have not been included in previous change orders or the Reserve Fund transfer from the Finance Committee.

Ms. Wagner asked why this work was not anticipated when the Reserve Fund transfer was requested. Mr. Aspinwall noted that there are funds available to pay for this work. He stated that further testing will be done on the site on

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Monday. He said that if there is any more work incurred by the contract, this would be handled in a subsequent change order.

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve two change orders for the Library, to BW Construction Company, first one PCO #10 for reinstalling pump tank and everything that went along with that: labor, fuel, for a total of \$9,015.49 and the second Library Change Order, PCO #11, for time and material for AMEC which included excavation, carpentry work etc., for the amount of \$1,309.06 for a total of \$10,324.55. The motion passed unanimously.

APPROVAL OF MEETING MINUTES:

Motion by Sel. Hendon, seconded by Sel. Vecchi, to approve the regular session meeting minutes from the Board of Selectmen meetings dated 4/18/12 and 4/23/12. The motion passed unanimously.

EXECUTIVE SESSION: At 4:30 p.m.,

Motion to enter into executive session to conduct strategy sessions in preparation for negotiations with nonunion and union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion and union personnel. By Roll Call Vote: Wagner – aye, Hendon – aye, Vecchi – aye.

Respectfully Submitted,

Jennifer G. Cederberg, Administrative Assistant