

**Master Planning Committee  
Veterans Memorial Building  
900 Main Street, Room 206  
Millis, MA 02054  
November 17, 2014 Minutes**

**CALL TO ORDER: 6:00 pm** Christopher Smith called the meeting to order. The following persons were present: Bonnie Hilton, George Yered, Charles Aspinwall, and Karen Bouret.

**NEW BUSINESS**

Charles Aspinwall explained that a special permit application for a drive-thru at the future Needham Bank at 857 Main Street is being reviewed by the Planning Board tomorrow. Mr. Aspinwall said the existing building at the site will be torn down and they are proposing a new building with a drive-thru window on the west side. (See Document A) Mr. Aspinwall said the traffic pattern has been reviewed and it was determined that there will be minimal effect to Route 109 since the majority of patrons will use the entrance on Route 115. Mr. Aspinwall added that the plan that has been submitted is consistent with the downtown development plans.

**Christopher Smith made a motion that the Master Planning Committee recommends that the Planning Board approve the proposed Needham Bank Plan at 857 Main Street inclusive of the drive-thru. The motion was seconded by George Yered and passed unanimously.**

Charles Aspinwall said he will write a letter to the Planning Board to recommend approval and will "cc" the Zoning Board of Appeals.

**ADJOURNMENT 6:30 pm**

**Motion made by Christopher Smith, seconded by George Yered to adjourn. The motion passed unanimously.**

Respectfully submitted,

Karen M. Bouret

- Document A – Needham Bank #857 Main Street Site Plan