

Policy for Curb Cuts

In order to maintain safety and welfare for all motor vehicle operators, pedestrians and the general public, the Town of Millis adopts the following ordinance regarding the construction of driveways which enter upon and/or exit from town accepted public ways, ways being constructed under the subdivision control law and other ways where the Town of Millis may have control.

All construction of new driveways or widening of existing driveways shall require a curb cut permit by the Director of Public Works or his designee.

A \$25.00 fee, payable to the Town of Millis, is required for each curb cut permit.

A suitable bond may be required to be posted with the Department of Public Works which shall cover the cost of the proposed construction plus the cost of any damage to town highways and facilities caused by or resulting from the operations authorized by such permit.

The Millis Chief of Police, relative to sight distance and any other safety issue shall approve the location of the curb cut.

No building permits shall be granted for any lots until a curb cut permit has been issued.

Any driveway constructed without a curb cut permit shall be removed and the area shall be restored to its original condition at the expense of the property owner.

All driveways shall be labeled either major or minor driveways. Major driveways shall be driveways which serve one hundred parking stalls or more or high volume driveways deemed by the Department of Public Works to be major driveways. Minor driveways shall be all other driveways.

All driveways shall conform to the following construction standards:

- Major driveways shall be a minimum of 24 feet wide with a 30 foot radius rounding.
- Major driveways may meet the front of the sidewalk with respect to grade to form a driveway apron or sidewalk ramps may be constructed at the normal locus of the sidewalk.
- Minor driveways shall have a minimum width of 20 feet. Curb rounding for entering vehicles from the adjacent lane of traffic shall have a minimum radius of 12 feet. Curb rounding for entering vehicles from the opposite lane of traffic shall have a minimum radius of 3 feet.
- Minor driveways shall meet the front edge of the sidewalk with respect to grade. Where no sidewalk exists, the driveway shall rise from the gutter to the location of the front edge of a future sidewalk, six inches in height.
- The minimum distance from the point of curvature of a driveway rounding to a hydrant, pole, sign, tree or any such item, shall be 10 feet.

- There shall be no more than two minor driveways per building lot.
- Any materials including, but not limited to, street signs, granite bounds, stone markers, stone walls, granite curbs, granite inlet blocks, catch basin frames and grates, hydrants, poles, trees, guardrails and fences shall be removed and reset at the owner's expense. Any items not to be reset shall be delivered to and stacked at the Department of Public Works' yard at the direction of the Department of Public Works and at the expense of the owner.
- No fences, gates, bollards, etc. shall be constructed within the town's right-of-way.
- All driveways must be paved with at least a 3 inches of asphalt concrete to the sideline of the town's right-of-way.
- All curb stop boxes, manholes, etc. encountered shall be set to grade.