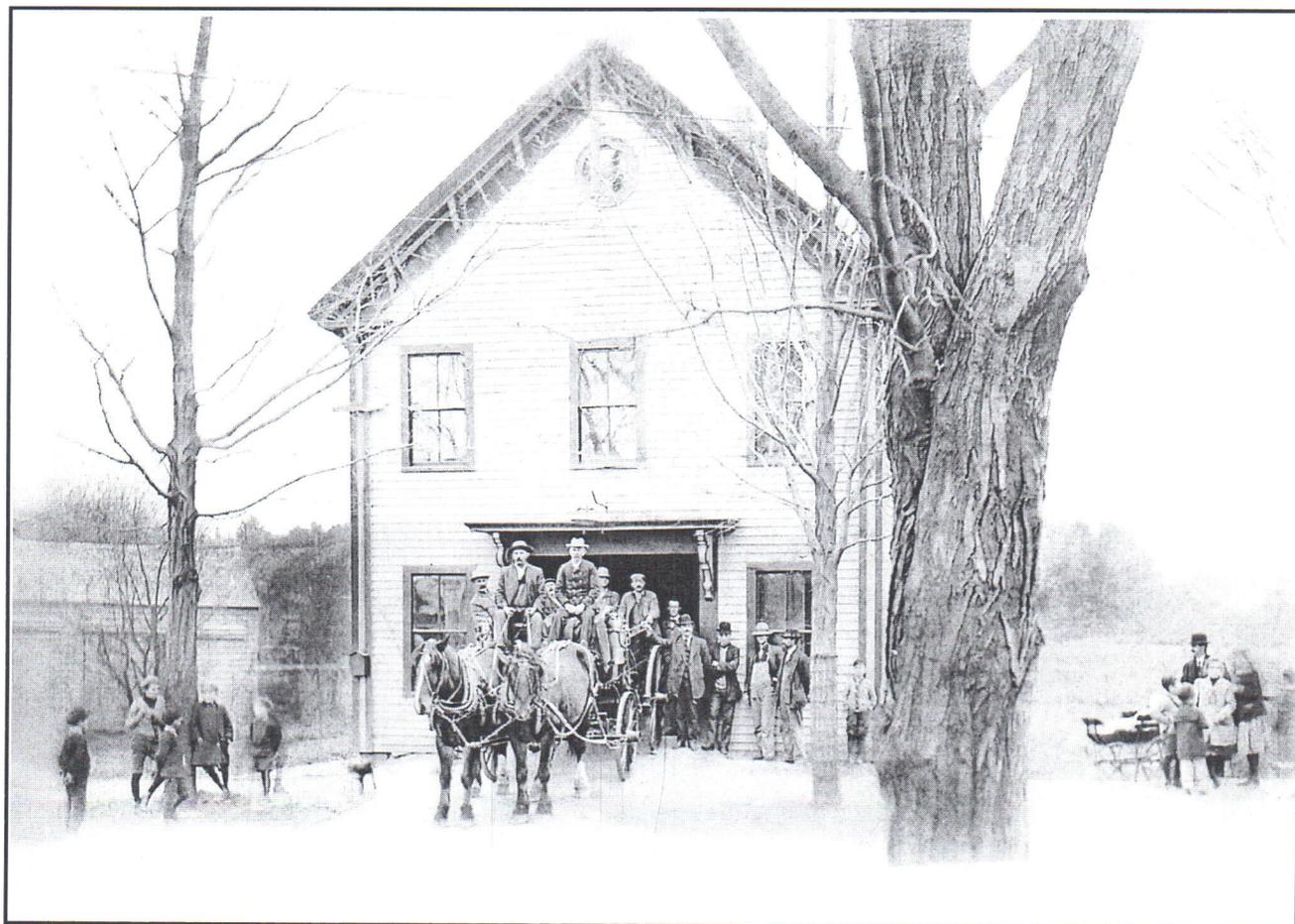


TOWN OF MILLIS



2010 ANNUAL TOWN REPORT 125th Anniversary Edition

THE ONE HUNDRED AND TWENTY-
FOURTH

ANNUAL REPORT

OF THE

TOWN OF MILLIS, MASSACHUSETTS



FOR THE YEAR ENDING
DECEMBER 31, 2010
125th Anniversary Edition

MILLIS, MA

INCORPORATED FEBRUARY 24, 1885

TABLE OF CONTENTS

REPORT/DEPARTMENT	PAGE
In Memoriam	1
Dedication	2
Town Officers	3
Appointments by The Moderator	4
Board of Selectmen and Town Administrator Appointments	5
Appointments by The Board of Health	9
Appointments by The Town Clerk	9
Appointment by The Moderator, Chairman of The School Committee and Chairman of The Board of Selectmen	9
Town Clerk	10
Special Town Meeting: 1/20/10	11
Spring Annual Town Meeting: 6/14/10	13
Operating Budget: FY11	34
Fall Annual Town Meeting: 11/1/10	38
Special State Election: 1/19/10	49
Special State Senate Primary: 4/13/10	50
Special State Senate Election: 5/11/10	51
Town Election: 5/11/10	52
State Primary: 9/14/10	54
State Election: 11/2/10	58
Births Recorded in Millis: 2010	61
Deaths Recorded in Millis: 2010	63
Marriages Recorded in Millis: 2010	65
Board of Selectmen	68
Animal Control Officer	72
Board of Assessors	74
Board of Health	76
Hazardous Waste Coordinator	83
Right-To-Know Coordinator	83
Building Department	84
Community Preservation Committee	85

TABLE OF CONTENTS

REPORT/DEPARTMENT	PAGE
Conservation Commission	87
Council on Aging	88
Department of Public Works	90
Transfer Station	92
Emergency Management	93
Finance Director	94
Balance Sheet: 2010	95
Fire/Rescue Department	96
Historical Commission	97
Board of Library Trustees	98
Millis Public Library	100
Town Moderator	107
Norfolk County Mosquito Control Project	108
Oak Grove Farm Commission	109
Permanent Building Committee	111
Planning Board	112
Police Department	113
Recreation Department	115
School Department:	
School Committee Chairman's Report	116
School Department Budget	117
Superintendent of Schools	118
District Curriculum, Assessment and Professional Development	127
Educational Technology	128
Pupil Personnel Services Department	131
Clyde F. Brown Elementary School	134
Millis Middle School	136
Millis High School	138
Sealer of Weights and Measures	145
Tri-County Regional Vocational Technical School District	146
Treasurer	155

TABLE OF CONTENTS

REPORT/DEPARTMENT	PAGE
Veterans Services	155
Zoning Board of Appeals	157
Town of Millis Phone Directory	Back

2010

IN MEMORIAM

Richard H. "Stretch" Aulenback
Tax Collector
Town Treasurer
April 1, 2010
~ ~ ~ ~ ~

Roma L. Curran
Police/Fire Dispatcher
Town Clerk
Assistant Town Clerk
Board of Registrars
Planning Board Secretary
April 6, 2010
~ ~ ~ ~ ~

Clifford Thatcher
Board of Selectmen
Oak Grove Farm Commission
June 17, 2010
~ ~ ~ ~ ~

George Duhamel
Cemetery Commission
Park and Recreation Committee
July 24, 2010
~ ~ ~ ~ ~

Mary M. Walsh
Millis School Committee
November 21, 2010
~ ~ ~ ~ ~

DEDICATION

Roma L. Curran
March 15, 1927 – April 6, 2010



Roma Curran was a lifelong resident of Millis. Born on March 15, 1927, she was the daughter of Lloyd King and Mildred Mitchell. She attended the Millis public schools and graduated with the class of 1944 from Millis High School. She married a local boy, Harold Curran, and they had one son, John Curran, both of whom still live in town. She was connected to the Millis Town Clerk's office in some way for almost 80 years. Her father, Lloyd King, became the town's second Town Clerk when she was two and continued in that position for the next 30 years. His office was in their home and she often helped him. When he retired in 1960, Arthur Thorne, the next Town Clerk, appointed her to be his Assistant Town Clerk, which then was a new position, with an office at the Town Hall at the old railroad station. Roma was at the Town Hall for the next 44 years, mainly as Assistant Town Clerk, but also for 8 years as Town Clerk in the 1990's when George Ford was a Selectman. During her years with the town, the records went from being handwritten, to typewritten to electric typewritten to word processed on the computer. She retired in 2004, but continued volunteering part-time at the office until 2007. She was also Assistant Burial Agent, on the Board of Registrars of Voters and a Notary Public. She was secretary to the Planning Board from 1960 to 2004 and was on the Republican Town Committee for many years. In the 1950's, she was a local telephone operator and Dispatcher at the Millis Fire and Police Station and had many memorable stories from that era.

Roma was a storehouse of information about the town. People would stop in on their way past the Town Clerk's office to say hello and update her on their doings and their family. It seemed as if she knew everyone, what they did, who their kids were, who they were related to, and the names of their dogs.

Roma was part of this Town for most of its history. She was here for the town's 50th, 75th, and 100th birthday celebrations, and its' 125th birthday in 2010. Roma loved this town, its history, and the people in it. We will miss her infectious laugh, beautiful smile and wonderful stories.

**TOWN OFFICERS
2010**

	Term Expires
TOWN MODERATOR	
James J. McCaffrey	2011
TOWN CLERK	
Lisa Jane Hardin	2011
BOARD OF ASSESSORS	
Stephanie M. Bravoco	2011
Lenard D. Johnson	2012
Lawrence R. Bouret	2013
BOARD OF SELECTMEN	
Charles V. Vecchi	2011
Andrea J. Wagner	2012
Donald A. Hendon	2013
SCHOOL COMMITTEE	
David R. Baker	2011
Christopher B. Gove	2011
Maria L. Melchionda	2012
Debby R. Perugini (Resigned)	2012
Steven G. Catalano	2012
Marc S. Conroy	2013
BOARD OF HEALTH	
Brian A. Hoell (Resigned)	2011
Cheryl A. Labonte (Appointed)	2011
Kathleen A. Lannon	2012
Carol L. Coakley	2013
LIBRARY TRUSTEES	
Elizabeth J. Krimmel	2011
Beverly M. Temple	2012
Diane Jurmain	2013
PLANNING BOARD	
Edward G. MacAskill, Jr.	2011
George J. Yered, Jr.	2012
Catherine C. MacInnes	2013
Robert A. Cantoreggi	2014
James F. McKay	2015
Nicole M. Riley (Associate Member)	2011
HOUSING AUTHORITY	
Elizabeth C. Burnett	2011
Carol B. Mushnick (State Appointment)	2011
Elinor L. Harkins	2013
Janet J. McCarron	2014
Raymond C. Normandin	2015
CONSTABLES	
Helen R. Kubacki	2011
Michael H. Mushnick	2011

APPOINTMENTS BY THE MODERATOR

FINANCE COMMITTEE

John Burns
Peter Jurmain
Rick Manburg
Richard Molloy
Craig Schultze
Christopher Smith
James Smith
Jennifer Soule
Susan Vecchi

MEMORIAL DAY COMMITTEE

Alan Burch
Warren Champagne
Harold Crosby
Herman Downing
Manuel Goes
Samuel Howie Jr.
Tom Howie
Lawrence McCarter
Peter McGowan
Kenneth Phillips
Edward Shropshire
Mark Slayton
Edwin Waite
Robert Yeager

OAK GROVE FARM COMMISSION

Nancy Ciesluk
Stephen MacInnes
John McAvoy
Susan McAvoy

**BOARD OF SELECTMEN AND TOWN
ADMINISTRATOR APPOINTMENTS**

Administrative Assistant

Jennifer Cederberg

Agricultural Commission

Jennifer Cederberg
Diane Hubbard
Charles Tangerini
Laura Tangerini
Beverly Temple

Animal Inspector

Brenda Hamelin

Assistant Assessor

Robert Finnegan

Board of Assessors

Lawrence Bouret
Stephanie Bravoco
David O'Brien

Building Commissioner

Michael Giampietro

Cable TV Advisory Committee

David Baker
Brian Doherty
Leonard Forman
Donald Hendon
Carter Koch
Grace Magley
Raymond Normandin
Madeline Yusna – Ex Officio

Cable TV Executive Director

Madeline Yusna

Cemetery Review Committee

Lorraine Burnett
Marsha Collins
Deborah Lesbirel
Wayne Simpson
Charles Vecchi
James McKay – Ex Officio
Stephen Main – Ex Officio

CPA Committee

David Baker
Jeffrey Butensky
Donald Hendon
Catherine MacInnes

CPA Committee (cont.)

Nathan Maltinsky
Pamela Mustard
Raymond Normandin
John Northgraves
Anne Rich

Conservation Commission

Edward Chisholm
Loretta Fitzgerald
Christine Gavin
James Lederer
Daniel Lee
Anne Rich

Council on Aging

Elizabeth Barrett
Linda Beyer
Helen Daly
Ellinor Harkins
Samuel Howie
Nancy Prue
Mary Skilling
Patricia Kayo – Ex Officio

Council on Aging Director

Patricia Kayo

Cultural Council

Kathy Harris
Stephen Main
Joy Ricciuto
Valerie Richard
Peter Themistocles
Madeline Yusna

DPW Superintendent

Charles Aspinwall

DPW Assistant Superintendent

James McKay

Drinking Water Committee

Charles Aspinwall
Kathleen Lannon
James McKay
Craig Schultze
Charles Vecchi

Electrical Inspector

David Byrne

Emergency Management Agency:

Co-Directors

David Byrne
Herman Downing

Communications

Herman Downing
Kenneth Jones

Employee Insurance Advisory Committee

Jacqueline Anderson
Jennifer Cederberg
Pamela Kilmartin
Linda Myers
Fred Souza
Dorrie Verdy

Energy Conservation Commission

David Bershad
Christopher Gove
Michael Vecchi

Ethics Committee Liaison

Jennifer Cederberg

Fence Viewer

Michael Giampietro

Finance Director

Kathleen LaPlant

Financial Management Team

Charles Aspinwall
David Baker
Lawrence Bouret
Jeffrey Cannon
Kathleen LaPlant
Robert Orsi
Christopher Smith

Fire Chief

Warren Champagne

Hazardous Waste Coordinator

Kathleen Lannon

Health Director

Scott Moles

Historical Commission

Joanne Gannon
Jacqueline Graci
Nathan Maltinsky
Cheryl Prufer
Mark Slayton
Fred Waskiewicz
Linda Morse – Associate
Marc Prufer – Associate
Lauree Ricciardelli – Associate
Charles Vecchi – Associate

Insurance Advisory Committee

Christopher Gove
Timothy Kane
Wayne Klocko
David Schofield
Charles Aspinwall – Ex Officio
Jennifer Cederberg – Ex Officio

Local Emergency Planning Committee

Charles Aspinwall
Joseph Campbell
Warren Champagne
Karen D'Angelo
Herman Downing
Sandra Hendon
Vincent Howley
Paul Jacobsen
Kathleen Lannon
Peter McGowan
Scott Moles
Linda Myers
Andrea Wagner

Master Plan Implementation Committee

Charles Aspinwall
Michael Giampietro
Elizabeth Krimmel
Craig Schultze
Wayne Simpson
Andrea Wagner
George Yered

MAPC Representative

Charles Aspinwall

MBTA Advisory Board Designee

William Burruss

Norfolk County Advisory Board

Designee

Charles Vecchi

Parking Clerk

Jennifer Cederberg

Permanent Building Committee

Diane Jurmain

Wayne Klocko

Craig Schultze

Patrick Sheehan

Jonathan Wine

Charles Aspinwall – ex officio

Warren Champagne – ex officio

Elizabeth Krimmel – ex officio

Peter McGowan – ex officio

Charles Vecchi – ex officio

Plumbing/Gas Inspector

Timothy Costello

Police Chief

Peter McGowan

Public Employees Committee

Jacqueline Anderson

Jennifer Cederberg

Pamela Kilmartin

Janet Lewandowski

Janet Ruggerio

Mary Shea

Fred Souza

Paul Tingley

Dorrie Verdy

Public Weighers

Kenneth Bianco

Maurice Bouchard

Peter Cakridas

Michael Collins

Donald Gilleney

Paul Lapierre

Jason Lariviere

Robert Maraggio

Arthur Murphy

Michael Pukanasis

Scott Rorrie

Robert Valchius

Recreation Committee

Jennifer Cederberg

Linda DePace

Sandra Hendon

Judith Malouf

Pamela Mustard

Paula Norton

Joanne Truchon

Susan Vara

Recreation Director

Kristen Fogarty

Regional Transportation Advisory Council

Domenic D'Eramo

Edward Chisholm – Alternate

Registrars of Voters

Marc Conroy

Rita Murphy

Kathleen O'Callaghan

Right-To-Know Coordinator

Scott Moles

Safety Committee

David Byrne

Jennifer Cederberg

Warren Champagne

Peter McGowan

James McKay

Scott Moles

Tricia Perry

Sealer of Weights and Measures

Michael Clancy

Sewer Study Committee

Charles Aspinwall

Joseph Bocchino

Robert Cantoreggi

Edward Chisholm

James McKay

Scott Moles

Charles Vecchi

Sidewalk Committee

David Baker

Samantha Conroy

Jeffrey Ferzoco

Sidewalk Committee (cont.)

Catherine MacInnes
Mark Messias
Pamela Mustard
John Northgraves
Charles Vecchi

**Strategic Budget Planning
Subcommittee**

Charles Aspinwall
David Baker
Marc Conroy
Nancy Gustafson
Craig Schultze
Christopher Smith
Andrea Wagner

Southwest Area Planning Council

Charles Aspinwall

Surveyor of Wood & Lumber

Michael Giampietro

Town Accountant

Kathleen LaPlant

Town Administrator

Charles Aspinwall

Town Counsel

Kopelman & Paige, PC

Treasurer & Collector

Jeffrey Cannon

Tree Warden

Robert Cantoreggi

Tri-County School Committee

Representative

Michael Mushnick

Veterans Agent

John Wypyszinski

Youth Commission

Kelly Angelo
Diane Lopes
Christopher Soffayer
Lisa Wypyszinski
Ellinor Harkins – Associate

Youth Commission (cont.)

Thomas Quinn – Associate
Andrea Wagner – Associate

Zoning Board of Appeals

Joseph Coppola
Peter Koufopoulos
Donald Roman
Charlotte McEnroe - Associate

APPOINTMENTS BY THE BOARD OF HEALTH

Health Agent	Kathleen Lannon
Health Agent	Carol Coakley
Health Agent	Cheryl Labonte
Health Agent	Scott Moles
Health Agent	Karen D'Angelo
Health Agent	Cheryl Kelly (food inspections only)
Health Agent	James White, 5 Brookview Road
Health Agent	Paul Jacobsen, 17 Clewes Road
Burial Agent	Lisa Hardin
Burial Agent	Pat Sjogren
Assistant Burial Agent	H. Tracy Mitchell, 90 Curve Street
Health Agent	Robert Mullaney, 245 Plain Street
Health Agent	James McKay, 416 Village Street

APPOINTMENTS BY THE TOWN CLERK

Patricia M. Sjogren, Assistant Town Clerk

**APPOINTMENT BY THE MODERATOR, CHAIRMAN OF THE SCHOOL COMMITTEE AND
CHAIRMAN OF THE BOARD OF SELECTMEN**

Michael Mushnick, Tri-County Regional Voc. Tech School Committee

TOWN CLERK

This year was an exciting and busy one for the Town Clerk's office with six elections and three town meetings. On the Annual Town Election ballot in May, there was a contest for school committee and a debt exclusion question to fund building a new library. A spirited campaign brought 2,509 (46%) registered voters to the polls and a record 861 (16%) voters to the Town Meeting in June. There was more interest in state politics, with 3,846 voters (72%) coming to the polls for the Special State Election in January to elect a new U.S. Senator to replace Senator Edward Kennedy and 3,732 (68%) voters for the State Election in November for Governor and other offices.

	Statistics for 2010	(+/- since 2009)
Population	8,338	(+ 103)
Senior citizens (60+)	1,586	(+ 92)
Residents (19-59)	4,847	(+ 43)
School age children (6-18)	1,412	(+ 5)
Pre-school age children (0-5)	493	(- 37)
Females 4,318 (+123), Males 4,127 (+79)		
Veterans 459 (-4) (24 women, 435 men)		
Registered Voters	5,379	(+ 76)
Unenrolled	3,092	(+ 52)
Democrat	1,426	(- 3)
Republican	826	(+ 23)
Libertarian	28	(+ 5)
Green-Rainbow	7	(- 1)
Births	67	(- 15)
Marriages	23	(- 8)
Deaths	37	(- 2)
Licenses issued:		
Fishing	90	(- 13)
Trapping	4	(n/c)
Hunting	17	(+ 1)
Sporting (hunting & fishing)	38	(- 8)
Dogs	1116	(- 9)
Kennels	6	(+ 1)
Business Licenses (new & renew)	92	(+ 31)
Stamps: Archery 19 (-5), Waterfowl 8 (-6), Primitive Firearms 19 (-5)		

There were personnel changes at the office this year. Patricia Sjogren has again done a superb job as the Assistant Town Clerk. Kathleen Smith, the part-time administrative assistant, arrived in January and is a great asset to the office. June Bisson, Nancy Prue and Natalie Mason volunteer part-time to assist with the processing of the Town Census forms and dog licensing, as well as other tasks. We are grateful for their assistance.

Respectfully submitted,
Lisa Jane Hardin, Town Clerk

Note: Town of Millis Management Letter and Annual Financial Statements for the Year Ended June 30, 2010 are available in the Office of the Town Clerk.

**TOWN OF MILLIS
SPECIAL TOWN MEETING
WEDNESDAY, JANUARY 20, 2010**

The Special Town Meeting of the Town of Millis was held on Wednesday, January 20, 2010, in the George C. Roy Auditorium of the Millis Middle/High School and was called to order by the Moderator, James J. McCaffrey, at 7:48 p.m.

The Town Warrant calling this business meeting was signed on January 4, 2010, by Selectmen Donald A. Hendon, Charles V. Vecchi, and Andrea J. Wagner, and was posted on January 4, 2010, by Helen R. Kubacki, Constable, in accordance with the By-Laws of the Town of Millis.

Voting List Inspectors:

- Lois Diggins
- Louise Fay
- Louise Freese
- Bonnie Hilton
- Christine McCaffrey
- Mary Skilling

Tellers appointed and sworn in by the Moderator:

- Steve MacInnes
- John Northgraves
- Robert Orsi

According to the By-Laws of the Town of Millis, a Special Town Meeting requires a four per cent quorum of registered voters in attendance to conduct the business of the Town. For this Special Town Meeting, 213 voters were required. The Moderator requested the tellers take a count of the town meeting members in attendance. The official tally of registered voters was 435.

Before commencing with the business of the meeting, the Moderator asked everyone present to join in pledging allegiance to the flag.

The Moderator gave a brief description of the procedures to be followed this evening. Only one article will be acted upon. This will involve the transfer of a sum of money from various accounts to specifically reduce the tax rate. A standing vote will be taken should there be any question of the voice vote. Only a majority vote is required. Procedural issues such as: Moving the Question, Point of Order, and Reconsideration of Articles were explained by the Moderator.

Mr. McCaffrey then introduced Christopher Smith, Chairman, Millis Finance Committee, for opening remarks.

Mr. Smith introduced the members of the Finance Committee. Mr. Smith noted with regret the resignation from the Finance Committee of Leland Wood who has served for three years and of Marc Conroy who has served for six years, three as chairman. Town Meeting members acknowledged their service to the community.

Mr. Smith noted that with these resignations, the Finance Committee has only six members for a nine member committee. He urged any interested person to contact Mr. McCaffrey concerning an appointment to this important committee.

Mr. Smith then addressed the reason for the Special Town Meeting. This fiscal year the Town is receiving the final reimbursement payment for the Clyde Brown School construction project. This amount of \$282,762.00 was initially classified as general revenue to be used toward the operating budget and/or warrant articles. Recently the Department of Revenue has informed the Town that this reimbursement money must be repaid directly to the taxpayers of Millis in the form of reduction in the annual tax bill.

This decision creates a deficit in the current year's budget that must be closed. The Finance Committee has voted to close this deficit by transferring funds from Free Cash, from Overlay Surplus, and from the MTBE (Methyl Tertiary Butyl Ether) Settlement payments.

A Town Meeting vote is required to authorize these transfers to allow for the legal return of the reimbursement money to the taxpayers.

Motion was made by Mr. Smith and seconded that the reading of the Warrant and return of service thereof be omitted and it was Voted.

Motion was made by Mr. Smith and seconded that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter and it was Voted.

ARTICLE 1. To see if the town will vote to appropriate and raise by transfer from available funds, from the Stabilization Fund, from Overlay Surplus, or from Free Cash, a sum of money to specifically reduce the tax rate; or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town raise and appropriate by transfer the sum of \$282,762.00 to reduce the tax rate; said funds to be transferred from the following:

Free Cash	\$190,656.39
Overlay Surplus	\$ 38,166.09
MTBE Settlement Account	\$ 53,939.52

Motion made by Christopher Smith, Chairman, Finance Committee, which was seconded, to adjourn the meeting.

VOTED UNANIMOUSLY to adjourn sine die at 8:08 p.m., the business of the Warrant having been completed.

Respectfully submitted,

Lisa Jane Hardin
Millis Town Clerk

**TOWN OF MILLIS
SPRING ANNUAL TOWN MEETING
MONDAY, JUNE 14, 2010**

The Spring Annual Business Meeting of the Town of Millis was held on Monday, June 14, 2010, in the George C. Roy Auditorium of the Millis Middle/High School and was called to order by the Moderator, James J. McCaffrey, at 7:50 p.m.

The Town Warrant calling this business meeting was signed on May 10, 2010, by Selectmen Donald A. Hendon, Charles V. Vecchi, and Andrea J. Wagner, and was posted on May 17, 2010, by Helen R. Kubacki, Constable, in accordance with the By-Laws of the Town of Millis

Voting List Inspectors:	Louise Fay	Marilyn Furbush
	Christine McCaffrey	Patricia Diatelevi
	Michelle Lipsett	Bonnie Hilton
	Margaret Smith	Susanne Locklin
	Christine Gavin	Vickie Philben
	Elaine Rich	Janet McCarron
	Cheryl Labonte	

Tellers appointed and sworn in by the Moderator for the auditorium:

George Trumbour, III
Nathan Maltinsky
Lauree Ricciardelli
Raymond Normandin

Due to the large number of Town Meeting members in attendance, the Moderator appointed and swore in John Northgraves as Assistant Moderator in the cafeteria and Robert Tannozzini and Stephen DiMilla as Tellers in the cafeteria. Jonathan Barry was appointed and sworn in as Teller in the gymnasium.

Before commencing with the business of the meeting, the Moderator asked everyone present to join in pledging allegiance to the Flag.

Mr. McCaffrey then acknowledged the passing of Roma Curran and Richard "Stretch" Aulenback. These two individuals had combined service to the Town of Millis of over 74 years.

Roma Curran was employed for several years as a Millis Police and Fire dispatcher before becoming the Assistant Town Clerk in 1961. She continued in this position until 1988 when she became Town Clerk. Roma was elected to the position twice before returning to the Assistant Clerk's duties in 1996. During her 44 years of service to the town, she also filled the roles of Registrar of Voters, Planning Board Secretary, and Assistant Burial Agent. Roma retired in 2004.

Richard Aulenback served eight years as Millis Tax Collector. In 1977 he was elected Town Treasurer, a position he held until his retirement in 1996. During that time, the position was considered part time and involved nights and weekends.

Town Meeting members rose for a moment of silence as a tribute to Roma and Dick.

The Moderator made opening remarks concerning the thirty-eight business articles to be acted upon at this meeting. Officials elected to various Boards, the Town Administrator, and the Superintendent of Schools all prepare budgets and article requests. These budgets and articles are presented to the Finance Committee which hears all the information. The Finance Committee then makes recommendations to the citizens of Millis through the Finance Committee report and at Town Meeting itself. Town Meeting members present tonight will make the final decision on these budgets and articles.

The Moderator then gave a brief description of the procedures to be followed this evening. A simple majority vote is required for most articles. This will be done through a voice vote. A standing vote count will be taken should there be any question of the voice vote. It will be clearly stated when a two-thirds or four-fifths majority vote is required. Procedural issues such as: Main Motion and Amendments, Moving the Question, Point of Order, and Reconsideration of Articles were explained by the Moderator.

Due to the large number of members present, the Moderator stated the voting procedures may take more time and asked for all to remain patient as voters in all areas of the building will be involved in the discussions and votes.

Mr. McCaffrey then introduced Christopher Smith, Chairman, Millis Finance Committee, for opening remarks.

Mr. Smith introduced the members of the Finance Committee. He stated that through the cooperation of all departments and strict budgeting procedures, an operational override was not needed for this fiscal year despite a 4% increase in the operating budget. However, this trend cannot continue or the level of services provided will be severely impacted. The Finance Committee anticipates that if all forms of revenue continue to decline, an operational override may be needed for FY12.

Motion was made by Christopher Smith and seconded that the reading of the Warrant and return of service thereof be omitted and it was Voted.

Motion was made by Christopher Smith and seconded that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter and it was Voted.

Article 1. To see if the Town will vote to appropriate and raise by transfer from available funds or by transfer from the Stabilization Fund, a sum of money to meet **additional expenses** from the current fiscal year not sufficiently funded under Article 5 of the June 2009 Annual Town Meeting, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from free cash the sum of \$75,000.00 to meet additional expenses from the current fiscal year not sufficiently funded under Article 5 of the June 2009 Annual Town Meeting, line 5 Public Works, for snow and ice expenses.

Article 2. To see if the Town will vote to appropriate and transfer from available funds or by transfer from the Stabilization Fund, a sum of money to pay **unpaid bills** incurred by Town departments from previous fiscal years, or act in any manner relating thereto.

VOTED UNANIMOUSLY (4/5 VOTE REQUIRED) that the town appropriate and transfer \$25,761.00 from Free Cash to pay unpaid bills incurred by Town departments from previous fiscal years as follows:

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
Selectmen/Town Administrator	Verizon	\$ 5,556.51
Zoning Board of Appeal/Town Clerk	Patricia Sjogren	\$ 250.00
Zoning Board of Appeal/Town Clerk	Patricia Sjogren	\$10,209.06
Fire Department	Paul Shaw	\$ 1,500.00
Fire Department	Paul Shaw	\$ 8,245.43

Article 3. To see if the Town will vote to adopt **amendments to Schedule A Classification Plan, Schedule B - Salary Plan, Schedule C, Employee Benefits, and Schedule D, Policies and Procedures of the Town of Millis Personnel Plan** including the deletion of the word (and number) “five (5)” in Schedule C, paragraph II, C. VACATIONS and inserting in place thereof the word (and number) “ten (10)” thereby allowing employees to carry over ten (10) vacation days from one accrual year to the next; and including adding the following sentence to Schedule C., paragraph VIII, LONGEVITY: “Pro-rated longevity payments shall occur on the payroll periods for December 15th and June 15th of each fiscal year.” or act in any manner relating thereto.VOTED UNANIMOUSLY that the town adopt amendments to Schedule C, Employee Benefits, and Schedule D, Policies and Procedures, of the Town of Millis Personnel Plan as stated inArticle 3.

Article 4. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **wage increases** in the fiscal year beginning July 1, 2010, or act in any manner relating thereto. VOTED UNANIMOUSLY that Article 4 be dismissed.

Article 5. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, available funds, and the Stabilization Fund **to defray charges and expenses to the Town, including debt and interest**, and a reserve fund for sewer and water enterprise funds, for the fiscal year beginning July 1, 2010 and ending June 30, 2011, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the Town fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, available funds, and the Stabilization Fund to defray charges and expenses to the Town, including debt and interest, and a reserve fund for sewer and water enterprise funds, for the fiscal year beginning July 1, 2010 and ending June 30, 2011 as outlined in Table 2 of the Finance Committee report with the following revenue sources:

Taxation	\$21,623,753.74
Water Receipts	\$ 854,644.00
Sewer Receipts	\$ 644,394.00
Sewer Surplus	\$ 67,580.00
Stabilization	\$ 108,000.00
Transfers	\$ 570,267.00,

and to authorize the following transfers:

Sewer Fund transfer to the General Fund	\$ 84,584.00
Water Fund transfer to the General Fund	\$100,603.00

See Following Pages for Operating Budget Summary—Table 2.

Article 6. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **unemployment compensation** costs, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from free cash, the sum of \$100,000.00 for unemployment compensation costs.

Article 7. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for an independent **audit** of all accounts of the Town, **GASB 34 fixed asset maintenance, and an audit of school department accounts** as required under the education reform act, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise the sum of \$32,500.00, of which \$7,367.51 is by taxation and of which \$25,132.49 is by transfer from Free Cash, for an independent audit of all accounts of the Town, GASB 34 fixed asset maintenance, and an audit of school department accounts as required under the education reform act.

Article 8. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for **revaluing property values, data collection, and software and licensing fees**, as required by Chapter 40, section 56, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate and raise by taxation the sum of \$15,000.00 for revaluing property values, data collection, and software and licensing fees, as required by Chapter 40, section 56.

Article 9. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money **for new voting machines**; or act in any manner relating thereto.

PASSED BY MAJORITY VOTE WITH A SCATTERING OF “NO” VOTES, that the town appropriate and raise by taxation the sum of \$20,000.00 for new voting machines.

Article 10. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money **for town building improvements**; or act in any manner relating thereto.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED), that the town appropriate and raise by transfer from the stabilization fund, the sum of \$92,000.00 for town building improvements.

Article 11. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money **for data processing equipment**; or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that Article 11 be dismissed.

Article 12. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for new or used **Animal Control Vehicle**, and authorize the Board of Selectmen to dispose of the old equipment by trading against the purchase price of the new vehicle, by outright sale, auction, or otherwise, and that the proceeds received from such disposal be applied to the purchase price or for Town vehicle maintenance, or act in any manner relating thereto.

PASSED BY STANDING COUNT, 724—YES, 51—NO, that the town appropriate and raise by taxation, the sum of \$10,883.00 for new or used Animal Control Vehicle, and authorize the Board of Selectmen to dispose of the old equipment by trading against the purchase price of the new vehicle, by outright sale, auction, or otherwise, and that the proceeds received from such disposal be applied to the purchase price or for Town vehicle maintenance.

Article 13. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for **Chapter 90 road resurfacing, reconstruction, drainage improvements and road maintenance**, and land or easement purchases or takings, including bridge or culvert improvements or chapter 90 authorized equipment purchases, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate and raise by transfer from Chapter 90 funds the sum of \$216,756.00 for Chapter 90 road resurfacing, reconstruction, drainage improvements and road maintenance, and land or easement purchases or takings, including bridge or culvert improvements or chapter 90 authorized equipment purchases.

MOTION made by Mr. Greco and seconded to move **Article 34** forward. This article relates to the construction of a public library facility. Discussion ensued. In order to move an article forward a 2/3 vote is required. Motion to move article forward was defeated by STANDING COUNT, 91—YES, 656—NO.

Article 14. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions

of M.G.L. Chapter 44, a sum of money for **Transfer Station equipment and modifications**, or act in any manner relating thereto.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED), that the town appropriate and raise by borrowing and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of \$73,690.00 for Transfer Station equipment and modifications.

Article 15. To see if the Town of Millis shall vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, sum of money for **sewer system improvements**, including but not limited to Infiltration-Inflow repairs and investigations; or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 15 be dismissed.

Article 16. To see To see if the Town of Millis shall vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money to **purchase sewer system capacity at the Charles River Pollution Control District plant from the Town of Franklin**; or act in any manner relating thereto.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED), that the town appropriate and raise by borrowing, and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of \$149,086.00 to purchase sewer system capacity at the Charles River Pollution Control District plant from the Town of Franklin, and to authorize the Board of Selectmen to enter into any necessary agreements in connection with such purchase.

Article 17. To see if the Town shall vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for **water system improvements**, water system planning and modeling, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from water surplus the sum of \$60,000.00 for water system improvements.

Article 18. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for training and inspection costs necessary to comply with and implement **EPA mandated stormwater management improvements**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by taxation the sum of \$15,500.00 for costs necessary to comply with and implement EPA mandated stormwater management improvements.

Article 19. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions

of M.G.L. Chapter 44, a sum of money for **funding deficits in specific funds**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 19 be dismissed.

Article 20. To see if the Town will vote to authorize the Board of Selectmen to **accept a deed in lieu of foreclosure** pursuant to M.G.L. Chapter 60, section 77C, for a **parcel of land located in Millis Heights**, shown on Assessor's map 40, parcel 62 on such other terms and conditions as the Selectmen deem to be in the best interest of the Town; or act in any manner relating thereto.

VOTED UNANIMOUSLY move that the town authorize the Board of Selectmen to accept a deed in lieu of foreclosure pursuant to M.G.L. Chapter 60, section 77C, for a parcel of land located in Millis Heights, shown on Assessor's map 40, parcel 62 on such other terms and conditions as the Selectmen deem to be in the best interest of the Town.

Article 21. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money to **lease school buses**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by taxation the sum of \$77,000.00 to lease school buses.

Article 22. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for securing the services of a **contracted Medicaid billing agency**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by taxation the sum of \$2,100.00 for securing the services of a contracted Medicaid billing agency.

Article 23. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money to purchase and/or lease purchase **school computers**, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate and raise by taxation the sum of \$60,000.00 to purchase and/or lease purchase school computers.

Article 24. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money **for English Language Arts curriculum materials**, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that Article 24 be dismissed.

Article 25. To see if the Town will vote to appropriate a sum of money, or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the

Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve, from annual revenues in the amounts recommended by the Community Preservation Committee, for committee administrative expenses, community preservation projects and/or other expenses in fiscal year 2011, with each item to be considered a separate appropriation; or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and/or other expenses in fiscal year 2011, with each item to be considered a separate appropriation as follows:

Appropriations:

From FY 2011 estimated revenues for Committee Administrative Expenses	\$6,860.00
---	------------

Reserves:

From FY 2011 estimated revenues for Historic Resources Reserve	\$13,730.00
From FY 2011 estimated revenues for Community Housing Reserve	\$13,730.00
From FY 2011 estimated revenues for Open Space Reserve	\$13,730.00
From FY 2011 estimated revenues for Budgeted Reserve	\$80,000.00

Article 26. To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Historic Resource Reserve and the Community Preservation Fund Budgeted Reserve for the **Historic Records Conservation Project**; or take any other action in relation thereto.

VOTED UNANIMOUSLY that the town appropriate the sum of \$5,838.00 from the Community Preservation Fund Historic Resource Reserve for the Historic Records Conservation Project.

Article 27. To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Historic Resource Reserve and the Community Preservation Fund Budgeted Reserve for the **Oak Grove Farmhouse restoration project**, or take any other action in relation thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate the sum of \$13,000.00 from the Community Preservation Fund Historic Resource Reserve for the Oak Grove Farmhouse restoration project.

Article 28. To see if the Town will vote to appropriate a sum of money from the Community Preservation Fund Historic Resource Reserve and the Community Preservation Fund Budgeted Reserve for the **Prospect Hill Cemetery restoration project**, or take any other action in relation thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate the sum of \$5,781.00 from the Community Preservation Fund Historic Resource Reserve and \$69,994.00 from the FY10 Community Preservation Fund Budgeted Reserve for the Prospect Hill Cemetery restoration project.

Article 29. To see if the Town will vote in accordance with M.G.L. Chapter 41, section 4A, and Chapter 268A section 21A, **to authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority**, for the term provided by law, if any, otherwise for a term not exceeding one year, and to authorize the Town to fix the salary of such appointee, notwithstanding the provisions of section one hundred and eight, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town in accordance with M.G.L. Chapter 41, section 4A, and Chapter 268A section 21A, authorize the Board of Health to appoint any of its members to another town office or position for which it has appointing authority, for the term provided by law, if any, otherwise for a term not exceeding one year, and to authorize the Town to fix the salary of such appointee, notwithstanding the provisions of section one hundred and eight.

Article 30. To see if the Town will vote to reauthorize, **pursuant to M.G.L. Chapter 44 Section 53E 1/2, the following** revolving funds:

- A. Oak Grove Farm Revolving Fund, said fund to be credited with the receipts from user fees, and the sale of bricks, under the authority of the Oak Grove Farm Commissioners, proceeds to be used for Oak Grove Farm Maintenance, such expenditures not to exceed \$10,000;
- B. Animal Control Shelter Revolving Fund, said fund to be credited with the receipts from the operation of the shelter, under the authority of the Board of Selectmen, proceeds to be used for kennel maintenance and construction costs, such expenditures not to exceed \$3,000;
- C. School Department Transportation Revolving Fund, said fund to be credited with user fees from providing school bus transportation, under the authority of the School Committee, proceeds to be used for providing bus transportation to students, such expenditures not to exceed \$90,000;
- D. Fire Alarm Revolving Fund, said fund to be credited with the fees and fines relative to fire alarms, under the authority and direction of the Board of Selectmen, proceeds to be used for the costs of labor, equipment and services, to maintain the fire alarm system, such expenditures not to exceed \$10,000;
- E. Historical Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Historical Commission, proceeds to be used for the maintenance of historical buildings and grounds, such expenditures not to exceed \$12,000;
- F. Ambulance Department Revolving Fund, said fund to be credited with the fees generated by user fees, under the authority and direction of the Board of Selectmen, proceeds to be used to pay for ambulance expenses and billing collections, such expenses not to exceed \$20,000;

- G. Youth Commission Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for youth programs, such expenditures not to exceed \$5,000;
- H. Council on Aging Transportation Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for COA transportation programs, such expenditures not to exceed \$5,000;
- I. Veterans Memorial Building Custodial and Maintenance Revolving Fund, said fund to be credited with the fees generated by user fees or appropriations, under the authority and direction of the Board of Selectmen, proceeds to be used for custodial expenses, such expenditures not to exceed \$6,000;
- J. Food Service Revolving Fund, said fund to be credited with the fees generated by user and/or inspection fees or appropriations, under the authority and discretion of the Board of Health, proceeds to be used for food service inspections, such expenditures not to exceed \$4,500;
- K. Stormwater Management Revolving Fund, said fund to be credited with the fees generated by municipal stormwater connection and inspection fees or appropriations, under the authority and discretion of the Board of Selectmen, proceeds to be used for stormwater related inspections, tests, and engineering reviews, such expenditures not to exceed \$10,000;
- L. Board of Health Medical Services and Vaccination Fund, said fund to be credited with the receipts from vaccination reimbursements obtained from federal, state and private agencies, under the authority of the board of health, proceeds to be used for any necessary medical services, vaccinations, or supplies, such expenditures not to exceed \$3,000,
- M. Continuing Education Revolving Fund, said fund to be credited with the receipts from users fees from continuing education classes such as drivers' education, under the authority of the School Committee, proceeds to be used for providing continuing education for students, such expenditures not to exceed \$50,000;

or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town reauthorize, pursuant to M.G.L. Chapter 44 Section 53E 1/2, the revolving funds as listed in Article 30.

Article 31. To see if the Town will vote to **create a new zoning district classification, Village Business district (V-B)** by amending the Town of Millis Zoning Bylaw as follows:

In Section II, Definitions, add the following text:

"Village Business Development: a planned development limited to certain business and commercial uses or a mix of such uses as set forth in Section V, Use Regulations, Table 1, having acceptable and sustainable off-site development

impacts, designed and constructed in the “village” or “commons” style with building massing, architecture, and site design compatible with nearby residential uses and districts. Village Business Developments are to be designed with a design scheme common to all buildings in the development, with a well-landscaped, pedestrian-oriented site plan.

Light Manufacturing: a manufacturing use devoted to the development and/or production of limited quantities of specialized products with a negligible impact on the surrounding environment in terms of noise, smell, dust, glare, use of hazardous materials, traffic, and water consumption and having no effect outside the building in which such is carried on as to local groundwater supplies or any other protected natural resource other than as required for normal stormwater management and customary activities associated with parking area use and maintenance. Limited manufacturing shall not include the development or manufacture of biological or genetic materials or substances or the processing of any animal product, or the use of any tanning, rendering, plating, or other chemical-intensive process. Light manufacturing uses generating or capable of generating any hazardous material or waste shall not be allowed.

In Section III, Establishment of Use District, Table 1, add new district, “Village-Business District” to Section III. A. as follows:

<u>Full Name</u>	<u>Short Name</u>
Village-Business	V-B

In Section V, Use Regulations, insert a new column for the Village Business (V-B) Zoning District under Commercial so that uses in that district are allowed, permitted or prohibited as provided in the following text.

The following uses shall be permitted by right (P) in the V-B district:

- Church or other religious purposes
- Educational purposes which are religious sectarian, denominational or public
- Nursery school
- Public park, conservation area and preserved open spaces including areas for passive recreation, but not including active recreational facilities
- Agriculture, horticulture and floriculture, except a greenhouse or stand for retail sale
- Year-round greenhouse or stand for wholesale and retail sale of agricultural or farm products raised primarily on the same premises
- Temporary (not to exceed erection or use for a period exceeding three months in any one year) greenhouse or stand for retail sale or agricultural or farm products raised primarily on the same premises
- Temporary farm stands
- Construction of drainage facilities (other than essential services) or damming up or relocating any watercourse, water body, or wetlands
- Private day nursery provided it shall not occupy more than 40 percent of the gross floor area of the structure and there shall be a minimum of 75 square feet of outside play area for each enrolled child

- Accessory building such as a greenhouse, tool shed, animal shelter for domestic pet, private swimming pool, or similar accessory structures. Subject to provisions of Section VI.
- Accessory private garage for not more than three noncommercial motor vehicles, and, except on a farm, not more than one ton rated or less in size commercial motor vehicle
- Accessory storage of a boat, trailer, or unregistered automobile, provided it shall either be stored within a principal or accessory building or not less than 40 feet from any side lot line, and it shall not be used for dwelling or sleeping purposes. Maximum number - two trailers or autos or boats.
- Accessory signs subject to the provisions of Section VII
- Sales by vending machines as an accessory use, within a building
- Accessory uses which are necessary in connection with scientific research or scientific development or related production which use does not substantially derogate from the public good

The following uses may be permitted only by Special Permit from the Planning Board (SPB) in the V-B district:

- Housing for the elderly
- Raising and for keeping livestock, horses, and poultry, not including the raising of swine or fur animals for commercial use (allowed on parcels of land over five acres without a special permit)
- Juice bars¹
- Other personal and consumer service establishment²
- Professional and business offices and services¹
- Commercial parking lot (see Section VIII)
- Filling of land or water area (see Section XIII.G.)

Motion made by Mr. Trumbour and seconded to amend article by striking out the following: “Filling of land or water area (see Section XIII.G.)”. Discussion ensued. PASSED BY MAJORITY VOTE to strike out this line.

- Removal of soil, loam, sand, gravel, quarry or other earth material (see Section XIII.F.)
- Light manufacturing
- Research offices or establishments devoted to research and development activities
- Home occupation (see Section XIII.H.)
- Accessory repair and storage facilities in any retail sales or consumer establishment provided: it shall not occupy more than 25 percent of the gross floor area
- Accessory outside storage clearly necessary to the operation and conduct of a permitted principal wholesale, transportation, industrial, and/or commercial use.
- Accessory manufacturing use provided: it shall not occupy more than 25 percent of the gross floor area of the building; and it shall not be located within 100 feet of any "R" District or within 50 feet of any street lot line¹

- Accessory building to a nonresidential principal use occupied by a person employed on the premises and his immediate family, unless such structure is located in the rear of the principal building and has no immediate street frontage
- Newsstand, barber shop, dining room or cafeteria and similar accessory commercial services primarily for occupants or users thereof provided the use is conducted entirely within the principle building, and there is no evidence of the conduct of the accessory use from the street or from any lot line. (Amended Nov. 3, 2008)¹
- Accessory off-street parking and loading spaces as required in Section XIII¹

¹ Any such use shall be allowed only as part of a Village Business Development and subject to Village Business Development Special Permit; further that such use shall be only intended to serve employees and customers of uses within the V-BD development in a manner similar to a company cafeteria.

² Any such use shall be allowed only as part of a Village Business Development and subject to Village Business Development Special Permit.

All other uses shall be prohibited in the V-B district.

To further amend Section V, Table 1, Use Regulations to allow new uses as provided in the following text:

	Residential			Commercial		Industrial	
	R-T	R-S	R-V	C-V	V-B	I-P	I-P-2
<i>COMMUNITY FACILITIES</i>							
18. Daycare	P	P	P	P	P	P	P
<i>RETAIL AND SERVICE</i>							
32. Village-Business Development	N	N	N	N	SPB	N	N
33. Light Manufacturing	N	N	N	N	SPB	N	N

To amend Section VI, Area, Height, and Bulk Regulation, Table 2 "Area Regulations" to insert a new row for new zoning district "Village-Business District" as provided in the following text:

Minimum required lots (1)

District	Use	Area (sq. ft.)	Lot (2) Frontage (ft.)	Lot depth (ft.)	Yards (3-7)		
					Front (ft.)	Side (ft.)	Rear (ft.)
V-B	Any permitted structure or use	90,000	150	200	50	30	30

To amend Section VI, Area, Height, and Bulk Regulation, Table 2 "Area Regulations," Footnote (1) to add "Village Business developments" to the list of exceptions for one principal building per lot, as provided in the following text (inserted language is underlined):

1. Except for multi-family dwelling units, planned business developments, industrial developments, community facilities, village-business developments, and public utilities, only one principal structure shall be permitted on one lot. Minimum distance between buildings shall be twice the required side yard, except for multi-family.

To amend Section VI, Area, Height, and Bulk Regulations, Table 3 "Height and Bulk Regulations" to insert a new row for Village-Business District (V-B), as provided in the following text:

District	Maximum Permitted Height (1) (ft.)	Maximum Permitted Height (stories)	Maximum Building Coverage of Lot (covered area as percent of total lot area)	Minimum residential net floor area per unit for multi-family use or residential use in mixed use (sq. ft.)
V-B	35	2 ½	50	Not Permitted

To amend the Zoning Bylaw to insert a new section, Section XIX, Village Business Developments, as provided in the following text:

A. Purpose

The purpose of this bylaw is to establish a Village Business ("V-B") District Zoning Bylaw to promote business and commercial development in a traditional "village" or "commons" style, referred to in this Bylaw as a "Village Business Development." The benefits of the V-B District accrue only to those parcels of land located entirely within the boundaries of the V-B District. This District is established with the intent of enabling the limited, planned, commercial development area in order to broaden the Town's economic base and to provide additional business and employment opportunities within the community, by allowing carefully planned and designed developments that are sensitive to the interests and concerns of nearby residences and residential districts by minimizing the potential for visual, noise, and environmental impacts on Town residents that live in or near the District.

B. Special Permit Requirement

Uses noted as allowed by Special Permit in the Village Business District as set forth in Section V., Use Regulations, Table 1 shall be allowed only subject to a special permit and the special permit process set forth in this Section. Uses listed in Section V. Use Regulations as Permitted Uses shall not be subject to this special permit requirement.

C. General Regulations

1. Objectives: In addition to the goals set forth in Section A. and specific design and development criteria contained within this section, the Planning Board may issue a

special permit for Village Business Developments upon specifically finding that the proposed design as shown on the plans and materials submitted by the applicant and information received during the Public Hearing satisfy the criteria set forth in Section VIII, Special Permit Conditions, and the criteria set forth below:

- a. The site is adequate to reasonably accommodate the proposed structure(s) without overcrowding of the land;
- b. The site provides adequate open space for light and air and its association with and enhancement of or accessibility to proximate open space areas (if any);
- c. The site is suitable for the proposed use including access, visibility, soils, topography, depth to groundwater, distance to nearby residences and intervening natural buffer areas, proximity to natural resources, and overall potential for substantial damage to the environment;
- d. The proposed design adequately addresses potential substantial environmental impacts including traffic, pedestrian flow and safety, emergency vehicle access, effects on groundwater, light pollution, glare, impact on the visual character of the neighborhood, impact on the local water supply, and overall economic impact;
- e. The proposed design adequately provides proposed utilities including potable water, fire protection, sewage disposal, and storm water drainage;
- f. The project adequately complies with the goals of this Section and with the Millis Master Plan, in general.

2. Mixed Use V-B Developments: Within the Village Business District only those uses listed as either permitted uses or uses allowed subject to a Special Permit in Section V., Table 1 of the Use Regulations shall be permitted. Within the V-B District, the Planning Board, as the Special Permit Granting Authority (SPGA), may issue a Special Permit to allow those uses shown in the Use Regulations as being allowed by Special Permit. It is the intent of this bylaw that only one planned Village Business development be allowed per lot, and that such Village Business Development may include a mix of various uses permitted in the V-B District. The following additional restrictions shall apply to mixed-use developments in the V-B District:

- a. All uses allowed as part of a mixed-use development in the V-B district shall be reviewed by the Planning Board and shall be subject to approval by the Planning Board, as the SPGA, after it determines that the mixture of uses, or any additional uses proposed, are appropriate to the character of the area and the proposed Village Business development. Uses specifically allowed in the V-B district as stand-alone uses, such as day-care or nursery schools, or uses protected or exempt from special permit requirements by MGL Ch. 40A, shall be permitted subject to Site Plan Review only but shall comply with the design, bulk, and area requirements for a Business Village Development if proposed as part of such development.

- b. Drive-thru windows of any kind shall not be permitted.
- c. Retail uses shall be limited in size to no more than 5,000 square feet per establishment, and 10,000 square feet in total for the entire development. Discount retailing or “big box” (so-called) retail stores are expressly prohibited.

3. Design Standards and Performance Criteria

a. Design Approach: Site design shall be respectful of existing conditions on the site with consideration for natural features. Such features shall include but are not limited to topography, ledge, depth to groundwater, existing significant vegetation and area of vegetation that act as visual “green” buffers to neighboring properties, soils, wetlands. The site shall be designed to preserve natural vistas and to minimize the presence of the commercial development to nearby residential uses, through a combination of well-planned geometry, landscaping including vegetated buffers, and good engineering practices, with due regard for adequate vehicle and pedestrian access, internal vehicular and pedestrian circulation, attractive, abundant, and hardy landscaping, handicapped accessibility, and appropriately-scaled building design compatible with nearby residential areas.

b. Specific Design Standards:

(1) Density: No buildings or land shall be used which exceed the limits set forth in Section VI, Table 2, Area Regulation as;

(2) Setbacks: No building or structure shall be set closer to any lot line or street line than as specified in Section VI, Table 2 “Area Regulations;”

(3). No single building shall have a footprint area exceeding 20,000 square feet and no building shall have a gross floor area (all floors combined but excluding uninhabited basement areas) exceeding 30,000 square feet;

(4) Buildings shall be designed with a residential theme, using native and traditional-appearing materials such as brick, stone, wood siding, decorative window designs, with limited use of “storefront” glazing systems or commercial metals. Buildings shall be designed to a scale appropriate to nearby residential buildings and uses. Schematic floor plans and elevations shall be submitted for review under this Section and shall be prepared by a Massachusetts-registered Architect. Elevations shall be rendered in color with sufficient detail to provide a fair and accurate representation of the design proposed;

(5) No building or structure shall exceed the height limitations set forth in Section VI, Table 3, Bulk & Height Regulations;

(6) No less than 40 percent of the development lot shall be maintained as landscaped open space. Open space areas that are not to be maintained as naturally-vegetated areas shall be landscaped in accordance with a Landscape Plan to be prepared by a Massachusetts-registered Landscape Architect;

(7) All pedestrian walkways and, to the extent practical, all vehicular travel ways and parking areas shall be planned and designed to maximize the inclusion of landscape “breaks”, to allow for the orderly movement of vehicles and pedestrians with a minimum of conflicts, and to minimize the amount of impervious area required. This section shall not be construed to prohibit the use of design features such as circular driveways, “roundabouts”, or similar designs meant to improve project aesthetics or provide traffic calming attributes;

(8) To the extent practical and reasonable, open space in the Village Business Development shall be designed to provide opportunities for connection with and access to existing off-site open spaces and public spaces;

(9) Parking shall be provided as set forth in Section VIII. Off-Street Parking and Loading Regulations, with the exception that shared parking shall be allowed at the discretion of the Planning Board in mixed-use developments only if the proposed parking scheme includes a sufficient number of parking spaces to satisfy the recommended parking ratios for the specific uses proposed in the development plan, as established by the Institute of Transportation Engineers. Shared parking shall be encouraged to help reduce impervious area and associated environmental impacts;

(10) Proposed developments in the Village Business District shall meet the environmental protection criteria as set forth in Bylaw Section XIV “Environmental Performance Standards”, to the satisfaction of the Planning Board based on information submitted to the Board during the Public Hearing;

(11) Sustainable Building Design: new buildings constructed as part of a Village Business development, or in the Village Business District, shall comply with the current Leadership in Energy and Environmental Design (LEED) criteria as promulgated by the U.S. Green Building Council, with the “Smart Growth” criteria as established by the Commonwealth of Massachusetts Executive Office of Environmental Affairs, and with the current Massachusetts Stormwater Policy, to the satisfaction of the Planning Board based on information submitted to the Board during the Public Hearings.

5. Other Permits Required; Findings Required, a Conditions of Approval

- a. Site Plans prepared by a Massachusetts Registered Professional Engineer, preliminary architectural plans, and supporting technical information sufficient to demonstrate compliance with all applicable land use regulations and provisions of this bylaw shall be submitted for all proposed Village Business Developments, with the Application for the Special Permit, and in accordance with Section XII. Administration and Enforcement, and Section XIII, Special Permit Conditions. Said Plans shall conform to the technical and review standards set forth in Section XIII.C, but review and approval of the Site Plan as required in that Section shall be a part of the Special Permit review by the SPGA and no separate Site Plan Special Permit shall be required. The Planning Board shall, as part of its review of the Site Plan under this Section, review the proposed Site Plans for conformance with all criteria set forth in Section XIII.C and shall specifically find, prior to approving any Special Permit

hereunder, that the matters noted in Section XIII.C.5) have been adequately addressed by the Applicant.

- b. Mixed-use developments in the Village Business District shall be considered Village Business developments and shall not require a separate Special Permit for mixed-use developments pursuant to Bylaw Section XIII.P.
- c. In approving a Special Permit for any Village Business Development or other use under this Section, the Planning Board as SPGA may impose reasonable conditions to guarantee that final plans for and construction of any such development or use are consistent with the plans approved by the Board, including the following:
 - (1) The Applicant shall submit final plans for review and approval of the Planning Board prior to issuance of a Building Permit;
 - (2) As-built plans of any development or use constructed under a Special Permit issued pursuant to this bylaw shall be submitted and approved by the Building Inspector prior to the issuance of any permanent Certificate of Occupancy. This shall not prohibit the Inspector from issuing Temporary Certificates of Occupancy for any use provided that adequate surety to guarantee completion of any remaining work is a condition of issuance of any Temporary Occupancy permit.”;

or act in any manner relating thereto.
Extensive discussion ensued.

VOTED BY STANDING COUNT, 517—YES, 189—NO (2/3 VOTE REQUIRED) that the town create a new zoning district classification, Village Business district (V-B), by amending the Town of Millis Zoning Bylaw as stated in Article 31 as amended.

Article 32. To see if the Town will vote to amend the Town of Millis Zoning Bylaw, Section III C, Establishment of Zoning District, in order to amend the Town of Millis Zoning Map to **change the zoning district classification of parcels of land as shown on Assessor’s map number 51 parcel 16, and Map 53 Parcel 6 on Dover Rd. from Residential (R-S & R-T) to Village Business (V-B)**, said proposed map being on file with the Town Clerk’s office; or act in any manner relating thereto.
Extensive discussion ensued.

FAILING TO REACH THE 2/3 VOTE REQUIRED, ARTICLE 32 DID NOT PASS.

Article 33. To see if the Town will vote to amend the Town of Millis Zoning Bylaw, Section XIII N., **Special Permit Conditions Personal Wireless Communications Facilities**, by deleting paragraph (2) b. which currently reads,

“b. Personal Wireless Communications facilities installed in residential zones must comply with the regulations contained in this section as well as all other relevant provisions of the Zoning Bylaw and may only be installed within the right of way of a recorded utility easement

established for overhead electrical power transmission lines. Antennas may only be mounted on existing structures within the right of way.”;

and, inserting in place thereof, a new paragraph “b.” as follows,

“b. Personal Wireless Communications facilities installed in residential zones must comply with the regulations contained in this section as well as all other relevant provisions of the Zoning Bylaw and may only be installed within the right of way of a recorded utility easement established for overhead electrical power transmission lines or on municipal water towers. Antennae located in a utility right of way for power lines may only be mounted on existing structures within the right of way. Where the requirements of the underlying zoning district conflict with Section XIII. N., the latter shall prevail.”;

and, to amend Section XIII, N. paragraph (2) h. by inserting the words “Except for antennae located on water towers...”, at the beginning of the paragraph so that paragraph (2) h. would read,

“h. Except for antennae located on water towers, new towers constructed for the purpose of supporting personal wireless communications antennae must be of monopole design.”;

and, to amend Section XIII. N. paragraph 3. b. to add the following language: “except those installed on municipal water tanks”, so as to read with the new language underlined:

“b. For antennas installed on other existing structures, the antennas may not exceed the maximum height permitted in the zone, except antennas installed on municipal water tanks.”;

or act in any manner relating thereto.
Extensive discussion ensued.

FAILING TO REACH THE 2/3 VOTE REQUIRED, ARTICLE 33 DID NOT PASS.

Article 34. To see if the Town will vote to raise and appropriate or appropriate by transfer or by borrowing a sum of money for the acquisition of the real property that the Board of Selectmen were authorized to acquire by the vote under Article 51 of the May 9, 2005 Annual Town Meeting and related expenses, including relocation expenses, and for the design and **construction of a public library facility** upon all or a portion of said real property and other Town-owned property to be used for library purposes as identified in said Article 51, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, Section 7(3) or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection therewith and to take all action necessary to carry out this project, provided, however, that no amounts shall be borrowed or expended hereunder unless and until the Town votes at an election to exempt from the provisions of Proposition 2 ½ , so-called, the amounts required to pay for the bonds or notes therefore; or act in any manner relating thereto.

Extensive discussion ensued.

PASSED BY STANDING VOTE, 663—YES, 152—NO, (2/3 VOTE REQUIRED) that the town raise and appropriate by borrowing the sum of \$5,000,000.00 for the acquisition of the real property that the Board of Selectmen were authorized to acquire by the vote under Article 51 of the May 9, 2005 Annual Town Meeting and related expenses, including relocation expenses, wages and expenses of the Permanent Building Committee, and for the design and construction of a public library facility upon all or a portion of said real property and other Town-owned property to be used for library purposes as identified in said Article 51, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under G.L. Chapter 44, Section 7(3) or any other enabling authority, and to authorize the Board of Selectmen to apply for and expend any grants or loans in connection therewith and to take all action necessary to carry out this project.

Article 35. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds, or by transfer from the Stabilization Fund or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money **for flood damage repairs to public facilities or infrastructure**; and to authorize the Board of Selectmen to apply for, accept, and expend grants for said repairs and emergency response costs on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town appropriate and raise by borrowing and authorize the Treasurer, with the approval of the Board of Selectmen, to borrow under the provisions of M.G.L. Chapter 44 or any other enabling authority, the sum of \$465,000 for flood damage repairs to public facilities or infrastructure; including but not limited to, culvert repair, drainage facility repair, and landfill cap repair, and to authorize the Board of Selectmen to apply for, accept, and expend grants for said repairs and emergency response costs on such terms and conditions as the Board of Selectmen deems appropriate.

Article 36. To see if the Town will accept **Apple Rock Road** as a town way, excepting detention basins and drainage appurtenances outside of the right of way, and to see if the town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase, or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and, further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 36 be dismissed.

Article 37. To see if the Town will **accept Pine House Road** as a town way, excepting detention basins and drainage appurtenances outside of the right of way, and to see if the town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase, or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and, further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 37 be dismissed.

Article 38. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, a sum of money for **repurchasing cemetery lots**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by taxation the sum of \$600.00 for repurchasing cemetery lots.

Motion made by Christopher Smith, Chairman, Finance Committee, which was seconded to adjourn the meeting.

VOTED UNANIMOUSLY to adjourn sine die at 12:20 a.m., the business of the Warrant having been completed.

Lisa Jane Hardin
Millis Town Clerk

OPERATING BUDGET SUMMARY - TABLE 2		FY08 ACTUAL	FY09 ACTUAL	FY10 APPR	FY11 REQ	FY11 FINCOM REC
GENERAL GOVERNMENT						
SELECTMEN/TA	SALARIES	\$188,086.73	\$215,140.23	\$200,272.00	\$199,527.40	\$199,527.40
	EXPENSES	\$47,823.18	\$51,093.49	\$44,799.81	\$44,799.81	\$44,799.81
	TOTAL	\$235,909.91	\$266,233.72	\$245,071.81	\$244,327.21	\$244,327.21
FINANCE COMMITTEE						
	SALARIES	\$1,529.35	\$2,633.09	\$2,625.00	\$2,625.00	\$2,625.00
	EXPENSES	\$5,874.31	\$3,854.04	\$5,214.00	\$5,214.00	\$5,214.00
	TOTAL	\$7,403.66	\$6,487.13	\$7,839.00	\$7,839.00	\$7,839.00
RESERVE FUND	EXPENSES	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
	TOTAL	\$0.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00
ACCOUNTANT/FD						
	SALARIES	\$127,285.40	\$163,989.45	\$164,128.00	\$172,897.00	\$172,897.00
	EXPENSES	\$8,901.49	\$12,494.28	\$2,838.00	\$2,838.00	\$2,838.00
	TOTAL	\$136,186.89	\$176,483.73	\$166,966.00	\$175,735.00	\$175,735.00
ASSESSORS						
	SALARIES	\$98,097.06	\$65,076.70	\$104,962.00	\$108,537.00	\$108,537.00
	EXPENSES	\$2,169.46	\$8,530.00	\$13,172.00	\$8,530.00	\$8,530.00
	TOTAL	\$100,266.52	\$73,606.70	\$118,134.00	\$117,067.00	\$117,067.00
TREASURER/COLLECTOR						
	SALARIES	\$140,832.39	\$149,262.46	\$147,321.00	\$149,819.00	\$149,819.00
	EXPENSES	\$22,266.39	\$18,570.64	\$27,850.00	\$25,950.00	\$25,950.00
	TOTAL	\$163,098.78	\$167,833.10	\$175,171.00	\$175,769.00	\$175,769.00
TOWN COUNSEL						
	EXPENSES	\$126,546.09	\$79,509.21	\$100,000.00	\$100,000.00	\$100,000.00
	TOTAL	\$126,546.09	\$79,509.21	\$100,000.00	\$100,000.00	\$100,000.00
DATA PROCESSING						
	SALARIES	\$12,574.67	\$13,743.96	\$13,744.00	\$13,744.00	\$13,744.00
	EXPENSES	\$65,115.69	\$80,475.24	\$79,196.00	\$79,894.00	\$79,894.00
	TOTAL	\$77,690.36	\$94,219.20	\$92,940.00	\$93,638.00	\$93,638.00
TOWN CLERK						
	SALARIES	\$60,711.35	\$64,065.86	\$64,892.10	\$62,564.35	\$62,564.35
	EXPENSES	\$4,266.73	\$2,772.90	\$3,850.00	\$4,075.00	\$4,075.00
	TOTAL	\$64,978.08	\$66,838.76	\$68,742.10	\$66,639.35	\$66,639.35
ELECTIONS						
	SALARIES	\$5,866.51	\$7,776.06	\$8,190.00	\$8,808.00	\$8,808.00
	EXPENSES	\$7,411.23	\$8,753.19	\$8,650.00	\$8,650.00	\$8,650.00
	TOTAL	\$13,277.74	\$16,529.25	\$16,840.00	\$17,458.00	\$17,458.00
REGISTRARS						
	SALARIES	\$560.00	\$574.00	\$573.30	\$573.00	\$573.00
	EXPENSES	\$2,619.62	\$3,387.36	\$3,000.00	\$3,100.00	\$3,100.00
	TOTAL	\$3,179.62	\$3,961.36	\$3,573.30	\$3,673.00	\$3,673.00
CONSERVATION						
	SALARIES	\$8,041.82	\$9,726.10	\$8,496.00	\$10,850.80	\$10,850.80
	EXPENSES	\$3,952.81	\$4,725.31	\$4,777.00	\$4,777.00	\$4,777.00
	TOTAL	\$11,994.63	\$14,451.41	\$13,273.00	\$15,627.80	\$15,627.80
PLANNING BOARD						
	SALARIES	\$12,275.73	\$13,699.12	\$12,744.00	\$15,012.48	\$15,012.48
	EXPENSES	\$5,236.29	\$4,671.58	\$5,675.00	\$5,675.00	\$5,675.00
	TOTAL	\$17,512.02	\$18,370.70	\$18,419.00	\$20,687.48	\$20,687.48

OPERATING BUDGET SUMMARY - TABLE 2	FY08 ACTUAL	FY09 ACTUAL	FY10 APPR	FY11 REQ	FY11 FINCOM REC
BOARD OF APPEAL					
SALARIES	\$6,440.82	\$6,740.77	\$11,618.00	\$9,049.00	\$9,049.00
EXPENSES	\$3,329.80	\$2,339.10	\$5,000.00	\$5,000.00	\$5,000.00
TOTAL	\$9,770.62	\$9,079.87	\$16,618.00	\$14,049.00	\$14,049.00
GENERAL INSURANCE					
EXPENSES	\$259,312.46	\$207,223.44	\$196,097.00	\$219,000.00	\$219,000.00
TOTAL	\$259,312.46	\$207,223.44	\$196,097.00	\$219,000.00	\$219,000.00
TOWN REPORTS					
EXPENSES	\$1,561.00	\$1,166.24	\$1,225.00	\$1,225.00	\$1,225.00
TOTAL	\$1,561.00	\$1,166.24	\$1,225.00	\$1,225.00	\$1,225.00
TOWN BUILDINGS					
SALARIES	\$40,409.61	\$38,427.55	\$33,739.20	\$35,216.00	\$35,216.00
EXPENSES	\$182,102.10	\$177,721.29	\$190,893.00	\$190,893.00	\$190,893.00
TOTAL	\$222,511.71	\$216,148.84	\$224,632.20	\$226,109.00	\$226,109.00
EMPLOYEE BENEFITS					
EXPENSES	\$2,133,676.50	\$2,500,396.23	\$3,111,903.00	\$3,319,768.00	\$3,319,768.00
TOTAL	\$2,133,676.50	\$2,500,396.23	\$3,111,903.00	\$3,319,768.00	\$3,319,768.00
LINE 1 - GENERAL GOVT	\$3,584,876.59	\$3,918,538.89	\$4,652,444.41	\$4,893,611.84	\$4,893,611.84
PUBLIC SAFETY					
POLICE DEPARTMENT					
SALARIES	\$1,214,025.00	\$1,265,488.37	\$1,248,574.83	\$1,292,703.00	\$1,292,703.00
EXPENSES	\$107,314.86	\$107,599.02	\$140,600.00	\$150,424.00	\$150,424.00
TOTAL	\$1,321,339.86	\$1,373,087.39	\$1,389,174.83	\$1,443,127.00	\$1,443,127.00
FIRE/RESCUE DEPARTMENT					
SALARIES	\$528,350.62	\$647,828.49	\$714,839.10	\$730,574.00	\$690,574.00
EXPENSES	\$69,898.41	\$66,169.25	\$115,050.00	\$115,050.00	\$105,050.00
TOTAL	\$598,249.03	\$713,997.74	\$829,889.10	\$845,624.00	\$795,624.00
DISPATCH					
SALARIES	\$198,277.36	\$200,902.47	\$209,397.76	\$208,660.00	\$208,660.00
EXPENSES	\$4,174.24	\$5,204.59	\$7,000.00	\$8,000.00	\$8,000.00
TOTAL	\$202,451.60	\$206,107.06	\$216,397.76	\$216,660.00	\$216,660.00
BUILDING DEPT.					
SALARIES	\$100,246.76	\$102,356.96	\$110,172.35	\$110,177.00	\$110,177.00
EXPENSES	\$6,287.95	\$6,266.74	\$5,775.00	\$5,775.00	\$5,775.00
TOTAL	\$106,534.71	\$108,623.70	\$115,947.35	\$115,952.00	\$115,952.00
SEALER W&M					
SALARIES	\$2,936.00	\$3,009.00	\$3,081.75	\$3,082.00	\$3,082.00
EXPENSES	\$116.58	\$77.91	\$177.00	\$132.00	\$132.00
TOTAL	\$3,052.58	\$3,086.91	\$3,258.75	\$3,214.00	\$3,214.00
EMERG MGMT COMM					
SALARIES	\$1,116.00	\$1,144.00	\$1,231.96	\$1,232.00	\$1,232.00
EXPENSES	\$1,616.36	\$1,619.00	\$1,619.00	\$1,619.00	\$1,619.00
TOTAL	\$2,732.36	\$2,763.00	\$2,850.96	\$2,851.00	\$2,851.00
ANIMAL CONTROL					
SALARIES	\$50,732.80	\$54,574.49	\$53,326.00	\$53,720.00	\$53,720.00
EXPENSES	\$11,884.50	\$11,509.65	\$11,400.00	\$11,400.00	\$11,400.00
TOTAL	\$62,617.30	\$66,084.14	\$64,726.00	\$65,120.00	\$65,120.00
LINE 2 - PUBLIC SAFETY	\$2,296,977.44	\$2,473,749.94	\$2,622,244.75	\$2,692,548.00	\$2,642,548.00

OPERATING BUDGET SUMMARY - TABLE 2	FY08 ACTUAL	FY09 ACTUAL	FY10 APPR	FY11 REQ	FY11 FINCOM REC
EDUCATION					
MILLIS SCHOOLS					
SALARY&EXPENSES	\$9,890,200.82	\$10,551,403.95	\$10,685,612.00	\$11,840,356.00	\$11,309,538.00
TOTAL	\$9,890,200.82	\$10,551,403.95	\$10,685,612.00	\$11,840,356.00	\$11,309,538.00
LINE 3 - MILLIS SCHOOLS	\$9,890,200.82	\$10,551,403.95	\$10,685,612.00	\$11,840,356.00	\$11,309,538.00
TRICOUNTY SCHOOL					
EXPENSES	\$527,556.00	\$541,743.00	\$525,881.00	\$496,699.00	\$496,699.00
TOTAL	\$527,556.00	\$541,743.00	\$525,881.00	\$496,699.00	\$496,699.00
LINE 4 - TRI-COUNTY	\$527,556.00	\$541,743.00	\$525,881.00	\$496,699.00	\$496,699.00
PUBLIC WORKS					
DPW HIGHWAY					
SALARIES	\$308,799.31	\$324,599.92	\$294,695.85	\$251,262.62	\$251,262.62
EXPENSES	\$464,342.25	\$500,534.14	\$393,379.10	\$436,813.00	\$406,813.00
TOTAL	\$773,141.56	\$825,134.06	\$688,074.95	\$688,075.62	\$658,075.62
STREET LIGHTS					
EXPENSES	\$58,149.76	\$57,159.14	\$82,043.00	\$82,043.00	\$62,043.00
TOTAL	\$58,149.76	\$57,159.14	\$82,043.00	\$82,043.00	\$62,043.00
TRANSFER STATION					
SALARIES	\$16,038.86	\$15,321.00	\$16,417.72	\$16,417.72	\$16,417.72
EXPENSES	\$86,490.06	\$92,323.20	\$99,387.20	\$99,777.50	\$99,777.50
TOTAL	\$102,528.92	\$107,644.20	\$115,804.92	\$116,195.22	\$116,195.22
LINE 5 PUBLIC WORKS - GEI	\$933,820.24	\$989,937.40	\$885,922.87	\$886,313.84	\$836,313.84
DPW SEWER					
SALARIES	\$133,950.39	\$150,620.38	\$183,536.73	\$230,338.31	\$230,338.31
EXPENSES	\$275,661.19	\$342,635.42	\$425,507.80	\$821,903.49	\$821,903.49
TOTAL	\$409,611.58	\$493,255.80	\$609,044.53	\$1,052,241.80	\$1,052,241.80
LINE 6 PUBLIC WORKS - SWI	\$409,611.58	\$493,255.80	\$609,044.53	\$1,052,241.80	\$1,052,241.80
DPW WATER					
SALARIES	\$221,986.94	\$237,905.28	\$220,336.33	\$240,137.91	\$240,137.91
EXPENSES	\$396,086.79	\$396,951.09	\$442,126.30	\$614,505.84	\$614,505.84
TOTAL	\$618,073.73	\$634,856.37	\$662,462.63	\$854,643.75	\$854,643.75
LINE 7 PUBLIC WORKS - WTI	\$618,073.73	\$634,856.37	\$662,462.63	\$854,643.75	\$854,643.75
HEALTH & HUMAN SERVICES					
BOARD OF HEALTH					
SALARIES	\$84,435.07	\$92,455.64	\$95,782.00	\$95,782.00	\$95,782.00
EXPENSES	\$10,210.02	\$7,539.03	\$8,020.00	\$8,020.00	\$8,020.00
TOTAL	\$94,645.09	\$99,994.67	\$103,802.00	\$103,802.00	\$103,802.00
COUNCIL ON AGING					
SALARIES	\$47,387.39	\$45,538.92	\$50,114.00	\$50,542.00	\$50,542.00
EXPENSES	\$9,888.38	\$8,405.00	\$8,434.00	\$8,434.00	\$8,434.00
TOTAL	\$57,275.77	\$53,943.92	\$58,548.00	\$58,976.00	\$58,976.00
VETERANS					
SALARIES	\$3,263.00	\$2,622.03	\$3,262.58	\$3,263.00	\$3,263.00
EXPENSES	\$100.00	\$6,750.00	\$7,000.00	\$7,000.00	\$7,000.00
TOTAL	\$3,363.00	\$9,372.03	\$10,262.58	\$10,263.00	\$10,263.00
LINE 8 HEALTH/HUMAN SER	\$155,283.86	\$163,310.62	\$172,612.58	\$173,041.00	\$173,041.00

OPERATING BUDGET SUMMARY - TABLE 2	FY08 ACTUAL	FY09 ACTUAL	FY10 APPR	FY11 REQ	FY11 FINCOM REC
CULTURE & RECREATION					
MEMORIAL DAY					
EXPENSES	\$903.00	\$695.95	\$1,000.00	\$1,000.00	\$1,000.00
TOTAL	\$903.00	\$695.95	\$1,000.00	\$1,000.00	\$1,000.00
LEGION					
EXPENSES	\$1,435.00	\$3,435.00	\$1,435.00	\$1,435.00	\$1,435.00
TOTAL	\$1,435.00	\$3,435.00	\$1,435.00	\$1,435.00	\$1,435.00
LIBRARY					
SALARIES	\$189,097.47	\$197,058.64	\$197,294.00	\$199,189.00	\$199,189.00
EXPENSES	\$92,523.49	\$96,587.22	\$104,286.00	\$113,317.00	\$113,317.00
TOTAL	\$281,620.96	\$293,645.86	\$301,580.00	\$312,506.00	\$312,506.00
RECREATION					
SALARIES	\$0.00	\$0.00	\$1.00	\$18,999.00	\$18,999.00
EXPENSES	\$0.00	\$18,966.16	\$18,999.00	\$1.00	\$1.00
TOTAL	\$0.00	\$18,966.16	\$19,000.00	\$19,000.00	\$19,000.00
HISTORICAL					
EXPENSES	\$5,193.42	\$5,240.56	\$5,243.00	\$5,243.00	\$5,243.00
TOTAL	\$5,193.42	\$5,240.56	\$5,243.00	\$5,243.00	\$5,243.00
OAK GROVE FARM COMM					
EXPENSES	\$1,636.00	\$1,522.83	\$1,636.00	\$1,636.00	\$1,636.00
TOTAL	\$1,636.00	\$1,522.83	\$1,636.00	\$1,636.00	\$1,636.00
LINE 9 CULTURE & REC.	\$290,788.38	\$323,506.36	\$329,894.00	\$340,820.00	\$340,820.00
DEBT SERVICE					
SEWER EXEMPT OR	\$2,488,749.04				
SEWER RATE			\$371,211.63	\$0.00	\$0.00
WATER EXEMPT OR		\$2,321,392.74			
WATER RATE			\$319,766.88	\$0.00	\$0.00
TAX RATE EXEMPT			\$1,070,882.88	\$1,030,738.27	\$1,030,738.27
TAX RATE			\$232,142.86	\$238,443.24	\$238,443.24
BOND COSTS					
TOTAL	\$2,488,749.04	\$2,321,392.74	\$1,994,004.25	\$1,269,181.51	\$1,269,181.51
LINE 10 DEBT SERVICE	\$2,488,749.04	\$2,321,392.74	\$1,994,004.25	\$1,269,181.51	\$1,269,181.51
TOTAL BUDGET	\$21,195,937.68	\$22,411,695.07	\$23,140,123.02	\$24,499,456.74	\$23,868,638.74
TOTAL BUDGET	\$21,195,937.68	\$22,411,695.07	\$23,140,123.02	\$24,499,456.74	\$23,868,638.74
			\$19,874,611.61	\$21,323,389.68	\$20,692,571.68
LINE 11 REVENUE APPROPRIATION					
SEWER RECEIPTS			\$728,978.00		
SEWER BETTERMENT			\$340,267.00		
SEWER SURPLUS			\$67,580.80		
SEWER OPERATING BUDGET LINE 6					
WAGES		\$230,338.31			
EXPENSES		\$461,664.00			
DEBT		\$360,239.49			
TRANSFER TO GENERAL FUND					
INDIRECT COSTS		\$84,584.00			
TOTALS		\$1,136,825.80	\$1,136,825.80		

<i>OPERATING BUDGET SUMMARY - TABLE 2</i>	FY08 ACTUAL	FY09 ACTUAL	FY10 APPR	FY11 REQ	FY11 FINCOM REC
---	----------------	----------------	--------------	-------------	--------------------

WATER RECEIPTS				\$955,246.75	
WATER OPERATING BUDGET LINE 7					
WAGES		\$240,137.91			
EXPENSES		\$342,902.35			
DEBT		\$271,603.49			
TRANSFER TO GENERAL FUND					
INDIRECT COSTS		\$100,603.00			
TOTALS		<u>\$955,246.75</u>		<u>\$955,246.75</u>	
STABILIZATION FUND				\$108,000.00	
AMBULANCE FUND				\$186,000.00	
PERPETUAL CARE INTEREST				\$1,000.00	
CEMETERY LOTS				\$13,000.00	
SEPTIC BETTERMENTS				\$30,000.00	

**TOWN OF MILLIS
FALL ANNUAL TOWN MEETING
MONDAY, NOVEMBER 1, 2010**

The Fall Annual Business Meeting of the Town of Millis was held on Monday, November 1, 2010, in the George C. Roy Auditorium of the Millis Middle/High School and was called to order by the Moderator, James J. McCaffrey, at 7:38 p.m.

The Town Warrant calling this business meeting was signed on October 4, 2010, by Selectmen Charles V. Vecchi, Andrea J. Wagner, and Donald A. Hendon, and was posted on October 13, 2010, by Helen R. Kubacki, Constable, in accordance with the By-Laws of the Town of Millis.

Voting List Inspectors:	Susanne Locklin	Janet McCarron
	Christine McCaffrey	Mary Skilling
	Margaret Smith	Elaine Rich

Tellers appointed and sworn in by the Moderator:
Scott Fuzy
Paul Jacobsen
H. Robert Yeager

Before commencing with the business of the meeting, the Moderator asked everyone present to join in pledging allegiance to the Flag. Mr. McCaffrey then recognized the Millis Cable Commission and their donation of cameras to record the public meeting.

The Moderator made opening remarks concerning the twenty-one business articles to be acted upon at this meeting. Officials elected to various Boards, the Town Administrator, and the Superintendent of Schools all prepare budgets and article requests. These budgets and articles are presented to the Finance Committee which gathers all the information. The Finance Committee then makes recommendations to the citizens of Millis through the Finance Committee report and at Town Meeting itself. Town Meeting members present tonight will make the final decision on these budgets and articles.

The Moderator then gave a brief description of the procedures to be followed this evening. A simple majority vote is required for most articles. This will be done through a voice vote. A standing vote count will be taken should there be any question of the voice vote. It will be clearly stated when a two-thirds or four-fifths majority vote is required. Procedural issues such as: Main Motion and Amendments, Moving the Question, Point of Order, and Reconsideration of Articles were explained by the Moderator.

The Moderator also referenced the handouts available this evening. They include a revised and updated Table 1: FY 2011 Warrant Summary and Recommendations, a map of Apple Rock Road and Pine House Road which are addressed in Articles 3 and 4, and the complete text of Article 19 relating to Personnel Plan changes.

Mr. McCaffrey introduced Christopher Smith, Chairman, Millis Finance Committee, for opening remarks.

Mr. Smith introduced members of the Finance Committee. He reiterated the Finance Committee's role is to advise and to present recommendations to Town Meeting members.

Mr. Smith commented on the recent awards received by Millis High School. U.S. News and World Report awarded Millis High School a silver medal for being one of America's Best High Schools in 2008 and 2009, one of only 21 in Massachusetts. Also, for the third time in recent years, Newsweek magazine ranked Millis High School among the top 5% of high schools in the entire country in 2010.

Also recognized was the Department of Public Works. Awarded by the Massachusetts Department of Environmental Protection, the Public Water System Award ranked the Millis water system one of the top 3% to 5% in the Commonwealth. Millis was one of only 29 water systems out of a possible 1700 to receive this award.

The Chairman stated the funding source for several articles being considered will be Free Cash. At this time the Town has approximately \$620,000.00 in Free Cash. Recommended articles will account for \$200,000.00. The remaining balance will be available for the May, 2011 town meeting for the FY12 budget.

Motion was made by Christopher Smith and seconded that the reading of the Warrant and return of service thereof be omitted and it was Voted.

Motion was made by Christopher Smith and seconded that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter and it was Voted.

ARTICLE 1. To see if the Town will vote to **amend** the vote taken under Article #5, of the June 14, 2010, Annual Town Meeting establishing the Town **operating budget**, and to transfer **a sum of money to the Stabilization Fund** or act in any manner relating thereto.

The School Department has been notified it is eligible to receive \$257,455.00 in grant money from the Federal Government for the sole purpose of creating or maintaining education jobs. The Spring Annual Town Meeting transferred \$108,000.00 from the Stabilization Fund to the School Department's budget to minimize staffing cuts. This amount is now being returned to the Stabilization Fund.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town amend the vote taken under Article #5 of the June 14, 2010 Annual Town Meeting by reducing line #3, Millis Schools by \$108,000.00; from \$11,309,538.00 to \$11,201,538.00, and to transfer said funds to the Stabilization Fund.

ARTICLE 2. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44, **a sum of money to pay unpaid bills from previous fiscal years** including salaries and expenses, or act in any manner relating thereto.

VOTED UNANIMOUSLY (4/5 VOTE REQUIRED) that the town appropriate the sum of \$2,768.37 from Free Cash to pay unpaid bills from previous fiscal years as follows:

DEPARTMENT	VENDOR	AMOUNT
ASSESSORS	NORFOLK COUNTY REGISTRY OF DEEDS	\$ 29.30
SELECTMEN	TALX CORPORATION	\$ 1,260.00
BUILDING	TIM COSTELLO	\$ 75.00
SELECTMEN	NICOLAS GENERAL CONTRACTING	\$ 650.00
FIRE	CLINICAL 1 HOME MEDICAL	\$ 100.50
FIRE	BEN'S UNIFORMS	\$ 150.00
BOARD OF HEALTH	PUBLIC SECTOR PARTNERS	\$ 253.32
FIRE	GILMORE'S, INC	\$ 147.25
FIRE	GILMORE'S, INC	\$ 41.30
AMBULANCE	CARQUEST AUTO PARTS	\$ 61.70

ARTICLE 3. To see if the Town of Millis will vote to **accept the layout of Pinehouse Road as a public way**, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town accept the layout of Pinehouse Road as a public way, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, also being shown on a plan entitled "Applerock Estates" Definitive Subdivision Plan of Land in Millis, Massachusetts, Scale: 1" = 40', September 30, 1997, Paul N. Robinson Associates, Inc. filed with Norfolk Deeds as Plan No. 172 of 2001, Plan Book 484, and that the town do vote to raise and appropriate the sum of \$1.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate.

ARTICLE 4. To see if the Town of Millis will vote to **accept the layout of Applerock Road as a public way**, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town accept the layout of Applerock Road as a public way, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, also being shown on a plan entitled "Applerock Estates" Definitive Subdivision Plan of Land in Millis, Massachusetts, Scale: 1" = 40', September 30, 1997, Paul N. Robinson Associates, Inc. filed with Norfolk Deeds as Plan No. 172 of 2001, Plan Book 484, and that the town do vote to raise and appropriate the sum of \$1.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate.

ARTICLE 5. To see if the Town of Millis will vote to **accept the layout of Crestview Drive as a public way**, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and as shown on a plan filed at the Norfolk County Registry of Deeds, filed as No. 366-1974 (A of 8) Pl. Bk. 243; with copy of said plan being on file in the Office of the Board of Selectmen, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town accept the layout of Crestview Drive as a public way, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and as shown on a plan filed at the Norfolk County Registry of Deeds, filed as No. 366-1974 (A of 8) Pl. Bk. 243; with copy of said plan being on file in the Office of the Board of Selectmen, and that the town do vote to raise and appropriate the sum of \$41.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate.

ARTICLE 6. To see if the Town of Millis will vote to **accept the layout of Klifford Circle as a public way**, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and as shown on a plan filed at the Norfolk County Registry of Deeds, filed as No. 366-1974 (A of 8) Pl. Bk. 243; with copy of said plan being on file in the Office of the Board of Selectmen, and to see if the Town will vote to raise and appropriate a sum of money from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate, or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town accept the layout of Klifford Circle as a public way, excepting detention basins and drainage appurtenances outside the right of way, as shown on a plan on file in the office of the Town Clerk, and as shown on a plan filed at the Norfolk County Registry of Deeds, filed as No. 366-1974 (A of 8) Pl. Bk. 243; with copy of said plan being on file in the Office of the Board of Selectmen, and that the town do vote to raise and appropriate the sum of \$10.00 from taxation, and authorize the Board of Selectmen to accept as a gift, purchase or take by eminent domain, permanent and temporary easements or fee interest in land, for the layout of said way, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate.

ARTICLE 7. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **improvements to Crestview Drive and Klifford Circle** or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from available funds the sum of \$27,000.00 for improvements to Crestview Drive and Klifford Circle.

ARTICLE 8. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **water system, sewer system, and road and sidewalk improvements on Daniels St., Curve St. and Irving St.** or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 8 be dismissed.

ARTICLE 9. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **sewer system improvements including but not limited to Infiltration and Inflow Repairs, Studies, and Inspections** or act in any manner relating thereto.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the town appropriate the sum of \$116,000.00 of which \$40,576.00 is raised from Sewer Surplus and of which \$75,424.00 is raised by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, for sewer system improvements including but not limited to Infiltration and Inflow Repairs, Studies, and Inspections including without limitation all costs thereof as defined under Section 1 of Chapter 29C of the General Laws and that to meet that appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow and issue bonds therefore.

ARTICLE 10. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **the purchase of police cruisers**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the Town appropriate and raise by transfer from free cash the sum of \$64,110.00 to purchase and equip two police patrol vehicles, and authorize the Board of Selectmen to dispose of the old vehicles by trading against the purchase price of the new vehicles, by outright sale, auction, or otherwise, and that the proceeds received from such disposal be applied to the purchase price or for Town vehicle maintenance.

ARTICLE 11. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **the replacement of the police/fire/ems dispatch console**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the Town appropriate and raise by transfer from free cash the sum of \$20,670.00 to purchase and install a police/fire/ems dispatch console, and authorize the Board of Selectmen to dispose of the old console by trading against the purchase price of the new console, by outright sale, auction, or otherwise, and that the proceeds received from such disposal be applied to the purchase price.

ARTICLE 12. To see if the Town will vote to **transfer the care, custody, management and control of the Ellice School** on Pleasant St. from the School Committee to the Board of Selectmen, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town transfer the care, custody, management and control of the Ellice School on Pleasant St. from the School Committee to the Board of Selectmen.

ARTICLE 13. To see if the town will vote to **amend the Town of Millis General Bylaws**, Article IX, Police Regulations, by inserting therein a new paragraph number "47." as follows:

47. Overweight Vehicle Travel on Town Roads and Land

The Board of Selectmen may enact regulations governing the passage of overweight vehicles on and over Town roads, Town land, or private property in which the Town has a property interest, including the permitting thereof, and may establish fees therefore pursuant to and consistent with the provisions of G.L. c. 85, §. 30, G.L. c. 90, §§ 18 and 19A, and any other applicable general or special laws. The Board of Selectmen may consult with the Police Chief, Fire Chief, and any other state or local officials in determining the conditions of such permits.

"Overweight Vehicles" shall be defined in accordance with the above-referenced statutes, as amended or superseded, to include:

2 axle vehicle	-	46,000 lbs. GVW
3 axle vehicle	-	60,000 lbs. GVW
Tri-axle vehicle	-	80,000 lbs. GVW
Tractor-trailer	-	99,000 lbs. GVW,

or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town amend the Town of Millis General Bylaws, Article IX, Police Regulations, by inserting therein a new paragraph number "47." as follows:

47. Overweight Vehicle Travel on Town Roads and Land

The Board of Selectmen may enact regulations governing the passage of overweight vehicles on and over Town roads, Town land, or private property in which the Town has a property interest, including the permitting thereof, and may establish fees therefore pursuant to and consistent with the provisions of G.L. c. 85, §. 30, G.L. c. 90, §§ 18 and 19A, and any other applicable general or special laws. The Board of Selectmen may consult with the Police Chief, Fire Chief, and any other state or local officials in determining the conditions of such permits.

"Overweight Vehicles" shall be defined in accordance with the above-referenced statutes, as amended or superseded, to include:

- 3 Axle: 60,000 max. With a reducible load, a permit can be issued for up to 73000 lbs (+5%)
- 4 Axle 60,000 max. With a reducible load, a permit can be issued for up to 87000 lbs (+5%)
- TT Unit 80,000 max With a reducible load, a permit can be issued for up to 99000 lbs (+5%)

ARTICLE 14. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **English Language Arts Curriculum materials**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from Free Cash the sum of \$45,000.00 for English Language Arts Curriculum materials.

ARTICLE 15. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **a space needs and renovation study of the Clyde Brown School, Middle School, and High School**, or act in any manner relating thereto.

PASSED BY MAJORITY VOTE, ONE VOTE IN OPPOSITION, that the town appropriate and raise by transfer from Free Cash the sum of \$15,000.00 for a space needs and renovation study of the Clyde Brown School, Middle School, and High School.

ARTICLE 16. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for a **handicapped accessible wheel chair van**, or act in any manner relating thereto.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from Free Cash the sum of \$35,000.00 for a handicapped accessible wheel chair van, and authorize the Board of

Selectmen to dispose of the old van by trading against the purchase price of the new van, by outright sale, auction, or otherwise, and that the proceeds received from such disposal be applied to the purchase price.

ARTICLE 17. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **Clyde Brown School improvements including but not limited to interior painting and carpet replacement**, or act in any manner relating thereto. Discussion ensued. Part of ongoing maintenance. Amount has been reduced from original request.

VOTED UNANIMOUSLY that the town appropriate and raise by transfer from Free Cash the sum of \$5,000.00 for Clyde Brown School improvements including but not limited to interior painting and carpet replacement.

ARTICLE 18. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by transfer from the Stabilization Fund, a sum of money for funding the collective bargaining agreement between the Town of Millis and the Professional Firefighters of Millis Local #4704, or act in any manner relating thereto.

VOTED UNANIMOUSLY that Article 18 be dismissed.

ARTICLE 19. To see if the Town will vote to adopt **amendments to Schedule A, Classification Plan, Schedule C, Employee Benefits, and Schedule D, Policies and Procedures, of the Town of Millis Personnel Plan** including but not limited to **changes relative to overtime pay, and the introduction of a conduct policy**, or act in any manner relating thereto.

Discussion ensued with respect to the timing of this article and need for immediate change.

PASSED BY MAJORITY VOTE that the town amend Schedule A, Classification Plan of the Millis Personnel Plan by reclassifying the position of Assistant Director of Public Works from Grade 14 to Grade 15; and, that the town amend Schedule C. of the Millis Personnel Plan, Paragraph VII. Hours of Work and Overtime, by deleting the existing sections A., B., C. and D. and inserting a new section A. which strikes through and deletes existing language and inserts new language in italics, and then by consecutively relettering the remaining existing sections of the paragraph as follows:

VII. HOURS OF WORK AND OVERTIME

- ~~A. "Administrative Division: 35 hours per week exclusive of unpaid lunch periods normally scheduled equally over five days;~~
- ~~B. Labor Division: 40 hours per week exclusive of unpaid lunch periods and normally scheduled over five days;~~
- ~~C. Library Division: As determined by the Library Trustees~~
- ~~D. Full time employees shall be paid overtime (one and one half times base pay) for all hours worked in excess of their division's regularly scheduled work week.~~
- A. Employees in grade 8/8A and below shall be paid overtime (one and one-half times base pay) for all hours worked paid in excess of their division's regularly scheduled work week forty hours per week." and;

that the town add a new paragraph XIII to Schedule D, Policies and Procedures, of the Millis Personnel Plan as follows:

XIII. CONDUCT POLICY

- A. Town employees are expected to act honestly, conscientiously, reasonably and in good faith at all times regarding workplace issues having regard to their responsibilities, the interests of the Town and the welfare of its residents.
- B. Employees have an obligation to be present at work as required and to be absent from the workplace only with proper authorization; to carry out their duties in an efficient, polite and competent manner, to maintain specified standards of performance; to comply with reasonable employer instructions on policies to work as directed; to respect the privacy of individuals and use confidential information only for the purposes for which it was intended; to neither use, nor allow the use of Town property, resources, or funds for other than authorized purposes; to incur no liability on the part of the Town without proper authorization; and, to maintain all qualifications necessary for the performance of their duties legally and efficiently.
- C. The intent of this policy is to ensure that: 1) employees meet the Town's legitimate expectations in the areas of performance and behavior; 2) employees whose performance or behaviors are deficient are provided with the necessary assistance and motivation to meet the Town's expectations; and 3) disciplinary action initiated against an employee is fair and appropriate.
- D. Failure to behave in a manner consistent with the standards of conduct and policies included herein may result in disciplinary action being initiated against the offending employee. The Town shall utilize a fair and equitable process in reviewing an employee's alleged violation of these standards and policies and shall discipline the employee, if called for, in a manner appropriate given the violation. Disciplinary action resulting in suspension and/or termination of employment due to a violation of this policy shall be subject to the grievance procedures set forth in Schedule D, paragraph I.

ARTICLE 20. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for a **study and review of the Millis Personnel Plan**, or act in any manner relating thereto.

Voted unanimously that the town appropriate and raise by transfer from Free Cash the sum of \$5,000.00 for a study and review of the Millis Personnel Plan.

ARTICLE 21. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, by borrowing under the provisions of M.G.L. Chapter 44, or by transfer from the Stabilization Fund, a sum of money for **town building repairs**, or act in any manner relating thereto.

Voted unanimously that Article 21 be dismissed.

Motion made by Christopher Smith, Chairman, Finance Committee, which was seconded to adjourn the meeting.

VOTED UNANIMOUSLY to adjourn sine die at 9:10 p.m., the business of the Warrant having been completed

Lisa Jane Hardin
Town Clerk

SPECIAL STATE SENATE PRIMARY				
April 13, 2010				
CANDIDATES	PRECINCT 1	PRECINCT 2	PRECINCT 3	Total
DEMOCRATIC PRIMARY				
Senator in General Court				
Lida E. Harkins	37	44	37	118
Peter B. Smulowitz	66	62	83	211
Scattering	0	0	0	0
Blanks	0	0	0	0
Total Democratic Ballots:	103	106	120	329
REPUBLICAN PRIMARY				
Senator in General Court				
Richard J. Ross	38	44	40	122
Scattering	0	0	0	0
Blanks	0	0	0	0
Total Republican Ballots:	38	44	40	122
LIBERTARIAN PRIMARY				
Scattering	0	0	0	0
Blanks	0	0	0	0
Total Libertarian Ballots:	0	0	0	0
	PRECINCT 1	PRECINCT 2	PRECINCT 3	Total
Total Ballots:	141	150	160	451
Turnout %:	8 %			
Total Registered Voters: 5381				
(Democrats 1433, Republicans 818, Libertarian 26, Green-Rainbow 8, Unenrolled 3096)				

TOWN ELECTION				
May 11, 2010				
CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
MODERATOR				
James J. McCaffrey	565	657	719	1941
Scattering	3	0	2	5
Blanks	188	164	211	563
ASSESSOR (3 years)				
Lawrence R. Bouret	509	597	648	1754
Scattering	2	0	3	5
Blanks	245	224	281	750
ASSESSOR (1 year)				
Write-in:Stephanie M. Bravoco	0	0	6	6
Scattering	89	121	121	331
Blanks	667	700	805	2172
SELECTMAN				
Donald A. Hendon	506	583	638	1727
Scattering	7	17	6	30
Blanks	243	221	288	752
SCHOOL COMMITTEE (3 years)				
Marc S. Conroy	490	590	616	1696
Scattering	3	3	3	9
Blanks	263	228	313	804
SCHOOL COMMITTEE (2 years) vote for ONE				
Steven G. Catalano	257	255	357	869
Timothy J. Francis	252	280	216	748
Nicole M. Riley	141	167	209	517
Scattering	4	4	6	14
Blanks	102	115	144	361
BOARD of HEALTH (3 yr)				
Carol L. Coakley	523	604	674	1801
Scattering	4	8	4	16
Blanks	229	209	254	692

CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
LIBRARY TRUSTEE (3 yr)				
Diane Jurmain	506	576	658	1740
Scattering	3	8	6	17
Blanks	247	237	268	752
PLANNING BOARD (5 yr)				
James F. McKay	516	601	652	1769
Scattering	1	7	5	13
Blanks	239	213	275	727
HOUSING AUTHORITY				
Raymond C. Normandin	518	596	679	1793
Scattering	3	6	3	12
Blanks	235	219	250	704
QUESTION No. 1: Debt Exclusion for Library				
YES	401	446	519	1366
NO	334	358	393	1085
Blanks	21	17	20	58
Total Ballots: 2509				
(46% of 5,400 registered voters)				
QUESTION No. 1: Debt Exclusion for Library				
Shall the Town of Millis be allowed to exempt from the provisions of Proposition Two and One-Half, so-called, the amounts required to pay for the bond issued in order to acquire the real property described in the vote under Article 51 of the May 9, 2005 Annual Town Meeting and related expenses, including relocation expenses, and for the design and construction of a public library facility upon all or a portion of said real property and other Town-owned property to be used for library purposes as identified in said Article 51?				

STATE PRIMARY				
September 14, 2010				
CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
DEMOCRATIC PRIMARY				
Governor				
Deval L. Patrick	103	109	111	323
Scattering	0	0	0	0
Blanks	42	37	44	123
Lieutenant Governor				
Timothy P. Murray	106	120	119	345
Scattering	0	0	0	0
Blanks	39	26	36	101
Attorney General				
Martha Coakley	106	120	120	346
Scattering	0	0	0	0
Blanks	39	26	35	100
Secretary of State				
William F. Galvin	111	122	127	360
Scattering	0	0	0	0
Blanks	34	24	28	86
Treasurer				
Steven Grossman	87	92	105	284
Stephen J. Murphy	41	42	38	121
Scattering	0	0	0	0
Blanks	17	12	12	41
Auditor				
Suzanne M. Bump	53	59	74	186
Guy William Glodis	55	38	49	142
Mike Lake	20	30	19	69
Scattering	0	0	0	0
Blanks	17	19	13	49
Rep. In Congress (Fourth District)				
Barney Frank	99	113	122	334
Rachel E. Brown	42	29	30	101
Scattering	0	0	0	0
Blanks	4	4	3	11

CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
Councillor (2nd District)				
Kelly A. Timilty	79	83	77	239
Robert L. Jubinville	44	42	52	138
Scattering	0	0	0	0
Blanks	22	21	26	69
Senator in General Court (Norfolk, Bristol & Middlesex District)				
Scattering	0	0	0	0
Blanks	145	146	155	446
Rep. In General Court (Ninth Norfolk District)				
Stanley J. Nacewicz	84	////////////////////	////////////////////	84
Scattering	0	////////////////////	////////////////////	0
Blanks	61	////////////////////	////////////////////	61
Rep. In General Court (Fifth Middlesex District)				
David Paul Linsky	////////////////////	112	120	232
Scattering	////////////////////	0	0	0
Blanks	////////////////////	34	35	69
District Attorney				
Michael Chinman	23	22	29	74
Joseph R. Driscoll, Jr.	70	67	62	199
Michael W. Morrissey	38	35	46	119
Scattering	0	0	0	0
Blanks	14	22	18	54
Sheriff (Norfolk County)				
Michael G. Bellotti	97	110	117	324
Scattering	0	0	0	0
Blanks	48	36	38	122
County Commissioner				
Peter H. Collins	92	103	109	304
Scattering	0	0	0	0
Blanks	53	43	46	142
Total Democratic Ballots:				
	145	146	155	446

CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
REPUBLICAN PRIMARY				
Governor				
Charles D. Baker	140	163	145	448
Scattering	0	0	0	0
Blanks	12	13	11	36
Lieutenant Governor				
Richard R. Tisei	120	147	127	394
Write-in: Keith Davis	0	1	0	1
Scattering	0	0	0	0
Blanks	32	28	29	89
Attorney General				
Write-in: James P. McKenna	11	16	27	54
Write-in: Guy A. Carbone	5	6	2	13
Scattering	0	0	0	0
Blanks	136	154	127	417
Secretary of State				
William C. Campbell	111	136	118	365
Scattering	0	0	0	0
Blanks	41	40	38	119
Treasurer				
Karyn E. Polito	119	143	123	385
Scattering	0	0	0	0
Blanks	33	33	33	99
Auditor				
Mary Z. Connaughton	123	150	126	399
Kamal Jain	12	12	12	36
Scattering	0	0	0	0
Blanks	17	14	18	49
Rep. In Congress (Fourth District)				
Sean DM Bielat	62	88	82	232
Earl H. Sholley	83	77	66	226
Scattering	0	0	0	0
Blanks	7	11	8	26
Councillor (Second District)				
Steven M. Glovsky	107	125	118	350
Scattering	0	0	0	0
Blanks	45	51	38	134

CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
Senator in General Court (Norfolk, Bristol & Middlesex District)				
Richard J. Ross	134	151	138	423
Scattering	0	0	0	0
Blanks	18	25	18	61
Rep. In General Court (Ninth Norfolk District)				
Daniel B. Winslow	121	////////////////////	////////////////////	121
Scattering	0	////////////////////	////////////////////	0
Blanks	31	////////////////////	////////////////////	31
Rep. In General Court (Fifth Middlesex District)				
Write-in: Christopher Resmini	////////////////////	1	1	2
Scattering	////////////////////	0	0	0
Blanks	////////////////////	175	155	330
District Attorney				
Scattering	0	0	0	0
Blanks	152	176	156	484
Sheriff (Norfolk County)				
William J. Farretta	112	128	114	354
Scattering	0	0	0	0
Blanks	40	48	42	130
County Commissioner				
Scattering	0	0	0	0
Blanks	152	176	156	484
Total Republican Ballots:	152	176	156	484
LIBERTARIAN PRIMARY	No ballots were cast			
	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
Total Ballots:	297	322	311	930
Turnout %: 17%				
Total Registered Voters: 5449				
(Democrats 1455, Republicans 825, Libertarian 27, Green 7, Unenrolled 3133, Other 2)				

STATE ELECTION				
November 2, 2010				
CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
Governor & Lt. Governor				
Patrick & Murray (D)	409	480	516	1405
Baker & Tisei (R)	577	641	721	1939
Cahill & Loscocco (I)	104	100	105	309
Stein & Purcell (G-R)	18	20	13	51
Write-ins	0	0	0	0
Blanks	10	8	10	28
Attorney General				
Martha Coakley (D)	601	679	759	2039
James P. McKenna (R)	489	542	583	1614
Write-ins	0	0	0	0
Blanks	28	28	23	79
Secretary of State				
William Francis Galvin(D)	624	688	746	2058
William C. Campbell (R)	422	472	520	1414
James D. Henderson (U)	21	50	35	106
Write-ins	0	0	0	0
Blanks	51	39	64	154
Treasurer				
Steven Grossman (D)	504	564	589	1657
Karyn E. Polito (R)	565	644	709	1918
Write-ins	0	0	0	0
Blanks	49	41	67	157
Auditor				
Suzanne M. Bump (D)	373	433	451	1257
Mary Z. Connaughton (R)	600	680	752	2032
Nathanael Fortune (G-R)	43	52	40	135
Write-ins	0	0	0	0
Blanks	102	84	122	308
Rep. In Congress (4th D.)				
Barney Frank (D)	435	517	551	1503
Sean DM Bielat (R)	623	670	764	2057
Susan F. Allen (I)	18	21	17	56
Donald M. Jordan (Tx R.)	15	18	9	42
Write-ins	0	0	0	0
Blanks	27	23	24	74

CANDIDATES	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
Councillor (2nd D.)				
Kelly A. Timilty (D)	484	541	580	1605
Steven M. Glovsky (R)	459	524	575	1558
Richard Mitchell (U)	69	83	70	222
Write-ins	0	0	0	0
Blanks	106	101	140	347
Senator in General Court				
Richard J. Ross (R)	820	883	1006	2709
Write-ins	0	0	0	0
Blanks	298	366	359	1023
Rep. In General Court (Pr. 1)				
Stanley J. Nacewicz (D)	413	////////////////////////////////////	////////////////////////////////////	413
Daniel B. Winslow (R)	613	////////////////////////////////////	////////////////////////////////////	613
Write-ins	0	////////////////////////////////////	////////////////////////////////////	0
Blanks	92	////////////////////////////////////	////////////////////////////////////	92
Rep. In General Court (Prec. 2&3)				
David Paul Linsky (D)	////////////////////////////////////	791	866	1657
Write-ins	////////////////////////////////////	0	0	0
Blanks	////////////////////////////////////	458	499	957
District Attorney				
Michael W. Morrissey (D)	463	541	545	1549
John F. Coffey (I)	540	575	643	1758
Write-ins	0	0	0	0
Blanks	115	133	177	425
Sheriff				
Michael G. Bellotti (D)	574	617	668	1859
William J. Farretta (R)	453	551	561	1565
Write-ins	0	0	0	0
Blanks	91	81	136	308
County Commissioner				
Peter H. Collins (D)	694	777	815	2286
Write-ins	0	0	0	0
Blanks	424	472	550	1446
Question 1 - Remove alcohol tax				
YES	669	721	787	2177
NO	409	485	553	1447
Blanks	40	43	25	108

BIRTHS RECORDED IN MILLIS: 2010

Date	Child	Parents
Jan. 18	Liam James Vautour	Albert A. & Danielle M. Tolland
Jan. 19	Quinn Thomas Schaad	Brian T. & Erika A. Sanders
Jan. 22	Aureja Eugenija Norma Johnson	Brooks D. & Naida E. Snipas
Jan. 26	Mary Patricia Musial	Mark J. & Christine E. McNamara
Jan. 26	Catherine Gale Mobley	John S. & Sarah Gale
Feb. 10	Nicholas Ryan Rocha	James A. & Elizabeth Ryan
Feb. 11	Chloe Irene Hapenny	Keith T. & Andrea I. Grandine
Feb. 12	Zackery Robert Barrett	Robert G. & Nikola A. Whitten
Feb. 15	Harrison Quinto Kiggen	Jason J. & Jennifer R. Ferretti
Feb. 18	Sarah Lynne Hayes	Joseph W. & Mary T. Thompson
Feb. 19	Serena Jade Solomon	Brian P. & Lauren M. McClay
Feb. 19	Audrey Elizabeth Holmes	Robert E. & Michelle A. Donley
Feb. 27	Maybel Mae Hagen	Bodhi L. & Sarah E. Evans
Mar. 10	Fiona Margaret Brennan	Thomas A. & Allison Dunn
Mar. 12	Erynne Carley Sawyer	Eric J. & Lynne M. Campbell
Mar. 17	Isabella Anne Giargiari	Lawrence A. & Sara A. Lindquist
Mar. 28	Kyleigh Anne Collette	Robert A. & Suzanne M. Cooke
Mar. 30	Olivia Catherine Humphries	Scott A. & Heather A. Westergren
Apr. 1	Samantha Joia Solomon	Scott A. & Andrea C. Campbell
Apr. 1	Elizabeth Savannah D. R. Curry	Kevin J. & Alexandra M. Kelleher
Apr. 7	Xander Linux Hafford	Nathan D. & Kristen L. Snorek
Apr. 14	Tyler James Shepard	James H. & Janaina K. De Almeida
May 6	Michaela Aryn Magnone	Joshua P. & Melissa A. Corbett
May 13	Rayan Rani Taha	Rani A. & Deena O. Khalil
May 16	Annabella Brianne L. Obongono	Maxime A. & Karyn A. Bickerstaffe
May 22	Adam Wissan Serhan	Wissan K. & Israa O. Khalil
May 25	Reid Sebouh Roberts	Craig N. & Renee Kevorkian
June 3	Paige Nicole O'Connell	Thomas C. & Karen L. Gardiner
June 4	Brianna Rose Hinkley	Bryan S. & Casey I. Friel
June 5	Joseph Aaron Clifford	Paul J. & Mirna N. Cordova Ruiz
June 17	Samuel Morgan Schell	Michael C. & Katharine J. McNamara
June 24	Luke James Gibbons	Craig M. & Denise D. Tsiumis
June 28	Wyatt Nicholas Taylor	Andrew W. & Jennifer L. Kuzoian
July 6	Scarlett Claire Kovatch	John F. & Jennifer C. Leblanc
July 6	Tessa Belle McGhee	Michael J. & Amanda S. Irwin
July 8	Arabella Makenzie Girouard	Jeremy T. & Christine M. Kulas
July 9	Colum Brian Clarke, Jr.	Colum B. & Mary C. Mahoney
July 12	Madison Faith Brynczka	Christopher & Rachel Siegel
July 19	Olivia Joan Desimone	John A. & Kerri L. Keith

July 25	Elizabeth Carol McCarthy	Kevin P. & Jennifer L. Smith
July 31	Lauren Michelle Blake	Matthew H. & Rebecca K. Kollar
Aug. 13	Wyatt David Minarski	Jonathan D. & Sheri L. Eaton
Aug. 31	Thomas Newton Cranmer	Jaimison D. & Julie E. St. Sauveur
Sept. 9	Parker Jo Garufo	Daniel J. & Kimberly J. Profenna
Sept. 21	Elias Christos Fragakis	Pavlos G. & Chrisoula Sarganis
Sept. 27	Autumn Olivia Jeanne Small	Jody N. & Valerie E. Siders
Oct. 7	Abraham Akram Khalil	Mohamad O. & Kristin M. Gorman
Oct. 13	Dean Makris Rezzuti	Bryan J. & Kelly L. Makris
Oct. 13	Patrick Timothy Sugrue	Timothy J. & Hillary A. Larkin
Oct. 25	Jocelyn Josephine Reyes	Jose D. & Sara M. Conrad
Oct. 27	Averi Marie Frappier	Jonathan D. & Danielle M. Richard
Nov. 10	Ciaran John Ryan	Noel S. & Sorrel R. Dolan
Nov. 30	Aiden Alonso Fitzgerald	Ryan P. & Sissi A. Bermudez
Dec. 7	Lyla Jane Blethen	Casey M. & Leslie A. Erich
Dec. 16	Juliana Marie Monteiro	Robert P. & Adrienne D. Bennett
Dec. 17	Helena Genevieve Kambouris	Michael P. & Maryann G. Parda
Dec. 21	Travis Arthur Lombardi	Arthur M. & Tracy L. Connaughton
Dec. 21	Louie Si-on Hwang	Hyungpeel & Yeakyung Joo
Dec. 31	Nathanael Holden Thomson	Michael D. & Angela I. Kappes

DEATHS RECORDED IN MILLIS: 2010

Date	Name	Residence	Age
Jan. 7	Frank A. Hamm	177A Plain Street	81
Jan. 10	Carol M. Kinlin	1 Rockville Meadows	70
Jan. 20	Michael David Gillis	12 Clewes Road	49
Jan. 16	Donald J. Audet	7 Conway Road	88
Jan. 24	Evelyn C. Fryer	12 Eden Street	97
Jan. 31	John E. Lesbirel	51 Spencer Street	58
Feb. 4	Wayne A. Carmichael (a/k/a Melvin P. Tuttle)	58 Hilltop Drive	82
Feb. 4	Alberta L. Stockbridge	320B Kennedy Terrace	83
Mar. 20	Edward Joseph Syberts	135 Forest Road	83
Apr. 6	Roma Louise Curran	6 Village Street	83
Apr. 7	Florence Eleanore Chiariello	407 Village Street	80
Apr. 24	Edmund Joseph Sullivan	42-4 Stoney Brook Dr.	78
May 16	Douglas K. Cubbon	60 Bridge Street	67
May 18	Michael Stephen Bergins	172 Farm Street	38
May 28	Jean K. Anderson	130 Island Road	82
June 3	Victoria E. Bolle	77 Farm Street	43
June 8	Nevan Mahesh	51 Heritage Path	5
June 8	Ara Hovnan Demurjian	8 Crystal Lane	85
June 8	James Hepburn Hurley	612 Main Street	79
June 17	Kathleen T. Harlow	120 Orchard Street	51
June 17	Clifford D. Thatcher	164 Ridge Street	83
June 17	Charles R. St. John	220 Farm Street	48
June 22	Paul Thomas Elbery	11 Ironwood Lane	56
July 24	George W. Duhamel	411 Union Street, 5A	93
July 25	Patricia Ann Bayliss	347 Village Street	66
Aug. 10	Bernard M. Madfis	6 Ticonderoga Lane	91
Aug. 11	Ernest Pintsopoulos	12-6 Stoney Brook Dr.	67
Sept. 6	Roslyn Perkins	411 Union St., 4A	77
Oct. 2	Gerald Joseph Neville	344 Orchard Street	78
Oct. 9	Leonard Sherman Fox	28 Middlesex Street	87
Oct. 14	Rose Koufos	8 Greenwood Drive	94
Oct. 20	Lydia Irene Shields	172 Ridge Street	74
Oct. 23	Francis Richard DeFanti	969 Main Street 2-10	83

Dec. 1	John Guy Arena	37 Spencer Street	70
Dec. 12	Robert J. Piccirillo	3 Plympton Cir., Medfield	52
Dec. 24	Carmelo LaMacchia, Jr.	182 Spring Street	85
Dec. 29	Dorothy Russo	201 Village Street	70

PROSPECT HILL CEMETERY 2010 BURIALS

<u>Deceased Name</u>	<u>Residence</u>	<u>Burial Section</u>	<u>Date</u>	<u>Veteran</u>
		Section Old, Sheet #4 Grave #50		
Hamm, Frank A.	Millis, MA		January 23, 2010	WWII
Lisbirel, John	Millis, MA	Section F, Lot #329	February 5, 2010	
Carmichael, Wayne A.	Millis, MA	Section D, Lot #99 Grave F	February 11, 2010	WWII
Buchanan, Betty	Framingham, MA	Section F, Lot #141	March 26, 2010	
				WWII & Korea
Syberts, Edward	Millis, MA	Section C-Bowl, Lot #73 Grave A	March 27, 2010	
Locklin, Dorothy	Wheat Ridge, CO	Section D, Lot #143 Grave B	March 29, 2010	
White, Theodore	Medway, MA	Section B, Lot #140 Grave A	April 3, 2010	Korea
Aulenback, Richard	Bonita Springs, FL	Section C-Bowl, Lot #9 Grave A	April 7, 2010	
Curran, Roma Louise	Millis, MA	Section B, Lot #139B Grave B	April 8, 2010	
Sluicer, Geoffrey	Brookline, MA	Section F, Lot #413	April 18, 2010	
Bergins, Michael Steven	Millis, MA	Section E, Lot #235	May 21, 2010	
Cubbon, Douglas K.	Millis, MA	Section F, Lot #159	June 3, 2010	
Demurjian, Ara	Millis, MA	Section F, Lot #157	June 12, 2010	WWII
Mulvihill, Jean	Chesapeake, VA	Section Old, Sheet A (McCarthy)	June 14, 2010	
St. John, Charles	Millis, MA	Section F, Lot #261	June 23, 2010	
				WWII & Korea
Thatcher, Clifford	Millis, MA	Section D, Lot #110 Grave 2	June 23, 2010	
Bayliss, Patricia Ann	Millis, MA	Section F, Lot #179	July 28, 2010	
Duhamel, George	Millis, MA	Section Old, Sheet 6	July 29, 2010	WWII
Pitts, Vera	Exeter, NH	Section D, Lot #28C	August 9, 2010	
Shaw, Clark	Plymouth, MA	Section B, Lot #138 - 139A	August 20, 2010	
Mosher, Rhelda Jan	Milford, MA	Section D, Lot #162 Grave A	September 25, 2010	
Neville, Gerald J.	Millis, MA	Section F, Lot #193	October 8, 2010	Korea
White, Jake	Wrentham, MA	Section F, Lot #145	October 14, 2010	
Shields, Lydia	Millis, MA	Section C-Bowl, Lot #77	October 22, 2010	
DeFanti, Francis Richard	Millis, MA	Section F, Lot #275	October 27, 2010	WWII
Lee, Frederick J.	Delray Beach, FL	Section Old, Sheet #4 Grave #6	October 30, 2010	
Riley, Marion	Holliston, MA	Section Old, Sheet #6 Grave #3	November 20, 2010	
Walsh, Mary	Yarmouth, MA	Section D, Lot #202 Grave B	November 27, 2010	
Arena, John	Millis, MA	Section F, Lot #129	December 6, 2010	

MARRIAGES RECORDED IN MILLIS 2010

Date	Party A & Party B	Age	Residence	By Whom	Place
Jan. 1	Robin Lee Nerone Tony Simmonds	41 36	Millis, MA Millis, MA	Richard Griesel Justice of the Peace	Sudbury, MA
Mar. 27	Meghan Lynn Hansbury Sean Edward Touhey	31 31	Millis, MA Millis, MA	Edwin S. Little Justice of the Peace	East Bridgewater, MA
May 22	Alejandro R. Rodriguez-Vela Melanie Chiler	30 29	Wayland, MA Wayland, MA	Juan F. Solivera Solemnizer	Sharon, MA
June 4	Pamela Jean Lahnston Brown Todd Martin Arndt	49 48	Millis, MA Millis, MA	Mathew Allen Branch President (Elder) Latter Day Saints	Franklin, MA
June 5	Caroline Ellen Clark Henry James Hayes, IV	28 31	Medway, MA Medway, MA	Rev. Dr. Harry B. Irwin, III Member of Clergy	Barnstable, MA
June 11	Kristen Ann DiCicco Matthew York Rogers	28 30	Millis, MA Millis, MA	Janice M. Rogers Solemnizer	Bourne, MA
June 26	Lisa Annette Brown Dominic Christopher Ciampa	28 28	Millis, MA Millis, MA	Debra Lee Thayer Justice of the Peace	Millis, MA
June 26	Margaret Anne McCaffrey Brian Douglas Bricker	26 28	Greenbelt, MD Greenbelt, MD	Susan F. Marcus Justice of the Peace	Orleans, MA
July 5	Jennifer Marie Rudolph Joseph Raymond Parkhurst	39 32	Millis, MA Millis, MA	Vincent E. Daily Priest	Boston, MA

July 17	Amanda Michel David Alan Roche	33 43	Millis, MA Millis, MA	Carol T. Roberts Justice of the Peace	Mansfield, MA
July 18	Andrea Lynn McPherson Dennis Arthur Duvall	26 32	Millis, MA Millis, MA	Doris Compton Justice of the Peace	Waltham, MA
July 23	Christine Marie DeAngelis Barry James Barrett, Jr.	38 34	Medway, MA Medway, MA	Jennifer Munroe-Nathans Clergy	Millis, MA
July 24	Erin Leigh Matson Michael John Murdock	27 29	Fayetteville, NC Fayetteville, NC	Rev. David Matson Priest	Sudbury, MA
July 25	Karen Sue Somers William Gerard Mazukina	49 45	Millis, MA Millis, MA	Beverly Ann Bonner Justice of the Peace	Millis, MA
Aug. 21	Ludmila Lasakova Sigfredo Bacalla Calvar	24 30	Millis, MA Millis, MA	Jack L. Briggs Minister	Needham, MA
Aug. 21	Lynn Ann Shurick Brian Domenic Mele	32 27	Millis, MA Millis, MA	Kenneth J. Michon Reverend	Bellingham, MA
Sept. 11	Kelly Nancy Carlson Daniel Joseph Alexander, III	28 27	Millis, MA Millis, MA	Rev. Walter E. Jenkins Priest	Easton, MA
Sept. 18	Maureen Ann Mullen David Bruce Collins	47 44	Millis, MA Millis, MA	Evelyn M. Simpson Justice of the Peace	Holyoke, MA
Sept. 25	Erin Elizabeth LaRose Robert Daniel Afienko	29 37	Millis, MA Millis, MA	Walter H. Cuenin Priest	Brewster, MA
Sept. 26	Taryn Leigh Powers Matthew Michael Surabian	25 25	Millis, MA Millis, MA	Rebecca Black Clergy	Millis, MA

Oct. 24	Erlinda Briones Benilan William Patrick Brown	37 73	Framingham, MA Millis, MA	Patricia A. Warren Justice of the Peace	Franklin, MA
Nov. 6	Jillian Laura Lombard James Allen Hilditch	29 34	Millis, MA Millis, MA	Frances Cody Justice of the Peace	Millis, MA
Dec. 4	Carol Ann Murphy James Allen Purtell	60 59	Millis, MA Milford, MA	Rev. Daniel R. Mulcahy, Jr. Priest	Milford, MA

TOWN OF MILLIS BOARD OF SELECTMEN



Shown left to right: Donald A. Hendon, Andrea J. Wagner, Charles V. Vecchi

BOARD OF SELECTMEN

The Board of Selectman has its roots in The New England Town Meeting. At Town Meeting, voters "selected" citizens to carry out the decisions of the meeting and administer the town for the coming year. Today, that job has evolved somewhat but remains essentially the same. The biggest change is that there is now a Town Administrator who has taken over the day to day administration of the Town. The Selectmen serve as Water, Sewer, Road and Park Commissioners, issue licenses and permits, and hold hearings on issues ranging from Stormwater Management to dog complaints. We also appoint citizens to the non-elected boards and committees in Millis. The Selectmen meet at least twice a month in room 229 of the Veterans Memorial Building (Town Hall). The agendas are available at the Town Hall.

Once again, finances were the major concern for the Town in 2010. Decreased tax revenue, State and Federal aid continued to be major issues effecting Millis' budget. Also, the State and Federal Governments continued to add to and shift responsibilities to the towns. These "unfunded" mandates add costs to the budget and work to Town staff. The Selectmen would like to thank the Town employees who did not receive a salary increase for a second year in a row.

Following are some of the projects and areas worked on by the Selectmen and Town Administrator in the year 2010:

Culvert Work: Due to extensive spring flooding, culverts on Ridge, Farm and Causeway Streets suffered extensive damage. Temporary repairs were made. Plans have been drawn up for permanent repairs and funding has been secured from The Federal Emergency Management Agency for reimbursement where possible.

Library Project: Worked on land acquisition, management, and design issues. (ongoing)

Niagara Fire House: Worked with the Historical Commission and the Community Preservation Act Committee on the 1st stage of the building reconstruction.

SCADA: The new system for monitoring the Town's water and sewer systems was installed. Town staff have been trained in its operation.

Street Acceptances: Pinehouse and Applerock Roads, Klifford Circle and Crestview Drive were accepted as Town ways.

Water System: Water system master plan completed. Wells 1 and 2 cleaned.

Sewer System: The Town bought additional sewer capacity from Franklin. This will allow Millis to expand our sewer system. The Sewer Study Committee is currently working on recommendations for the allotment of the new capacity. The Town continued its inspection program for leak detection.

Transfer Station: The two trash trailers were retired due to age. They will be replaced by a new roll-off truck, containers and compaction system. This will allow for more flexibility and fuel savings.

Bridges: The Town worked with the State on the reconstruction of the Norfolk Road bridge and the pre-reconstruction of the Pleasant Street bridge.

Myrtle Street: New drainage was designed and installed.

Prospect Hill Cemetery: Repair work was made to some of the retaining walls and gravestone restorations were made with CPA funds.

Crestview Drive and Klifford Circle Improvements: Plans drawn for the repair of these streets. Funds will come the cell tower rent. An additional tenant was added to the tower, increasing revenues.

Road Repair: Norfolk Road and a portion of Orchard Street were chip sealed. Various other roads were repaired as finances allowed.

Board of Assessors: The Selectmen held hearings and Town Meeting voted to turn the Board of Assessors from an elected to an appointed board. The Selectmen appointed three Assessors.

Finance: Once again, the Town received a very good audit report. The Town's Bond rating improved. Millis continues to live within its budget due to the conservative policies of the Town Administrator, Finance Committee, and Board of Selectmen. Millis has refinanced loans that lead to savings. An aggressive collection program of past due accounts in partnership with the Treasurer/Collector added revenue to the water and sewer accounts.

Public Safety: There has been a steady increase in the work load of the Fire and EMS departments in recent years. This is due to a number of factors including population increases, more regulations and changes in work patterns and lifestyle that effect volunteers. Although our full-time and on-call staff's performance and dedication is exceptional, the Town has to adapt to meet these challenges. The Fire Chief and the Board of Selectmen continue to try to improve staffing and coverage while staying within the budget.

Two new cruisers were bought for the Police Department. These will be the last two Ford Crown Victoria models as they will no longer be produced. Officer Leo Acerra retired after many years service.

New initiatives, projects and challenges:

The Millis Public Library: Millis received a grant from the Board of Library Overseers to help build a new library. At the May election and subsequent Town Meeting, voters

approved the project. The land required to build the new Library has been taken by eminent domain. The Permanent Building Committee has chosen a project manager and an architectural firm. Plans are currently being drawn and reviewed. Hopefully, ground will be broken later this year.

Development in Millis: The second phase of Centennial Place by JOPA Realty has been postponed due to the slow economy. Hopefully, building will resume in the coming year. A new stand-alone CVS Pharmacy has been built at Milliston Commons. This will lead to an expanded Roche Brothers Supermarket and Middlesex Savings Bank. The new development should lead to a more vibrant commercial district and higher tax revenues.

Unfunded Healthcare Liabilities: A challenge to every city and town in the Commonwealth is unfunded future healthcare costs for retirees. The Town is investigating ways to meet this challenge.

The Board of Selectmen would like to thank all the groups and individuals who make Millis such a special place: all the members of Town committees who give countless hours of their time, civic groups such as the Garden Club, The Millis Lions Club, The Millis Historical Society, Millis Triad, American Legion Post 208, Am Vets Post 495, The Boy and Girl Scouts, and others who do so much to enhance life in Millis.

We would also like to thank all the employees of the Town who perform their jobs with competence and good humor and for their sacrifices during these difficult financial times.

The Selectmen would also like to thank Town Administrator Charles Aspinwall, Administrative Assistant Jennifer Cederberg, Secretaries Susan Vara, Vickie Philben, Amy Whooten and Building Maintenance Worker Barry Gallagher for making our job easier and enjoyable.

Respectfully submitted,
Charles V. Vecchi, Chair
Andrea J. Wagner, Vice-Chair
Donald A. Hendon, Clerk

ANIMAL CONTROL OFFICER

The department received and acted upon 2,098 calls for service this year. This is a slight increase from last year.

The Animal Control Department continues to have 24-hour coverage with one full-time ACO and 2 Deputies alternating weekends and holidays.

Rabies is still a significant risk in the area. With more bats testing positive this year, I would remind you that it is very important to keep your animals vaccinated even if they are "indoor" animals. **WILD ANIMALS CAN AND DO GET INTO YOUR HOUSE.** Please remember that if you feed animals outside, you risk "inviting" unwanted wildlife and feral cats to your house increasing the risk to your family and your animals.

The Animal Control Department, in conjunction with *Purr-fect Cat Shelter* undertook a HUGE task this year with a trap, neuter, and release project in Medway in an area with a large colony of feral cats. In three weeks Animal Control trapped 35 adult cats and 54 kittens. All animals were tested for feline AIDS and Leukemia, spayed or neutered, and vaccinated for rabies and distemper. The adults were released back at the property and are healthy and no longer reproducing and the kittens were all placed through the shelter. All medical bills and expenses were paid by *Purr-fect Cat Shelter*, so a HUGE thank you to them!

The Department would like to thank everyone who donated blankets, toys and food to the kennel. As always, it was greatly appreciated.

During the period from 1/1/10-12/31/10, detailed logs were kept reflecting all calls received and acted upon by the Animal Control Department. There were a total of 2,098 calls with 838 in Millis, 1,189 in Medway and 71 to assist neighboring towns. The following is an overview of the calls handled in Millis:

INFORMATIONAL:	327
DOGS:	
PICKED UP	37
REPORTED LOOSE	64
REPORTED LOST	16
BARKING	5
BITES	12
ADOPTED/ TURNED OVER TO HUMANE SOCIETY	4
EUTHANIZED	1
REPORTS OF CRUELTY	6
QUARANTINES	12
HIT BY CAR REQUIRING MEDICAL TREATMENT OR DIED	3
LICENSED IN 2010	1,116
CATS:	
PICKED UP	56
REPORTED LOST	30
REPORTED STRAY/FERAL	8
ADOPTED/ TURNED OVER TO HUMANE SOCIETY	42
EUTHANIZED	5
QUARANTINES	5
HIT BY CAR REQUIRING MEDICAL TREATMENT OR DIED	13
BITES/SCRATCHES	0
WILD ANIMAL CALLS	61
WILD ANIMAL REFERRALS	13
ROAD KILLS PICKED UP	28
DEER HIT BY CARS	5
LIVESTOCK CALLS	5

I would like to thank all the Town departments for their assistance and cooperation, especially the Police Department, Selectmen's office and Town Clerk.

Respectfully submitted,
Brenda Hamelin, Animal Control Officer

<u>REPORT OF BOARD OF ASSESSORS</u>	
Calendar Year 2010	
The Board of Assessors for the Town of Millis respectfully submits this Report for the Calendar Year ending December 31, 2010.	
At the end of 2010, the department updated the Town tax maps for a two-year period rather than annually. Accordingly, the maps are fully current for the first time in many years.	
As shown below, operational requirements increased substantially. The key, non-recurring activity was participation in, and management of the townwide Data Verification (required every nine years by the State Department of Revenue (DOR)). The FY 2011 Triennial Recertification Project was also completed, generating a greater degree of fairness in the Millis property tax base.	
Also, more than 2,000 properties were visited, generating a substantial amount of New Growth for the Town. Both projects were thoroughly scrutinized by the DOR's field inspectors, and both projects were certified by the DOR.	
The Board and staff have taken a number of substantial steps to new Open Meeting requirements.	
<u>Functions and Responsibilities</u>	
Processing	<u>Counts</u>
Abatements (all property classes)	159 Applications
Personal Property	238 Accounts
Motor Vehicles	9,131 Bills
	3 Parcels
Appellate Tax Board Cases	56 Applications
Exemption Processing	238 Accounts
Betterments	
Land Reclassification	25 Parcels

• Maps		New parcels	50	Parcels
		Abutters' Lists	25	Reports
		Map/Vision/Munis discrepancies	Ongoing	
• Deed research and processing			150	Parcels
• Property Inventory management				
		Field (data collection)	3,000	Parcels
		Office (quality control, etc.)	3,000	Parcels
		Data file maintenance	2,000	Parcels
• Valuation		Triennial Recertification Preparation	3,400	Parcels
• BOA meetings: preparation, coordination and documentation			25	Sessions
• Assessment software (Munis and Vision) operations			Ongoing	
• Town Treasurer Dept. interface			Ongoing	
• Recap and Billing				
		Processing DOR Gateway modules	Ongoing	
		New Growth	Autumn	
		Preliminary and Actual Tax Bills	June and December	
		Town Finance Director interface	Ongoing	
		Classification and Rate processing	Autumn	
• Project(s) Operations and Management				
		Townwide Data Verification Project Production and Management	3,400	Parcels
		Triennial Recertification Analysis and Management	3,400	Parcels

BOARD OF HEALTH

Public Health Director:	Scott Moles, RS
Public Health Nurse:	Karen D'Angelo, RN BSN
Administrative Assistant:	Vickie Philben
Board of Health Chairman:	Kathleen Lannon, RN
Vice Chairman:	Cheryl Labonte
Clerk:	Carol Coakley

The Board of Health staff consists of a full-time Director, a part-time Nurse, and a part-time Administrative Assistant. The Director reports to the Board of Health, which consists of three members. The Board of Health generated approximately \$50,000 in revenue collected from licenses, permits, inspections and violation fees.

Environmental Health: The environmental program inspections include but are not limited to food, housing, children's camps, public swimming pools, on-site sewage absorption systems (Title 5), hazardous waste, tanning, and massage. The staff also reviewed and inspected complaints regarding air, noise, odor, trash, and dust nuisances.

The Directors conducted inspections at Food Establishments along with the Food Consultant to promote public health through safe food handling practices and compliance with the State and Federal Food Codes. The following inspection statistics are for Food Code Compliance in 2010:

Food Inspections	
Food Inspections	37
Follow-up Inspections	17
Follow-up Food Complaint Inspections	2
Tickets for Non-compliance	0
New Restaurant Opening	1
Facility Closing/Re-Opening Inspections	2
Closing Inspection	1

The Director continues to perform a full range of duties regarding septic systems, including but not limited to conducting site visits and soil evaluations, percolation test witnessing, plan reviewing, permitting, system installation inspecting and providing a comprehensive guide for homeowner's for septic system maintenance on newly installed systems. The following statistics represent septic system work:

Septic Inspections	
Perc Tests and Soil Evaluations	19
Septic Plans (new submittals)	8
Septic Construction Permits	8
Title 5 Inspection Report reviews	17
Septic Abandonment (w/sewer connections)	5

The office also issues permits for other environmental projects and follows up with inspections as represented below:

Individual Project Permits or Inspections	
Private Wells (drinking water)	3
Private Wells (irrigation)	0
Residential Swimming Pool	1
Environmental Health Permits	2
Beaver Management Permits	4
Housing Inspections (1 condemnation)	9
Nuisance Inspections	5

The staff also collaborates with other Town Departments for related compliance issues including building permits, physical facilities, and natural resource area protection.

The Board of Health also continued to collaborate with the Norfolk Recycling Center for individual household hazardous waste collections for Millis residents. For a fee of \$55.00 for a full car and \$35.00 for a half-full car, Millis residents can sign up at the Health Department to discard their household hazardous waste products on Wednesdays at the Norfolk Recycling Center from April 1st to September 30th annually. Information is available in the Board of Health office.

The following are a list of General Annual Permits issued for 2010:

Annual Permits Issued	
Food Service (All)	56
Funeral Director	1
Hazardous Materials Storage	39
Recreational Camps for Children	4
Septage Haulers	13
Septic Installers	17
Swimming Pools, (public & semi-public)	3
Tanning	1
Tobacco	11
Trash Haulers	6

Public Health Nurse/Community Health: In the first quarter of 2010, the Millis Health Dept. continued to distribute H1N1 vaccine in accordance with the CDC and Massachusetts Department of Public Health directives. Clinics were held at the Clyde Brown School, the High School and the Veterans Memorial Building. H1N1 vaccine was also given during the nurse's office hours. A total of 584 doses of H1N1 vaccine were given in this time period.

In the fall of 2010, seasonal flu vaccine was distributed in October and November at two Saturday clinics at the Veterans Memorial building. An afternoon clinic was held at the high school for students and a walk-in clinic was held on Election Day at the Veterans Memorial Building. Seasonal flu vaccine was given to residents of Willowbrook Manor Rest Home. In addition, flu vaccine was given to residents during the nurse's office hours. A total of 575 doses of seasonal flu vaccine were administered.

All town employees, including police, fire and school personnel were offered flu vaccine at these clinics and in the nurse's office. The H1N1 and seasonal flu clinics would not have been possible without the volunteer assistance of members of the Millis Medical Reserve Corps. The nurses, registration helpers and clinic flow volunteers from this group allowed us to serve large numbers of residents at the multiple town clinics.

Through the efforts of the public health nurse, the Town received a re-imbusement of \$3566.76 from Medicare and other insurance plans for the administration of seasonal flu vaccine and pneumococcal vaccine to seniors. All vaccines were provided to residents free of charge.

The nurse participated in meetings with the Medical Reserve Corps, Local Emergency Planning Committee, TRIAD, and the Massachusetts Association of Public Health Nurses.

The nurse was available throughout the year for consultation with the school nurses on various health issues.

Many of the communicable diseases reported by the state were investigated and recorded by the nurse. Contact investigation and education for residents on the various disease processes were tasks associated with follow up of the communicable diseases.

Blood sugars and blood pressures are assessed by the nurse of the first and third Tuesday of the month at the Millis senior center. Pneumococcal vaccinations for elders, blood pressure checks and medical consultations and referrals are available year-round at the Public Health Nurse's office during regular hours, Tuesdays and Thursdays 9:30 am to 2:30 pm.

The following Communicable Diseases have been recorded in the Town of Millis:

Campylobacter	1
Giardiasis	1
Group B Strep	1
Hepatitis C	3
Lyme	17
Shigellellosis	1
Toxoplasmosis	1
Tuberculosis	1
Viral Encephalitis	1

Viral Meningitis	2
Yersiniosis	1

Screening and Vaccination totals recorded in the Town of Millis:

Blood Pressure Screenings	102
Blood Sugar Screenings	57
H1N1 Influenza Vaccines	584
Seasonal Influenza Vaccines	575
Pneumococcal Vaccines	11
Tuberculosis skin tests	5
Home Visits	9

Emergency Preparedness and Bioterrorism Prevention Planning: The Board of Health office personnel have been involved in Bioterrorism and Emergency Preparedness planning, Region 4A, as required by the State Department of Public Health. The Health Director serves on the MRC Committee. Required CDC deliverables were completed, including EDS Staff response and an EDS Site/Facility Notification Drill.

The Millis Medical Reserve Corps was established with an orientation meeting held. Subsequent meetings were held to form an executive committee, conduct trainings and provide information. The Millis LEPC also had an active role this year with H1N1 coordination.

Lyme Disease: Kathy Lannon presented “Preventing Lyme Disease with Public Education” at the Massachusetts Association of Health Boards Training Program held in Taunton and in Marlborough. The topic explained exposure period/locale for nymphal deer and adult deer ticks. Strategies to reduce deer tick exposure in your back yard. Safe use of pyrethroid products/DEET in adults and children. How to prevent and recognize early Lyme Disease. The talk touched on affects both humans and pets. Updated website resources for Lyme Disease included: www.tickencounter.org, www.lyme.org, and www.aldf.com.

Food Recalls/Alerts and Allergen Awareness Regulation: The Board of Health was alerted through the HHAN, MA. Food Protection Program of 90 food recall notices and alerts of which all food retailers and vendors affected were notified, contacted or inspected. The Millis Board of Health and the region saw no major food recalls during the course of the year.

Food Allergen Awareness Regulation: The Massachusetts Department of Public Health amended the State Sanitary Code in order to implement the Allergen Awareness Act. In brief, the regulation defined “Major Food Allergen”, required posters in food establishments, a notice printed on the menus or menu boards and future Allergen Awareness Training for staff. Most common Food Allergens to be aware of are: Peanuts, Tree Nuts, Fish, Shellfish, Eggs, Milk, Wheat and Soy. The notice you may

have seen on all menus or menu boards should state: "Before placing your order, please inform your server if a person in your party has a food allergy". For more information contact the State Food Protection Program or us at the Millis Health Department.

Temporary Food Permits: The Board of Health saw a significant increase in compliance with temporary food permit applications for non-profits and fundraising events with a total of 38 permits being issued. There is no fee for this and we want to continue to have safe food events in the future, so continue to notify us of your event.

Training, Accomplishments & Misc.:

New England Water Environmental Association. The Director attended one day of the NEWEA Annual Conference for wastewater training contact hours. Seminars included Small Community Wastewater and Groundwater Protection.

Risk Communications 101 – Public Health Risk Communication Training for Public Health Preparedness Coalition. This program was arranged for Region 4A, presented by Susan Santos, Ph.D., with the following course objectives being met: Basic principals underlying effective risk communication, key characteristics of risk perception and the role of trust and credibility, key attributes of effective public health risk communication messages and ways to communicate effective risk communication messages.

H1N1: The Millis Health Department, with our volunteer assistance, completed our H1N1 clinics in the early spring. Millis provided 1379 doses of H1N1 vaccine to our public in 2009-2010. After action meetings were held in which our local data contributed to the "H1N1 Lessons Learned Summit". Massachusetts achieved one of the highest H1N1 vaccination rates in the country for both adults and children. A Certificate of Appreciation was received from John Aurebach, Massachusetts Commissioner of Public Health, for our contribution to the H1N1 mass vaccination campaign.

Spring Flooding 2010. The region saw significant flooding from the March storms in which the Board of Health was involved with the Mass. Emergency Management Agency (MEMA) including identifying impacts within the community. The Millis LEPC was also active during this time for local needs. The Millis MRC was requested to be ready for other area shelter requests.

Building Emotional Resilience for Massachusetts Disaster Response Workers. This program was coordinated by the Massachusetts Department of Public Health and the Massachusetts Department of Mental Health in collaboration with Lisa Kaufman. The program was developed for Healthcare Workers and in Preparation of Responding to a Major Emergency or Disaster. It was presented on a three tiered approach: Taking Care of Stress, Before it Takes Care of You! , Playing on the Team! Peer Support in a Healthcare Setting, and Developing your Psychological First Aid Skills.

Region 4A South Subregion “Operation Ningbo” Tabletop Exercise. Region 4A sponsored ICF International, Steve Danielczyk, to developed and moderate this exercise that provided an opportunity for the Board of Health to evaluate our capabilities during a response to a public health emergency requiring the activation of the local communities Emergency Distribution Site and Plan.

MIIA Municipal Leadership Series. “Dealing with Difficult People: Enhancing Your Interpersonal Skills – A Customer Service Training.” The Director, in attending this program, afforded the town credit on its general liability coverage. As a participant we, learned and practiced techniques for dealing with difficult people and situations. Including what want to say and what we should say. The focus was to control our own response and utilize strategies that help diffuse and resolve a situation.

DEA Drug Take Back Day. On September 25th, the Millis Police Department conducted a prescription drug take back day sponsored by Federal Drug Enforcement Agency. The Millis Board of Health assisted in public communication with the Millis COA and Millis Housing Authority.

Yankee Conference. The Director attended the Yankee Conference on Environmental Health. The Director obtained required education hours for maintaining Title V Certification in attending the Septic Track Program. Including topics: Challenging Septic Sites, On-Site vs. Off Site Septic Systems, and Aeration and Leaching Performance.

MHOA Conference. The Annual Massachusetts Health Officers Association Conference was attended in which public health topics such as: Online Vaccine Registrations Systems, USGS Arsenic Study in Private Wells, and Hoarding were focused.

Beyond Capacity: Medical Surge and Catastrophes. The Del Valle Institute for Emergency Preparedness and the City of Boston sponsored this one day intense seminar. Agenda topics:

- Mass Casualty Events and the Role of Public Health.
- Disaster Response Challenges and Lessons Learned for Metro Boston Region.
- Regional Collaboration: Lessons Learned from Hurricanes Katrina, Rita and Ike.
- HEMS Utilization during Hospital Evacuation.
- Operation Haiti Relief: The Impact on Current Practice.
- Mass casualty management: lessons learned from the Station Nightclub Fire.
- Medical Surge and Altered Standards of Care.
- Mass casualty Incident: ICU Preparedness and Surge Capacity.

This finished with a large panel discussion, Implications for the Metro Boston Region. This identified how large disasters and preparedness will impact areas and communities throughout a region including Millis.

Massachusetts Association of Health Boards Training Program. Board of Health members attended the Marlborough program where Kathy Lannon presented “Preventing Lyme Disease with Public Education”. The Director attended a Taunton program in addition to Lyme Disease, topics included: Health Care Reform: Restoring Public Health Nursing’s Roots in Prevention, Individuals Requiring Additional Assistance, and Funding Options for Boards of Health.

Hurricane Earl and Fiona. From August 30th, when Earl was a Category 3 Storm and strengthening, the Board of Health was involved in conference calls from the Governor’s Office and MEMA in preparation for these storms that came through the area. MEMA and the National Weather Service held calls held twice daily at the peak of the event. Shelters were placed at the ready throughout the state. MRC volunteers prepared and activated for the Cape Cod region. Local HAM operators were providing communication assistance. The Mass. DPH completed hurricane operations at 7:00 am on September 4th, 2010.

Abandoned Properties: Public Health Issues and the Foreclosure Program. These issues occurred during the year in which the Board of Health was involved.

RRP Rule. The US EPA’s Renovation, Repair Rule and Painting Rule, which was promulgated in 2008, identified the Board of Health’s role in the renovation of older residences with a focus on Lead paint and child-occupied facilities.

Animal Clinic. Another successful Rabies Clinic was held on April 3rd with the coordinated effort of Millis/Medway Animal Control. 49 dogs and 42 cats were vaccinated on this day thanks to Brenda Hamelin.

Respectfully submitted,
Scott Moles, RS, Health Director

HAZARDOUS WASTE COORDINATOR

The Board of Health continues to develop its data concerning “small waste generators.” Hazmat contaminant incidents are reported under the Millis Fire Department.

Respectfully submitted,
Kathleen Lannon, RN, Hazardous Waste Coordinator

RIGHT-TO-KNOW COORDINATOR

Scott Moles was appointed as Right-to-Know Coordinator for the Town of Millis by the Board of Selectmen on September 22, 2008. A Right-to-Know training class was coordinated by the Selectmen’s office and held on November 17th for the DPW and Millis staff who may work around hazards. Goals for the Right-to-Know Program are being developed for 2010 and 2011.

Respectfully submitted,
Scott Moles, RS, Right-to-Know Coordinator

BUILDING DEPARTMENT

Receipts from January 1, 2010 to December 31, 2010 are as follows:

Building Permit Fees Collected	114,999.00
Wiring Permit Fees Collected	18,387.50
Plumbing Permit Fees Collected	14,423.00
Gas Permit Fees Collected	<u>6,811.00</u>
Total	\$154,620.50

BUILDING: 256 building permits were issued for all construction categories in 2010. The estimated cost of construction is \$ 8,534,915.00 for all permits listed below:

	<u>Permits Issued</u>
New Single Family Dwellings	10
New Two Family Dwellings	5
Residential Additions	8
Residential Alterations	77
Renovations/Bath & Kitchen	6
Porches	6
Replacement Windows & Siding	37
Sheds& Barns	3
Roofs	30
Decks	17
Solid Fuel Burning Appliance	12
Signs	9
Pools	2
Demolitions	5
New Commercial Structure	2
Function Tents	3
Fence	1
Foundation Only	2
New Commercial	2
Commercial Additions/Alterations	23
Solar Electrical Panel	3
Safety Certificates	0
Trench Permits	4
Amendments to Permits	2
Permit Denials	2
Stop Work Orders	2
Occupancy Permits	13
Zoning Letters	11
Fire Calls	16

Electrical – 206 wiring permits were issued

Plumbing - 143 plumbing permits were issued

Gas – 91 gas permits were issued
TOTAL DEPARTMENT PERMITS ISSUED 696

The Building Department made approximately 920 site inspections, responded to 13 fire calls, and conducted 35 safety inspections and have take hundreds of phone calls. This year the Building Department was very busy. Building permits and activity has increased from last year, also we would like to welcome our newly appointed Plumbing and Gas Inspector Tim Costello. Tim has years of experience in both plumbing and gas installations. A Master Plumber and an experienced inspector, we look forward to having Tim join our staff. Tim will conduct office hours Monday, Wednesday and Friday mornings from 8:00 a.m. to 9:00 a.m. Also, we would like to welcome Scott Guyette as a Deputy Wiring Inspector. Scott has many years as an inspector in Medway and he will cover emergency inspections here in Millis.

Permits are now required for the installation of sheet metal work in all structures.

The Building Department, under the Mass. Department of Public Safety, enforces 780 CMR Massachusetts Building Code, M.G.L. 40A The Zoning Act, Local Zoning by-laws, 521 CMR A.A.B. Regulations, Planning Board decisions, Zoning Board decisions, Storm Water Regulations, Trench Regulations, assists with the enforcement of 310 CMR Wetland Protection Act, enforces 527 CMR Massachusetts Electrical Code, 248 CMR Massachusetts Plumbing & Gas Code and other related regulations. We also respond to various other requests.

I would like to thank the Board of Selectmen, all Town departments and the residents of the Town of Millis for their support. Furthermore, extended thanks to the Fire Chief, Police Chief and staff for their assistance & support to ensure public safety in all buildings. A special thanks to our department assistant, Kris Fogarty for her dedication to the operation of the department.

Respectfully submitted,
Michael A. Giampietro, C.B.O., Building Commissioner

Office Personnel: Michael Tusino, C.B.O. Assistant Building Inspector
David Byrne, Wiring Inspector
Scott Guyette, Deputy Wiring Inspector
Timothy Costello, Plumbing & Gas Inspector
John Rose, Deputy Plumbing & Gas Inspector
Kris Fogarty, Department Assistant

COMMUNITY PRESERVATION COMMITTEE

The Massachusetts Community Preservation Act (CPA) was adopted by the Town of Millis in 2006, when a one percent property tax surcharge was approved by Millis voters. These funds are to be used for open space, recreation, community housing, and historic buildings and landscapes.

The Millis Community Preservation Committee (CPC) consists of representatives from the Board of Selectmen, Conservation Commission, Historical Commission, Planning Board, Recreation Committee, Housing Authority, and three citizens appointed by the Board of Selectmen. The purpose of the CPC is to review all project proposals, vote to approve or reject projects for submittal to Town meeting, and review the needs of the Town and make recommendations for the use of CPA funds.

The CPC is soliciting project proposals from any resident or group of citizens of Millis. The CPC developed guidance in March 2009 to assist Millis citizens in developing proposals.

The CPC has funded several projects through the approval of Town Meeting. This includes the Niagara Firehouse renovation interior work. The Town has also approved funds preserving and creating electronic versions of our records of weddings, births, and deaths from 1885 to 1949. The Committee has also funded renovations to the outside of the Oak Grove Farm house, as well as repairs to headstones and walls at the Prospect Hill Cemetery

The CPC continues to consider many projects, including land purchases along the Charles River. All Millis residents are welcomed to attend our meetings to express ideas and project proposals. The CPC generally meets on the first Wednesday of each month.

Respectfully submitted,
The Millis Community Preservation Committee

Jeff Butensky, Chair (Member at Large)
Nathan Maltinsky, Vice Chair (Historical Commission)
John Northgraves, Treasurer (Member at large)
Don Hendon (Board of Selectmen)
Anne Rich (Conservation Commission)
Cathy MacInnes (Planning Board)
Pam Mustard (Recreation Committee)
Ray Normandin (Housing Authority)
Dave Baker (Member at Large)

CONSERVATION COMMISSION

In 2010, the Conservation Commission conducted its schedule of public hearings to review applications pertaining to the Massachusetts Wetlands Protection Act, 310 CMR 10.00, and the Town of Millis Wetlands Protection Bylaw – Article XIX.

Applications consisted of Abbreviated Notices of Resource Area Delineations, Notices of Intent, and Requests for Determination of Applicability. These applications included numerous site visits conducted by the Commission. Site visits/walks to judge compliance with Orders of Conditions and issuance of Certificates of Compliance (COC) for a number of completed projects were also conducted by the Commission members during 2010. We are pleased to report that Order of Conditions was met for a majority of these projects. In addition, due to the economic times of the past year, numerous permit extensions were granted by the Commission.

The Conservation Commission is the official agency specifically charged with the protection of natural wetland resources in the Town of Millis. The Commission is authorized to administer the State Wetlands Protection Act and additionally, the Conservation Commission is charged with administering the Town's Wetland Protection Bylaw. The Commission also continues to investigate potential further changes to better protect Millis' resources by working on amending the Town of Millis, Wetlands Protection, Rules and Regulations.

The Conservation Commission typically meets once or twice a month on Monday evenings. Our meeting times and dates are posted in the Veterans Memorial Building, Main Street, Millis, and are open to the public. Public hearing notices are also printed in the Milford Daily News.

The Commission is made up of seven members and is currently operating at full strength. The expertise of these members greatly enhances the efficacy of the Millis Conservation Commission.

The Millis Conservation Commission also oversees parcels of land that were purchased in part by the Town of Millis or were acquired through donations. The Commission would like to thank those individuals and families who have donated precious wetland and upland areas to the Commission for perpetuity. By your kindness, you have acted to preserve part of your hometown for yourself and future generations to enjoy.

Respectfully submitted,
The Millis Conservation Commission

Dr. James Lederer, Chair
Anne Rich
Edward Chisholm
Loretta Fitzgerald

Dan Lee
Cara Krinsky
Christine Gavin
Camille Standley, Secretary

COUNCIL ON AGING

The Council on Aging is pleased to present its 2010 Annual Report to the residents of Millis. We provide information on a wide range of local, state and federal programs and services such as in-home help, transportation, health insurance, medical bills and volunteer opportunities. The Council is located on the ground floor of the Veteran's Memorial Building. The facility is open Monday through Thursday from 8:30 to 1:00 and Fridays 8:30 to 12:30. There are frequent afternoon presentations to accommodate working seniors. The Center offers a sitting room with a large screen television, videos and books for loan, a meeting room with a pool table, piano and organ and a separate room that houses our six computers that are available for community use. There is a dining area that is used for daily congregate lunches and a drop in room with complimentary coffee and pastries.

Statistical Overview: Of Millis' total population of 8,429, 19% or 1,603 are age 60 and older. During this reporting year, 600 seniors visited our Center for Outreach services, Medicare counseling, presentations, exercise programs, lunch or to just drop in. Over the past year, we have received 4,013 requests for information from our over-60 population and their families. The vans traveled 16,809 miles making 2,380 trips taking senior and disabled riders to medical appointments, shopping and other destinations.

Budget: The FY'10 municipal expenditure of \$49,333.03 to the COA translates to the town spending \$30.78 per senior. A state grant of \$7,182 has been dedicated to staffing the dispatcher/receptionist position and to partially cover the COAlition newsletter mailing expense. Total transportation costs for FY'10 were \$16,043.11. Transportation is funded through the municipal budget and the COA Transportation Revolving Fund.

2010 Highlights: The Mass Commission for the Blind, Metrowest Legal Services, VNA Care Network & Hospice, The Walpole VNA, The Better Business Bureau, The Samaritans, Sheriff Bellotti and The Attorney General's Office have visited us this past year with presentations that inform and empower our older residents. Monthly health presentations have addressed low vision, shingles, diabetes, osteoporosis, Alzheimer's, the Mediterranean diet, fall prevention, medication interactions. We also provided weekly blood pressure/blood sugar testing and bi-monthly podiatry appointments. Monthly educational presentations addressed Identity theft, health care reform, Medicare open enrollment, Prescription Advantage Benefits, the Circuit Breaker Tax Credit, and home safety. Although our main focus has been education and information for older residents, we did have a number of extra curricular activities in 2010. Holiday celebrations featured a St. Patrick's Day Feast, Valentines Day Tea, a Summer BBQ with the Barber Shop Quartet, "The Four Get Me Notes", a Halloween Boo Bingo afternoon, a Thanksgiving Day Feast and a Christmas dinner of prime rib. Special events included our annual Antique Road Show, The Fin Fur and Feather Club's Fishing Derby, Thursday at the Theatre and numerous ice-cream/ pizza socials.

Millis Council on Aging Board of Directors: All that we do here at the COA would not be possible without the support and direction of our Board of Directors. They are a

group of residents appointed by the Town Administrator to set the policy and direction of the COA; to help the staff identify community needs and to explore ways to meet those needs and to educate themselves and our community. They are directly involved in many of our programs, giving freely of their time, talents and patience to improve the quality of life in Millis.

Program Review: Our staff and Board of Directors steer the COA in the right direction, but it is our volunteers who provide the energy to make the following programs possible: transportation, “Meals on Wheels”, blood pressure clinics, newsletter mailings, computer tutoring, Friendly visitors, “Crafty Ladies”, bingo, Friends free breakfast to name a few. We honor these dedicated individuals each May/June at our annual Volunteer Recognition Luncheon. Without their efforts, we would be unable to provide the wide range of services which Millis has offered. We are deeply appreciative of their efforts. Funding for activities at the center is largely supported by The Friends of Millis’ COA Inc. This private non-profit 503(c) organization raises monies through a variety of events; and in turn supports programs and purchases equipment that cannot be provided by state and local government. Other agencies that assist us throughout the year are The Millis Lions, Town Hall Employees, The Millis Board of Health, The Millis DPW, The Millis Cultural Arts Council, Roche Brothers, Shaw’s Supermarket, Blue Moon Café, Spring Street Farm, Clyde Brown School, our community service students and the local Brownie and Tiger Cub Scout troops. We are appreciative to our many volunteers, on behalf of the Millis COA. I extend our heartfelt gratitude to each and every one of you for your commitment to our mission.

Respectfully submitted,
Patty Kayo, Senior Center Director

Council on Aging Board:
Chairperson- Samuel Howie Jr.
Vice Chair- Mary Skilling
2nd Vice Chair- Linda Beyer
Secretary- Helen Daly
HESSCO Representative- Jean Smith
Member- Elizabeth Barrett
Member- Nancy Prue
Member- Ellinor Harkins
Honoree Member- Annette Danaher

Senior Center Staff
Outreach- Carol LaFreniere
Department Assistant- Maura Conry
Clerk Dispatch- Linda Salisbury
Supportive Day Worker- Joan Cassano

DEPARTMENT OF PUBLIC WORKS

The Millis DPW is responsible for maintaining and operating the following:

- fifty five miles of roads;
- stormwater drainage systems;
- water system with two storage tanks, six water production wells, forty-two miles of water main and SCADA system;
- sewer collection system that serves more than two thirds of Millis residents, with five sewer pump stations, three meter stations and a SCADA system;
- a cemetery;
- parks;
- athletic fields;
- a recycling center and transfer station;
- maintenance and repair of Town owned equipment and vehicles; and
- maintenance of a closed landfill.

In 2010, the Town continued to expand services, by accepting Pine House Road, Apple Rock Road, Crestview Drive and Klifford Circle.

The DPW maintains all of the above with the following staff:

- 1 general foreman;
- 2 highway staff;
- 1 parks and cemetery staff;
- 1 mechanic;
- 1 transfer station operator/water operator;
- 4 water/sewer staff;
- 1 and .25 clerical/administrative staff; and
- 1 management staff.

The Department also accomplished the following work in 2010;

- Maintained the Town owned tree nursery located on Island Road.
- As part of the Towns annual catch basin cleaning program, 928 catch basins were cleaned.
- Trimming and take down of ten dead trees in the Prospect Hill Cemetery was completed in the Fall of 2010.
- New stairs were installed at the top of Veterans Way in the vicinity of the Cemetery sign.
- The west side of section E had the trees and stumps removed for future expansion.
- Phase one of restoring gravestones was completed in the fall.
- New dugouts and benches were installed at the 90 foot baseball diamond.

- In conjunction with the Millis Garden Club, the Town helped maintain the islands at the intersections of Village Street and Main, Norfolk Road Sewer Pump Station, Millis Public Library, Dover Road, Veterans Memorial Building, Old Town Hall and Prospect Hill Cemetery.
- A new drainage system was installed on Myrtle Street from Himelfarb Street to the Norfolk Town Line.
- Highway Department crews responded to nineteen snow and ice emergencies.
- Reconstructed or replaced catch basins and manholes on Orchard Street, Dover Road, Maple Ave., Holbrook Way and Main Street.
- The following Streets were chip sealed: Norfolk Road – Village Street to Town Line; Orchard Street – Exchange Street to Town Line.
- A new culvert was installed on Causeway Street.
- Culverts were inspected and maintained for Beavers at the following locations: Farm Street, Richardson Pond, Main Street, Larch Road, Pleasant Street and Causeway Street.
- In March and April crews responded to flooding impacts throughout town in conjunction with the police and fire departments.
- Participated in a study of the Holbrook Square intersection by the State Department of Transportation and the Metropolitan Area Planning Council.
- Completed a water system model and Master Plan.
- Water department crews made repairs to the following water mains: Walnut Street, Main Street, Milliston Road, Clews Road and inspected Daniels Street and Irving Street.
- Enforced a mandatory outside water ban: no watering between 9:00 AM - 5:00 PM.
- Hydrants were flushed during the month of October as part of the Town's annual water main flushing program.
- As part of the Town's Storm Water management act, crews inspected outfalls throughout the drainage system.
- A new pump was installed at well #1 located on Water Street. The well was also drained, cleaned and inspected.
- The Water Street Sewer station pumps were pulled and cleaned.
- I.I. construction was completed in 2010. Approximately 50,000 gallons of groundwater was removed from the sewer system before being treated at the Charles River Treatment Facility.

TRANSFER STATION

The Transfer Station continues to operate one and half days per week. The Transfer Station operated a total of seventy two full days in 2010. The facility was opened two additional hours during summer months. We received 531 tons of municipal solid waste, 55 tons of scrap metal, 251 tons of commingled recyclables and paper, 7 tons of TVs and electronics for recycling. The Town collected for composting approximately 620 tons of organic materials. The Town actively recycles and delivers the containers to the various recycling plants. The Transfer Station has containers for bottles/cans for pickup by the Lions Club as well as a clothing receptacle for donations. Many residents take advantage of the book–swap area. There is also a mercury thermometer receptacle which is periodically picked up by a field chemist sent by Wheelabrator. This service is free to the Town.

Respectfully submitted,
James F. McKay, Assistant Director of Public Works

EMERGENCY MANAGEMENT

All requests of the State and Sector Directors have been fulfilled and all reports have been completed. Our radio officer has taken part in all radio alerts and drills. Trips have been taken to Area Headquarters in Bridgewater for various meeting and seminars.

We have attended all Local Emergency Planning Committee meetings throughout the year to discuss various areas of concern for the safety and welfare of the public. A great number of these meetings were held because of the H1N1 virus and how to handle the distribution of vaccine to the public. These meetings were held at the Emergency Operating Center at the Town Hall.

We are working to increase our levels of the Incident Command requirements.

The new refrigerator worked out well in helping the Board of Health store their supply of H1N1 virus serum.

We are still in the process of replacing of the communication cables from the antenna to the E.O.C.

The wind highest velocity recorded at our Headquarters was 42 MPH for the calendar year.

We have purchased a new handheld radio that covers both the police and fire frequencies.

We would like to thank all departments for their corporation and assistance during the year.

Respectfully submitted,
David Byrne and Herman Downing
Co-Directors of Millis Emergency Management

FINANCE DIRECTOR

It is with pleasure that I submit my annual town report for Fiscal Year ending June 30, 2010.

I would like to thank the Town Administrator, Board of Selectmen, Departments, Boards and Commissions for their continued cooperation and support.

I would also like to thank the continued hard work of the staff in the Treasurer/Collector's Office which consists of Mr. Jeff Cannon, Laurie Walker, Gail Grivois and Kathi Smith and the Assessors Office which consists of Mr. Robert Finnegan and Mrs. Theresa Cousens.

I would like to especially thank the continued hard work and dedication of Ms. Lisa Morin and Ms. Karen Bouret for their dedication to this department and the Town of Millis. I am extremely fortunate to have both of them on my staff.

Respectfully submitted,
Kathleen R. LaPlant, Finance Director

**TOWN OF MILLIS MASSACHUSETTS
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2010**

	<u>GOVERNMENTAL FUND TYPES</u>				<u>FIDUCIARY FUND TYPE</u>	<u>ACCOUNT GROUP</u>	<u>TOTAL</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>ENTERPRISE</u>			
ASSETS							
INVESTED CASH RECEIVABLES	\$ 2,083,794.53	\$ 3,597,459.53	\$ 195,932.64	\$ 619,223.00	\$ 1,612,884.16		\$ 8,109,293.86
PROPERTY TAXES	\$ 544,115.88						\$ 544,115.88
TAX LIENS/TITLE/FORECLOSURES	\$ 223,944.18						\$ 223,944.18
TAXES IN LITIGATION							-
MOTOR VEHICLE EXCISE	\$ 149,760.26						\$ 149,760.26
DEPARTMENTAL		\$ 1,401,209.41		\$ 348,548.16			\$ 1,749,757.57
SPECIAL ASSESSMENTS							-
DUE FROM OTHER GOVERNMENTS		\$ 804,508.69					\$ 804,508.69
STATE/FEDERAL							-
AMOUNTS TO BE PROVIDED FOR							-
RETIREMENT OF DEBT-TOWN						\$ 13,025,331.00	\$ 13,025,331.00
AMOUNT TO BE PROVIDED BY STATE							-
TOTAL ASSETS	<u>\$ 3,001,614.85</u>	<u>\$ 5,803,177.63</u>	<u>\$ 195,932.64</u>	<u>\$ 967,771.16</u>	<u>\$ 1,612,884.16</u>	<u>\$ 13,025,331.00</u>	<u>\$ 24,606,711.44</u>
LIABILITIES							
WARRANTS PAYABLE	\$ 431,508.59		\$ 1,050.00	\$ 23,240.77	\$ 14,125.00		\$ 517,700.42
WITHHOLDINGS	\$ 192,548.27						\$ 192,548.27
UNCLAIMED ITEMS/TAILINGS	\$ 1,745.52						\$ 1,745.52
BANS PAYABLE			\$ 120,000.00				\$ 120,000.00
GAINS PAYABLE							-
PERFORMANCE DEPOSITS							-
FISH & GAME							-
DUE TO OTHER GOVERNMENTS	\$ 207,731.73						\$ 207,731.73
RESERVE FOR ABATEMENTS & EXEMPTIONS	\$ 710,088.59	\$ 2,205,718.10		\$ 348,548.16			\$ 3,264,354.85
DEFERRED REVENUE						\$ 12,475,000.00	\$ 12,475,000.00
GENERAL OBLIGATION DEBT PAYABLE						\$ 550,331.00	\$ 550,331.00
NOTES PAYABLE							-
TOTAL LIABILITIES	<u>\$ 1,543,622.70</u>	<u>\$ 2,253,494.16</u>	<u>\$ 121,050.00</u>	<u>\$ 371,788.93</u>	<u>\$ 14,125.00</u>	<u>\$ 13,025,331.00</u>	<u>\$ 17,329,411.79</u>
FUND EQUITY							
RESERVED							
ENCUMBRANCES	\$ 476,020.27			\$ 282,341.43			\$ 758,361.70
EXPENDITURES	\$ 125,132.49	\$ 670,740.00		\$ 127,580.00	\$ 201,000.00		\$ 1,124,452.49
APPROPRIATION	\$ 29,217.98	\$ 105,317.00					\$ 105,317.00
DEBT (PREMIUM)							-
EXTRAORDINARY/UNFORSEEN							-
CAPITAL							-
UNDESIGNATED	\$ 827,621.41	\$ 2,773,626.47	\$ 74,882.64	\$ 186,060.80			\$ 3,862,191.32
DESIGNATED							-
APPROPRIATION DEFICITS							-
OTHER PURPOSES							-
TOTAL FUND EQUITY	<u>\$ 1,457,992.15</u>	<u>\$ 3,549,683.47</u>	<u>\$ 74,882.64</u>	<u>\$ 595,982.23</u>	<u>\$ 1,598,759.16</u>	<u>\$ -</u>	<u>\$ 7,277,299.65</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 3,001,614.85</u>	<u>\$ 5,803,177.63</u>	<u>\$ 195,932.64</u>	<u>\$ 967,771.16</u>	<u>\$ 1,612,884.16</u>	<u>\$ 13,025,331.00</u>	<u>\$ 24,606,711.44</u>
PROOF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

UNAUDITED

FIRE / RESCUE DEPARTMENT

2010 was a busy year for our firefighters. Just when we thought our emergency incidents were starting to calm a bit, they would start up again. The number for total routine calls fell some during the year but intensity remained high for many of the incidents recorded in 2010. One thing I always notice when the day is finally done and I sit back to think about whatever difficult, dangerous, obstacle-filled mess our firefighters were handed, they always seem to end in a mission accomplished to the best attainable outcome. I thank our fire officers and firefighters for their relentless efforts toward training and staying always up to date with ever-changing fire suppression and emergency medical service procedures.

Our latest Homeland Security Grant supplied a mandated clean air quality system that has been installed and working removing the exhaust fumes from the Fire Station. During 2010 we realized we were seeing budget money becoming available through savings in our total expenses and vehicle expenses line items. This savings was the result of having our busiest two response vehicles, our ambulance and engine two, being newly replaced and operating flawlessly since purchased during 2008.

During 2010, Events EMS has again been our most reliable source of paramedic services available to our Town. Our department and EMS providers thank Events EMS for this assistance. We required Paramedic intervention 198 times during the year. Events Paramedics were available for 183 of the EMS calls. The remaining 15 calls were divided between Norfolk, Walpole, and Westwood Fire Departments and AMR Paramedics. Overall, our ambulance responded to 515 total emergency calls.

Fire/EMS emergency response totaled 901 times during the year 2010. Daily and in-between emergencies, many other forms of assistance were provided by the Fire Department. During the year, many walk in requests for blood pressure screenings, bandages, a drink of water or whatever were never turned away and promptly attended to. Advice, along with inspections for compliance regarding required smoke and CO detectors, assistance with environmental issues or building lockouts, to name a few, are done regularly. Public building safety inspection of new construction in Town, along with plan review, is done in conjunction with our Building Department.

Mutual aid was provided to Millis by the towns of Medfield, Medway, Norfolk, Holliston, Sherborn, Walpole and Westwood Fire Departments. Millis was requested to assist area towns 20 times with firefighters and equipment. Our ambulance was called for assistance 42 times. Fire emergencies required assistance to Millis 15 times and EMS had out of town ambulances called in 27 times. We are thankful to receive and provide this very necessary emergency service through our fine system of mutual aid.

I respectfully submit this report of the Fire Department for 2010,
Warren Champagne, Millis Fire Chief

HISTORICAL COMMISSION

The Millis Historical Commission had a very productive year starting with the acknowledgement and certification from the National Park Service placing the Ellice School on the National Register of Historic places. This has been a lengthy process for the Commission and a much deserved title for the school, which is a historic gem for the Town of Millis. We anticipate the acceptance of the Oak Grove Farm House to the National Historic Register this coming year.

Ellice School was formally handed to the care of the Historical Commission from the school committee via the Fall Town meeting. The exchange was approved by the Board of Selectmen and the Commission plans to renovate the structure for educational purposes in the future.

Niagara Fire Engine House received some much needed attention late last fall. The structure was supported by steel beams and temporary framing while an interior excavation of the engine room floor and removal of the old foundation were completed. A new concrete foundation was poured on top of the existing stone foundation and new and old bricks were used to dress the sides of the foundation. A new floor frame and wood flooring were installed to bring the engine room back to its original condition. The main stairs were removed and reframed due to settling from the age of the structure. Phase two is planned for the fall. The Niagara Team has been in discussions with the Library Trustees and the Library Architects to determine the best way to incorporate Niagara into the new library design as how the new library can encompass Niagara.

Restoration continues on the Oak Grove Farm House with a goal to permanently display historical artifacts that trace the history of the Town's earlier years. Oak Grove Farm was also the location of one of the largest Revolutionary War Reenactments held in Massachusetts last year. The event was sponsored by the Millis Historical Commission along with the Lexington Minutemen, the 2nd Massachusetts Regiment and His Majesty's 10th Regiment on foot. The Fight at Richardson's Tavern drew 600 participants and more than 5,000 spectators from all parts of New England. The Commission would like to thank the Millis Fire Dept., the Millis Police Dept., the Department of Public Works, the Town Administrator, the Oak Grove Farm Commission, the Millis Lions Club and the local Boy Scouts and Girl Scouts for their support and assistance with this monumental event. The Commission would especially like to thank all the many other volunteers and citizens of the Town who have supported historical reenactments held at Oak Grove Farm since our first event in 1995. Please visit us on the web at: www.millishistory.org.

Respectfully submitted,
Nathan Maltinsky, Chair
Jacqueline Graci
Mark Slayton
Cheryl Prufer
Marc Prufer

Joanne Gannon
Fred Waskiewicz
Lauree Ricciardelli
Charlie Vecchi

BOARD OF LIBRARY TRUSTEES

Libraries continue to serve as intellectual and cultural centers for towns by maintaining resource materials that no one individual could hope to afford. Libraries also provide access to the expanding world of information and keep pace with the changes in information technology.

Library Construction Award and Votes: In August 2008, the Massachusetts Board of Library Commissioners awarded a grant of \$2,789,569 to the Town of Millis for new library construction. Acceptance of the grant is a two part process: a majority of registered voters must approve the library ballot question at election and, if it passes, then two-thirds of Town Meeting members must approve the library warrant article. On May 11, 2010, the Town of Millis voted to approve (1366-yes, 1085-no) the library construction ballot question. At Town Meeting on Monday, June 14, 2010, Town Meeting members voted by a standing count (663-yes, 152-no) to raise and appropriate by borrowing the sum of \$5 million for the design and construction of a public library facility.

The Trustees would like to thank the Friends of the Library and other volunteers who participated in the campaign for the new library. These dedicated volunteers worked the trenches, designed informational brochures that were sent to every household in Millis, wrote press releases, sponsored open houses, and held signs in driving rain to get the word out to the community. The very noticeable yellow "Yes, New Library" signs went up and down throughout the town during the spring of 2010. And it worked.

The new library will be a one-story 17,800 sq. ft. building constructed on a new site at the Corner of Exchange and Main Streets (Rte. 109). The building will accommodate growing and changing collections for children, teens, and adults, public space with comfortable seating, a larger children's area for programs and activities, a gathering space for teens, quiet study area, a climate controlled local history room for housing the town's historic documents, expanded computer space and a large meeting room for public and civic functions. The building will also be fully handicap accessible.

New Library Building Progress: The construction grant was signed and on September 9, 2010, Millis received its first payment of \$836,861 from the State. In October, the Permanent Building Committee began the process of hiring an architect. Using a qualifications-based selection process, four firms were asked to prepare for a follow-up interview on October 26, 2010. The first-ranked selection, Oudens Ello Architecture, was awarded the contract.

Library Staff and Services: Tricia Perry, Director of the Library, has been a key person in the planning of the new library and is the main liaison between the town boards and the State. The Trustees acknowledge Tricia's dedicated, professional work ethic. Her flexibility to juggle many different priorities is most appreciated. The Trustees would also like to thank the stellar staff of the Library: Donna Brooks, Joan Dikun, Nancy

Doyle, Lorraine Fermano, Laura Grant, Karen Mortimer, Marcie Smith, Rena Romano, and Betsy Vecchi for their continued dedication.

The Trustees would like to thank Nancy Gittins, who served for 12 years as an elected Trustee of the Millis Public Library. Nancy has been an integral part of the library planning process. She was on the initial Library Building Plan and Design Committee, was part of the planning grant, and helped to write the construction grant for the new library. We salute her dedication to the library.

We welcome your feedback at trustees@millislibrary.org or library suggestion box. We encourage you to stay informed of library activities by being a frequent visitor of the library, and library website: www.millislibrary.org. We also encourage you to become a Friend of the Library.

Respectfully submitted,
Elizabeth Krimmel, Chair
Beverly Temple, Secretary
Diane Jurmain, Member-at-Large

MILLIS PUBLIC LIBRARY

The mission of The Millis Public Library is to inspire lifelong learning by providing services, materials and activities that engage the imagination, foster literacy, inspire intellectual curiosity, and advance the pursuit of knowledge for all members of the community.

One of my favorite things about libraries, in general, is that in looking for information on one topic, you very often come across some other information in a quite serendipitous way. In preparation for writing this Annual Report for 2010, I discovered a copy of the very first Annual Report for the Town of Millis, written 125 years ago, and thought that it was fitting to put 2010 in some historical perspective.

In the year 1885, the inhabitants of Millis voted to make Millis an independent municipality. A seal and motto were created for the Town, and, in 1885 as well, the first public library for the town was proposed and subsequently built. This first library was housed in the upper story of the Railway Passenger Depot, and it was built by the Lansing family for the inhabitants of this new municipality we know as Millis.

In the Annual Report of the Town of Millis (1886), the Report of the Selectmen of the Town (John S. Folsom, W. P. Clark, and E. S. Fuller) wrote... "With high aims, a liberal and progressive spirit, and a close observance of the motto of the town, *In Unity, Strength*, which is emphatically the keynote of success in all corporate or cooperative matters, we see no reason why MILLIS may not become such a town as the Commonwealth of Massachusetts will be proud to have within her borders."

One hundred twenty-five (125) years later, this same motto *In Unity, Strength* was again closely observed. On June 14, 2010, many of the citizens of Millis attended Town Meeting, and, at just a little past midnight, voted overwhelmingly to approve a \$5 million debt exclusion, which will allow the town to move forward with construction of a new Millis Public Library.

Library Construction: 2010 has been a year of much activity relating to the construction of a new Millis Public Library. The approval for the library project was a two-part process: at the May 11th Town Election, voters approved the bond request for funding of the new Millis Public Library project. The project was then placed on the warrant for the Annual Town Meeting, scheduled for June 14th. The Annual Town Meeting gave final project approval for the new Millis Public Library by a vote of 663 to 152.

Much forward progress and momentum has been built as we take the next steps in the process. In 2008, the Massachusetts Board of Library Commissioners awarded a grant of \$2,789,569 to the Town of Millis for new library construction. A contract was executed with the MBLC, and Requests for Qualifications (RFQs) were advertised: for an Owner's Project Manager (Design Technique, Inc.) and, subsequent to that, for architects. The RFQ for Architectural Services resulted in a contract being reached with the architectural firm of Oudens Ello Architecture. Matt Oudens and Conrad Ello are the

principals of the firm, and they are now working on finalizing schematic drawings for the new one-story 17,800 square foot Millis Public Library building.

Working closely with the architects are the members of the Millis Permanent Building Committee: Wayne Klocko (Chair), Diane Jurmain (also a Library Trustee), Craig Schultze, Patrick Sheehan, and Jon Wine. These members of the PBC, joined by ex-officio members Beth Krimmel (Chair of the Library Trustees) and Charlie Vecchi (Selectman), Library Trustee Beverly Temple, the Library Director and interested members of the community, have spent many months working with the architects to develop a new design for the New Millis Public Library. Schematic drawings should be completed by early 2011, and then we will be moving forward with Design Development and Construction Documents.

Circulation: Circulation continues to increase. The total annual circulation figure of 99,933 for FY10, when added to the network transfers figures (items circulated to other libraries for circulation to patrons at that library), results in a total circulation figure (for FY10) of 117,361. This is an increase of almost 15 % over the previous fiscal year. In reviewing our statistics for non-resident circulation, the rate of change for on-site loans to residents of certified municipalities increased significantly between FY09 (6,902) and FY10 (9,807). This increase of 42% can be attributed to a few factors, but one of the most visible was the re-certification of the Medway Public Library, as 55 loans were made to Medway residents in FY09 vs. 1500 in FY10. The Millis Public Library also frequently welcomes patrons from adjoining communities: on-site loans to residents of Franklin, Holliston, and Medfield accounted for almost 5% of our FY10 circulation.

Overall, increased circulation has reflected increased demand for materials in all formats, with a larger increase in the circulation of video material. Using three of the most popular and broad categories as above:

<u>Circulation</u>	<u>Adult/YA</u>	<u>Children's</u>	<u>Total June 2010</u>	<u>Increase</u>
Books	25,670	31,391	57,061	3%
Audio (CDs, cassettes)	6,762	885	7,647	5%
Video/DVDs	13,302	7,584	20,886	12%

Another number that is of particular interest are the Interlibrary Loans. Millis has historically been a net lender in the Minuteman Network. Over the past three years, there has been a significant increase in the number of items loaned to Millis residents from other libraries, and, reciprocal loans as well. During the period FY08-FY10, Interlibrary Loans received from other libraries have grown 48% and those provided by Millis to other libraries have increased 46%. These figures are a dramatic indication of

the importance of the Library's membership in the Minuteman Library Network, and a measure of the critical importance of maintaining the Library's accreditation with the Massachusetts Board of Library Commissioners as these loans, and the delivery system by which they are transported, are vital to fulfilling the requests for materials made by Millis residents.

	FY08	FY09	FY10
Interlibrary Loans RECEIVED FROM other libraries:	7,674	10,087	11,427
Interlibrary Loans PROVIDED TO other libraries:	11,975	15,359	17,589

Library Patrons: As of June 30, 2010, there were 4,035 registered borrowers in the Minuteman Library Network who were residents of Millis. This number includes 403 new registrations for new library cards in FY10. Children age 5 years and older may register for a library card—and they will also receive a carabiner compass—so that they may always find their way back to the Library!

Library Materials: For patrons of all ages -- children, young adults, and adults:

Books: board books, paperbacks, hardcovers, large print, speed reads
DVD's
Music CD's
Recorded Books
Periodicals
Newspapers
Reference Materials
Tour Guides
Study Materials (SAT, GMAT, MTEL...)
Maps and Atlases
Online Databases
Overdrive Collection: e-books, downloadable audiobooks
Museum Passes

In addition, the Millis Library provides resources, including reference and recreational reading materials, which supplement the curriculum of the Millis Public Schools and other local schools, including the local Montessori school.

Getting information into the hands of the public is our primary goal, and to this end, in 2010, 22,436 unique "hits" were recorded on the Library's website. This averages out to approximately 61 visits to the Millis Public Library website per day.

Library Holdings: As of 6/30/2010, the holdings of the Millis Public Library numbered 51,819 items. This is a slight increase over FY09 (48,502). The holdings reflect the

addition of approximately 5000 new items to the various collections of the Millis Public Library. Selected broader categories of items are broken out below:

<u>Materials</u>	<u>Adult/YA</u>	<u>Children's</u>	<u>Total as of 6/30/10</u>
Books	25,118	19,631	44,749
Audio (CDs, cassettes)	2,183	408	2,591
Video/DVDs	1,992	813	2,805

Funding: Funding for the Millis Public Library derives primarily from municipal appropriation. Library patrons are assessed fines to encourage the return of overdue library materials. The monies collected as overdue fines are then turned over to the Town of Millis General Fund.

FINES:	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>
	\$7,057	\$7,402	\$7,168	\$7,769

This year, with the economy still experiencing some downturns, the Library has continued the expanded *Food for Fines* program. From November 1, 2010, through December 31, 2010, patrons who donated non-perishable food items had all of their fines waived. The food was then delivered to the Millis Food Pantry.

Library State Aid is granted by the Massachusetts Legislature to certified public libraries for the purpose of long-term improvements in library services. On December 3, 2009, the Board of Library Commissioners certified the Town of Millis to participate in the FY2010 State Aid to Public Libraries Program. In doing so, the Board reviewed the Library's FY2009 compliance with Minimum Standards for Free Public Library Service and the municipality's FY2010 compliance with the Municipal Appropriation Requirement.

Below is a chart of State Aid received by the Millis Library over the past four years:

<u>FY2007</u>	<u>FY2008</u>	<u>FY2009</u>	<u>FY2010</u>
\$9,671	\$10,383	\$11,345	\$7,329

Grants: In October 2010, the Millis Public Library concluded the grant program of *Mother Goose on the Loose*. This grant, in the amount of \$7500, was funded by the Massachusetts Board of Library Commissioners and was a wonderful addition to the programming components in place at the Millis Public Library.

The Millis Cultural Council continues to be a strong community partner with the Millis Public Library. This past year, the Millis Cultural Council provided funds for the *Students as Storytellers* Program, as well as a program with Rick Hamelin, commonly known as the *Pied Potter Hamelin*, who shared the history and craft of redware potters. In addition, the MCC also provides funding to the Friends of the Library to support the Museum Pass Program.

Friends of the Library: The Friends of the Library are a wonderful support group! The Friends have traditionally provided supplementary funding for Library services, such as museum and historical site passes, library furniture, computer upgrades, and special equipment. The source of the Friends' funding is through private fundraising, semi-annual book sales, and the sale of Library book bags.

This year, the Friends of the Millis Library were the primary supporters of all activity relating to the quest for a new library. The Friends of the Library arranged for the purchase and placement of bright yellow *YES NEW LIBRARY* yard signs. They also published and mailed an informational flyer to all residents of Millis. The Friends supported the new library initiative at public meetings, library forums, and by holding signs on sunny – and rainy – weekends. The Friends continue to fund a diverse selection of programs for adults and children. They also provide the funding for several museum passes including the New England Aquarium, the Museum of Science, and the Museum of Fine Arts, as well as the automated museum pass system which is available through the Library's website at www.millislibrary.org. The Friends also provide refreshments for the Yankee Bookswap Program and the Cliquot Club Reading Group.

Library Volunteers: In FY2010, over 54 volunteers donated more than an estimated 1934 hours of service. This group of volunteers donates many hours of service, both on the front lines and behind the scenes. One volunteer crochets twenty "Charlie the Bookworm" bookmarks each week. Another spends five or six hours each week working on weeding or shelving projects. Two amazing women are responsible for the processing of almost all of the new materials - a very time-consuming process, but one that is necessary to complete before materials are ready for circulation. We were very lucky to find a new volunteer this past year who was a former employee of the Minuteman Library Network. This particular individual has been very helpful in dealing with some of our network and computer issues. Another volunteer reads to the children on Tuesday mornings. Two students in the ACCEPT program at the Millis Middle School spend two afternoons every week re-shelving audio-visual materials in the Children's Room, and a long-time volunteer visits twice a week to shelve the adult audio-visual materials. In addition, three dedicated members of the community continue to devote many hours to the Millis Newspaper Scrapbooking project.

Library Activities and Programs: The Library hosts a diverse selection of activities that are open to the entire Millis community, including adult and young adult programs, exhibits, children's programs and activities, school book groups, and other meetings. The Millis Library has experienced a dramatic increase in attendance at children's programs in the past several years. The addition of the Mother Goose on the Loose programming component continues to draw in new patrons with children under the age of two.

For Children

- Mother Goose on the Loose Storytimes for children 2 and under – Wednesday morning and first Saturday of each month
- Children's Storytimes and Crafts: Every Tuesday and Friday morning (ages 3-5)

- Special Children's Programs: Musicians, pottery, movies, crafts, game nights, knitting circle, Reading to Dogs, stepping stones, keepsake ornaments—once a month (ALL AGES)

For Teens and 'Tweens: In January, 2010, the new Children's and Youth Services Librarian (Laura Grant) came on board. She will continue to work on enhancing resources and collections targeted to this group of library users (and potential library users.)

- Special Teens and 'Tweens Programs, movie nights
- School/Library Bookgroups: in partnership with Middle and High School Librarians: grades 5 and 6; 7 and 8; one meeting per month

In December, a new Teen Advisory Board was established. Members of the Board are: Harris Eidelman, Charles "Brian" Fagan, Simran Khalsa, Kevin Kohls, Julia Molinaro, Chi-Chi Osuagwu, Willem Thum, and Francesca Williams. Working with the Children's and Youth Services Librarian, the Teen Advisory Board members will participate in decisions about Young Adult materials, services and programs. The group will also have input into furnishings selection and décor for the new YA space.

For Adults: One of the areas that we addressed directly this year was the addition of programming for adults. The Cliquot Club Readers meets this need, as once a month members of the community are invited to join Joan Dikun, Library Cataloger, for a brief (one-hour) book talk which highlights new authors or new titles, and is also a forum for individuals to discuss their own reading favorites. The first meeting was held in April, 2010. A one-year birthday celebration is planned for April 7th, 2011, at 2 p.m.

- Cliquot Club Readers: Adult Book Group, first Thursday of each month
- Friends Programs: author visits, Yankee Book Swap, local artists and authors – usually 6-8 programs per year

Technology: In 2010, three computers were replaced and a new fax machine was purchased. A CD/DVD buffing unit was also purchased with some of the funds allocated by the Mother Goose on the Loose Grant. This has really improved our ability to refurbish older or much-loved items and has given them a much longer useful life in terms of circulation!

Staff: The current staff has changed a bit over the course of the year, as we welcomed a new Children's and Youth Services Librarian, Laura Grant (now Laura Brennan), to the Library in January 2010. Laura has re-vitalized YA (Young Adult) Services and the YA collection. Our library page, Jennifer Smith-McCarthy departed in early summer 2010, to spend more time with her growing family. Betsy Vecchi joined us in August as our new library page.

Millis Public Library Staff 2010:
Director: Tricia Perry

Children's and Youth Services Librarian: Laura Brennan
Cataloger: Joan Dikun
Head of Circulation: Nancy Doyle
Library Assistants: Donna Brooks, Lorraine Fermano, Marcie Smith, Rena Romano
Pages: Karen Mortimer, Betsy Vecchi

A resident of Millis who spoke at the Annual Town Meeting in June made reference to the small facility but the exceptional staff that makes up the Millis Public Library. The women on our staff comprise a dedicated group of very special individuals, and I know that it is a privilege and an honor to work with each one of them. They are the core of what is the heart and soul of this library, and are what makes it special and unique. They give it charm, warmth, personality, and provide a welcoming atmosphere to all who enter, and I know that I am so very grateful to be working with such a group of truly exceptional women!

Respectfully submitted,
Tricia Perry, Library Director

TOWN MODERATOR

In his famous treatise on American democracy, Alexis de Tocqueville wrote: "Town Meetings are to liberty what primary schools are to science; they bring it within the people's reach." Since colonial times, the Town Meeting has been the centerpiece of Town government and in 2010, our Town Meeting remains a vibrant part of the Town of Millis. This year, in January, June and November, the voters of Millis gathered to consider and act upon a total of 60 Warrant Articles. In the face of serious economic challenges and State budget uncertainty, our Town Meeting debated a wide range of matters, adopted a balanced budget and set direction for the level of services to be delivered to all of the residents of Millis. Those voters who attended these Meetings should again be congratulated for their active participation in this vital civic activity.

Of special note this year was the tremendous turnout at the June Annual Meeting where a broad range of issues were considered and the Town voted to go forward with an important Library construction project. During this June meeting, well over 800 Millis voters, housed in the auditorium, cafeteria and gymnasium of the Middle/High School, participated in an orderly meeting characterized by lively debate and deliberation. With the support of two assistant Moderators, John Northgraves and Jonathan Barry, all voters had the chance to be heard and the opportunity to have their votes counted. With the help of the Town Clerk, Constables, voting list inspectors and appointed tellers, the large turnout was processed and with the help of School Department personnel and Millis Cable, the maximum number of voters was able to participate and have their voices heard. I want to thank all of those who worked hard to make this Meeting a success, as well as the Meetings in January and November.

As in past years, and on behalf of all Millis Town Meeting members, I want to thank the members of our Finance Committee for their efforts to consider Warrant Articles and to inform and guide us through the Town Meeting proposals. Many hours of work go into their preparation for these Meetings, and we appreciate their commitment to the success of our Town.

I also want to mention the hard work of our Board of Selectmen, School Committee, Planning Board, Library Trustees, Board of Health and all elected officials. Their contribution is of critical importance to our Town Meeting process. We again have benefited from the professionalism and commitment of all our department heads, including our Police Chief, Fire Chief, Superintendent of Schools and Town Administrator to help our Town Meeting successfully operate.

Finally, I again thank the voters of Millis for re-electing me to be your Town Moderator. It is my privilege to serve you and I appreciate your support and confidence in me.

Respectfully submitted,
James J. McCaffrey, Town Moderator

NORFOLK COUNTY MOSQUITO CONTROL PROJECT

The operational program of the Project integrates all proven technologies into an Integrated Pest Management (IPM) system of mosquito control and vector management that is rational, environmentally sensitive and cost effective.

Surveillance: Surveys, inspections, and monitoring in support of our program include GIS mapping of breeding areas, larval and adult collections, and fieldwork evaluations leading to better water management. West Nile virus and Eastern Equine Encephalitis have been active in Norfolk County over the past several years which has resulted in an expansion of the surveillance program in collaboration with the Massachusetts Department of Public Health (MDPH), State Laboratory Institute. MDPH has requested that the Norfolk County Mosquito Control Project expand mosquito surveillance across the county for the purpose of detecting viruses in collected mosquitoes as an early warning system for the residents of the county. Considerable manpower has been reallocated to these efforts, which is not reflected in this report. All mosquito eggs need water to hatch and to sustain larval growth.

Water Management Activities: An important component of our IPM approach is the management of shallow, standing, stagnant water, and the maintenance of existing flow systems which if neglected can contribute to mosquito breeding. Site visits, pre and post monitoring, photographic documentation, survey measurements, flagging, accessing assessors information, maintenance of paperwork and electronic forms, communication with and/or meeting on site with residents, town/state/federal officials and maintaining regulatory compliance are all important aspects of this program. In addition to normal drainage system maintenance, Project personnel advise residents on removal of water holding artificial containers on their property for the purpose of eliminating potential West Nile virus mosquito breeding habitat.

Larval Control: Treatment of mosquito larvae during aquatic development is the next most effective control effort. These applications were conducted after devoting many man hours to collecting larval data which is used for targeting purposes as well as for determining efficacy of these applications. The products used during these applications were Bti (*Bacillus thuringiensis israelensis*) and Methoprene.

Adult Control: The suppression of flying adult mosquitoes becomes necessary when they are numerous, annoying, and/or threaten public health. These applications are conducted based on residential complaints as well as by analyzing adult mosquito population data collected from light traps. Additional applications may have occurred following identification of mosquito born viruses such as West Nile virus and Eastern Equine Encephalitis. The product used during these applications was Sumithrin.

Respectfully submitted,
John J. Smith, Director

OAK GROVE FARM COMMISSION

The Oak Grove Commission is ending 2010 with an eye on 2011. Twenty-five years ago on March 20, 1984, Town Moderator John G. Dugan called a Special Town Meeting to order at the George C. Roy Auditorium at the Millis High School. Article one authorized the Town to purchase the land now known as Oak Grove Farm. A motion was made by Finance Committee Chairman William J. Koney for the Town to vote to purchase the 108 acres. After considerable discussion, and on a rising count "YES" 478 to "NO" 19, the former "Izbicki" Farm was now owned by the people of Millis.

In the fall of 2010 a small stone monument was placed under a small Maple Tree behind the Farm House at Oak Grove Farm. The six men listed on the stone came together in 1983 when it became clear that our beloved Oak Grove was going to be developed and lost forever. This small group called themselves the 'Founders.' To anyone who has walked, competed, played, attended a Town Pride day, or watched a historical re-enactment, this group will and should always be praised as good and wise citizens.

The Oak Grove Farm Commission continues to maintain the Farm to the best of its ability and has many people and organizations to thank - the great people at the Town Hall; the Staff of the DPW; Community Corrections; the Historical Commission; all the Volunteers who helped make "The Battle of Richardsons Tavern" Revolutionary War Reenactment a great success; the Millis Garden Club, the Millis Girl Scouts, and Millis Boy Scout Troop 15.

As an Eagle Scout Project, William MacInnes rebuilt four stone drainage head walls that carry water from the from the south side to the north wetland underneath the causeway between the east side and the west side of Oak Grove. He also pulled decades worth of accumulated mud, silt, sand, stone, and debris from inside the old clay pipe that was installed between the headwalls. During heavy rains or the spring thaw, the water now flows as it was intended.

As her high school senior project, Katie Hayes catalogued all the maple trees surrounding the soccer fields by condition. Her recommendations included which trees should be removed and replaced over a five to ten year period. Katie also acquired by fundraising and planted two trees. The Oak Grove Farm Commission is grateful for Katie's contributions.

The Maples along the alley were trimmed again. One Maple close to the Children's Garden and one by the parking lot were removed. The age of these maples as well as heavy winter moth infestations are taking their toll. There was also storm damage to the Mulberry tree behind the play ground.

The soccer fields were rolled and aerated in the spring; mowed by the DPW during the summer; and aerated, spot overseeded, fertilized, and limed by the Welding Works in

the fall. Millis Youth Baseball continues to maintain the infields of both baseball diamonds at there own expense.

Respectfully submitted,
Stephen G. MacInnes, Chairman
Sue McAvoy
Kenneth Nichols
John McAvoy
Nancy Ciesluk

PERMANENT BUILDING COMMITTEE

On June 14, 2010, at Town Meeting, Millis residents approved the funding of \$5,000,000 for its share of the cost to construct a new library on the corner of Main and Exchange Streets. That amount, plus a grant of \$2,789,569 from the Massachusetts Board of Library Commissioners (MBLC) is the total amount approved to acquire the three properties at that site by eminent domain, construct the new library and raze the existing structure. Since that time, the Permanent Building Committee began the process of assembling the team necessary to design and build that project.

The first step was to select an Owner's Project Manager (OPM). Requests for Proposals were solicited from qualified firms. From those responses, four finalists were selected for interviews. The firm of Design Technique, Inc. of Newburyport, MA was selected to represent the Permanent Building Committee through all phases of design and construction. A contract for their services was negotiated with the assistance of Town Counsel and work commenced.

Once the OPM was selected, the Permanent Building Committee and the OPM jointly solicited Requests for Proposals from qualified architects. From those respondents, four finalists were interviewed. The firm of Oudens Ello Architecture of Boston was selected. A contract was negotiated, with the assistance of Town Counsel, and the design of the building commenced.

The Permanent Building Committee, OPM, and architect have been generally meeting on a bi-weekly basis to review proposals, initially for the footprint of the building and its orientation on the site. The layout of the various components of the building's program (Children's Library, Young Adults, Adult, Civic meeting room, local history room, etc.) has been decided and initially approved by the Massachusetts Board of Library Commissioners (MBLC). The basic design elements are now being reviewed in order to develop a general construction budget and eventually a set of construction bid documents which will be ready in late summer, 2011. In the interim, the design will be further refined and the site will be prepared for new construction, beginning with the demolition or the relocation of the existing buildings on the site. That work, plus soil preparation will begin in the second quarter of 2011. Once the design has become more refined, community input will be sought and any additional changes will be incorporated.

The committee is working very hard to design a building that we hope will become the "living room" of the Town where people will come to meet and enjoy all that the library has to offer. Construction is scheduled to commence in October of 2011, with a 14-month construction schedule. Completion is expected in the first quarter of 2012.

Respectfully submitted,
Wayne Klocko, Chairman
Diane Jurmain
Charles Vecchi

Karen Bouret, Secretary
Beth Krimmel
Patrick Sheehan

Craig Schultze
Jonathan Wine

PLANNING BOARD

The Planning Board administers the division of land, subdivision control and zoning in an effort to influence long term growth. Theoretically, the goal is to maintain the positive aspects of our town and work to eliminate or mitigate the negative aspects. The tools at our disposal currently are the Zoning Bylaws of the Town and the Land Subdivision Rules and Regulations of the Planning Board of the Town of Millis.

In 2010, the Planning Board reviewed numerous special permit/site plan review applications. The highlights included permits for the previously approved Planned Business Development at Milliston Road, where a new free-standing CVS retail store with a pharmacy drive-thru and Middlesex Savings Bank drive-thru were approved. These applications were filed by 2 Milliston Road LLC. A special permit was issued for "The Dog Barn," a dog day care, grooming, boarding facility located at 1363 Main Street, filed by Janet Pitt. Permits were issued for 860 Main Street, 1461-1463 Main Street, and The Garden Spot at 1420a Main Street. The Board is currently holding public hearings for the application of the Woodside Montessori Academy at 350 Village Street for demolition and reconstruction of the facility. Numerous 81-P Plan applications (Subdivision Approval Not Required) were reviewed and approved/endorsed by the Board.

Board recommendations approved at Town Meetings included the creation of a new zoning district classification entitled, "Village Business (V-B) District."

The Planning Board consists of five members and one associate member: Robert ("Brutus") Cantoreggi, Chairman, George Yered, Clerk, Edward MacAskill, Catherine MacInnes, and James McKay. The Board would like to welcome Associate Member, Nicole Riley, Esq., who was appointed to the Board by the Selectmen in December.

Sincere thanks also go to Charles Aspinwall; the Selectmen and their staff of Jenn Cederberg; Terry Cousens of the Assessors' Office; the Town's Building Commissioner, Mike Giampietro; Clerk Lisa Hardin and her staff, Pat Sjogren and Kathy Smith; Fire Chief Champagne; Police Chief McGowan; Madeline Yusna and all the fine workers of the Millis cable group, whose broadcast of our meetings continues to keep the residents of Millis informed; the Board's consulting engineer, Barbara J. Thissell, P.E.; and, of course, the Board's most able assistant, Camille Standley.

Respectfully submitted,
Robert Cantoreggi, Chairman
George Yered, Clerk
James McKay, Member
Camille Standley, Secretary

Catherine C. MacInnes, Member
Edward G. MacAskill, Member
Nicole Riley, Esq., Associate Member

POLICE DEPARTMENT

For the calendar year 2010, the Millis Police Department reports another busy year. The men and women of your police department are ready and available twenty-four hours a day, every day, with the common goal of providing police service to the residents of Millis. Our staff of fourteen police officers and four full-time dispatchers is supplemented with three part-time police officers and three part-time dispatchers, and handled over 7900 incidents during the year. The Police and Fire station at 885 Main Street is in an advanced state of disrepair, and is currently below standard in several key areas mandated by the Commonwealth of Massachusetts.

For 2010, 55 people were taken into custody, and an additional 41 persons were summonsed into court for various offenses. Of the custodies, the following is a summary list of the offenses charged. In many cases, several offenses may have been charged, but only the most serious charge is listed.

Protective Custody	10
Operating Under the Influence of Liquor	8
Domestic Assault and Battery	6
Warrant Arrest	5
Operating with Suspended license	4
Person Under 21 Possession of Liquor	3
Violation of controlled substance laws	3
Breaking and Entering	2
Larceny over \$250 (f)	2
Disorderly Conduct	2
A&B Dangerous Weapon	1
Receiving Stolen Property	1
Trespass	1
Possession of Child Pornography	1
Shoplifting	1
209A Violation	1

For the summonses to court, charges included Unlicensed operation of a MV (17), Larceny over \$250 (5), assault (3), Keeping a disorderly House (2), Leaving scene MV crash (2), OUI (2) and one each of shoplifting, Uninsured MV, Arson, Threats, Intimidation, and Negligent Op of MV.

Dispatch handled over 7900 separate incidents, either patrol initiated, calls for service, 911 calls, or other radio or electronic requests for service. In addition to assisting the Fire Department at over 400 ambulance calls and 193 other fire related calls, our most frequent incidents include: property checks (910), Suspicious MV or activity (643), Alarm (327), DPW/Road hazard (244), Animal calls (237), disturbance (167), and MV crashes (165).

Traffic enforcement continues to be a priority, both for this department and the residents of Millis. For 2010, officers logged 1646 motor vehicle inquiries, stops, or complaints.

Over 300 citations were issued. The most common offenses cited were speeding, seat belt violation, inspection sticker violation, failure to stop/failure to grant right of way, and equipment/safety violations. As always, residents can request directed traffic enforcement, either via our website, www.millispolice.com, by telephone, or in person at the dispatch center. Enforcement will be assigned as staffing allows.

2010 also brought personnel changes. The most notable was the retirement of Officer Leo Acerra after 32 years of service to the Town of Millis. His professionalism and personable demeanor were his hallmarks, and all will miss him. At the time of this writing we are in the process of hiring an officer to fill the position created by Officer Acerra's retirement. Also in 2010, Paul Lesbirel was hired as a full-time dispatcher for the town. Paul has quickly become a valuable asset, and has become involved in several facets of the department operations.

During these difficult fiscal times, the Millis PD is fortunate to be able to continue as a member of the Metropolitan Law Enforcement Council. Metro-LEC is a regional team consisting of more than 45 member agencies, and made up of several divisions, including SWAT, Search and Rescue (SAR), CNT, Child Abduction Response Team (CART), Computer Crimes, Investigations, Motor, and K-9. This resource gives Millis access not only to high quality training, but also the ability to call for assistance from any or all of the divisions as necessary in the event of a critical incident. We are also fortunate to have excellent working relationships with bordering towns, offering and receiving assistance as necessary on a daily basis.

I would be remiss if I did not express gratitude for the level of cooperation and support that the Police Department receives from other departments in town, as well as the elected and appointed boards and committees. This spirit of collaboration enables us to provide the level of service that our townspeople deserve.

Respectfully submitted,
Peter McGowan, Chief of Police

RECREATION DEPARTMENT

The Millis Recreation Department publishes program brochures for Fall, Winter, Summer and Spring courses and registrations are always open. Fees charged for programs cover the cost of materials, pay salaries and help defray other costs. The Recreation Department is completely self-supporting. The Recreation Committee consists of appointed members who are working to better your community.

Recreation Committee and Volunteers: Steve Cassidy, June Coffey, Linda Depace, Shannon Graham, Sandy Hendon, Judy Malouf, Pam Mustard, Paula Norton, Joanne Truchone, and Susan Vara.

Your Recreation Department is successful because of the cooperation between the Department and the Town Administrator, Board of Selectmen, School Department, Veterans Memorial Building Staff, Police and Fire Department, Public Works Department, the Millis Public Library, and local businesses. A well-deserved thank-you also goes to the many volunteers involved with the Recreation programs who are so generous with their time and talents.

The Millis Recreation Department was successful in starting its own Swim Team. We had over 90 participants and did very well overall for our first time competing. Millis Recreation also started communicating with residents using a list serve email account. This has been instrumental on how programs are advertised and have generated quite a positive effect on our programs.

A sample of typical programs available through the Millis Recreation Department follows:

Pre-school: Soccer, T-ball, Icky Sticky Goo, Toddler Playgroup, Nature Walks, Karate, Parachutes & Parades, Yoga for Moms & Tots and Songs, Rhymes & Games.

Youth: Blast Babysitting, Junior Volleyball, Run for your Life, Bowling, Golf Lessons, Performing the Arts, Karate, Basketball, Basic Drawing & Cartooning, Tennis Lessons, Home Alone Safety, Horseback Riding, Junior Engineering, Learn to Skate, Nashoba Valley Ski, Rhino Baseball, Skyhawks Sports Camps, Soccer, Summer Park Camp and Weight Training.

Adults: Abdominal & Back Strengthening, Cooking Classes, Computer Classes, CPR Course, Hiking Club, Learn to Draw, Gardening Classes, Line Dancing, Tennis Lessons, Volleyball, Yoga, Zumba.

Trips and Special Events: A Fathers Day Fishing Derby, Mohegan Sun Casino Trip, NYC Trip, Red Sox Tickets, Mother of the Year Contest, Annual Easter Egg Hunt, Carnival, Harlem Rockets.

Respectfully Submitted,
Kris Fogarty, Recreation Director

SCHOOL COMMITTEE CHAIRMAN'S REPORT

The Millis School Committee welcomed two new members this year; Mr. Marc Conroy and Mr. Steven Catalano. Marc won election to his own three-year term after being appointed to serve out the balance of a former School Committee member's term. Steven won a hotly contested race for the other open School Committee position and both gentlemen have been quick studies and welcome additions to the Committee. After serving four terms, Mr. Chris Gove has decided to step down in May 2011 and will not seek re-election. Thank you to Chris for twelve years of dedicated service to the children and the town of Millis. Your experience and insights will be truly missed.

As always, I want to thank the Superintendent, Administration, Teachers and valued staff people of our school district for making the Millis School Department second to none. We are very lucky to have such a dedicated and capable workforce who loves educating the children of Millis. Our small size and talented personnel allow the Millis School District to accomplish amazing things.

Unfortunately, we continue to confront fiscal uncertainty at the federal, state and local levels, which makes financial planning (and educating) very difficult from year to year. Fortunately, we have developed a close working relationship with the Selectman, Town Administrator, and Finance Committee, and all collaborate on establishing the required, balanced budget to present to Millis Town Meeting.

Our largest bargaining unit, the Millis Teachers Association, recognized the fiscal uncertainties of the last few years and voted unanimously to ratify a new, three year contract which included a zero percent increase this past summer. All our other bargaining units followed their lead. Our educators and staff for the most part are your neighbors and they support our town, too. Their sacrifice helped Millis reign in expenses, at a time when revenues were plunging (Small Town/Big Family). Thank you to all of them for their support.

In conclusion, please stay connected with the Millis Public Schools and what is happening inside our four walls. Visit our website (<http://www.millis.k12.ma.us>), or watch "Studio 103" on the local cable access channel (Channel 8). Most important to a great education is for parents to be heavily involved in the schools and your child's education. School buildings and teachers alone do not educate our children. Benjamin Franklin said, "The only thing more expensive than an education is ignorance." Thank you for your continued support.

Respectfully submitted,
David R. Baker, Chairman
Maria Melchionda
Steven Catalano

Chris Gove
Marc Conroy

SUMMARY OF SALARIES	APPROPRIATED	EXPENDED	BALANCE
Central Office	293,618.00	294,022.87	-404.87
Elementary School	1,884,406.00	1,881,713.32	2,692.68
Middle School	1,672,690.00	1,674,772.99	-2,082.99
High School	1,313,230.00	1,311,728.08	1,501.92
Computer Instruction	199,363.00	198,780.05	582.95
Other Salaries	276,206.00	279,934.40	-3,728.40
Student Activities	216,529.00	208,171.79	8,357.21
Pupil Personnel	185,891.00	184,090.74	1,800.26
Special Education	1,425,389.00	1,403,838.05	21,550.95
Medical Services	121,743.00	121,744.22	-1.22
Transportation	365,893.00	371,066.29	-5,173.29
Maintenance	403,882.00	410,015.19	-6,133.19
TOTAL	8,358,840.00	8,339,877.99	18,962.01

SUMMARY OF EXPENSES	APPROPRIATED	EXPENDED	BALANCE
Central Office	69,861.00	74,988.66	-5,127.66
Elementary School	65,069.00	73,527.41	-8,458.41
Middle School	48,069.00	50,523.55	-2,454.55
High School	53,622.00	47,513.74	6,108.26
Computer Instruction	100,889.00	122,303.48	-21,414.48
Other Expenses	64,133.00	60,164.38	3,968.62
Student Activities	34,607.00	39,559.98	-4,952.98
Pupil Personnel	4,800.00	3,271.58	1,528.42
Special Education	1,167,486.00	1,213,073.93	-45,587.93
Medical Services	5,011.00	5,803.69	-792.69
Transportation	50,880.00	65,266.83	-14,386.83

SUPERINTENDENT OF SCHOOLS
Small School, Big Family

The quality of life in a community is directly related to the quality of its schools. Residents of communities with good schools enjoy lower crime rates, greater civic involvement, a higher rate of completing college, a higher per capita income and strong property values. Fortunately, community, state and federal support for schools has carried us through these difficult economic times and the quality of our schools is better than ever. We are very fortunate to be in a community that values education and civic involvement and, through various community organizations, nurtures Millis children to be caring, hard working learners and leaders who already contribute immensely to their town and will continue to do so in the future.

Some exciting initiatives being implemented in the 2010-2011 school year:

- We are realizing our goal of providing students with the skills needed for the 21st century workplace through our technology and engineering initiatives. PK-5 teachers have been receiving professional development through an innovative program linking the creative problem solving and design processes of engineering with the literature studied in classrooms. The program is a collaborative effort with professors from Olin College, Framingham State and Tufts University and has now received National Science Foundation Funding to scale it up to other districts.
- Millis has been out in front of the Anti-Bullying legislation with our progressive approach to developing peer leaders and our Open Circle program at Clyde Brown. Additional training for staff will take place in September and October
- Our one-to-one computing initiative is becoming a reality for the 2011-12 school year. We have provided high school teachers with the necessary foundational professional development in on-line and blended learning and are partnering with Apple Computers to bring this forward at the Gr. 8 and high school levels at a low cost.
- We have improved every facet of our ability to communicate with our parents and the community via a newly designed webpage, improved Power School capability for staff and access for parents, and by going green, moving all of our communications to electronic formats - all in low cost ways.
- Our Kindergarten students will benefit from a pilot program that will introduce Spanish to ALL students 2 times per week. This, again, is at no cost and is possible through the collaborative efforts of our staff. We hope to expand this program each year to add an additional grade so that eventually all students in Millis will receive world language instruction starting in Kindergarten. By starting early, children learn easily and naturally while developing a respect for other languages and cultures!

- The high school is developing and piloting an advisor/advisee program to ensure that all students are connected to adults in the building who will help guide and support them through their four years at MHS.
- We held a very successful Summer Camp for over 45 high school students. This “Gut Camp for the Brain” focused on executive functioning skills that will help students get organized and be productive.

MCAS Highlights

- In 2010, Millis High School Gr. 10 students ranked 6th in the state on the English Language Arts MCAS test with 98% of our students scoring Proficient or Advanced.
- 81% of our Gr. 3 students scored Proficient or better on the Mathematics MCAS test in 2010. These students have had the Every Day Math curriculum consistently for their elementary years.
- Students who are with us in Millis throughout their school years score much higher than those transfer in and make larger gains on MCAS, especially in Language Arts, which we attribute at least in part to our emphasis on writing across the curriculum.
- MCAS (Advanced and Proficient) in 2010 ELA:
 - 71% of Gr. 4 students,
 - 80% of Gr. 6,
 - 87% of Gr. 7
 - 85% of Gr. 8 and
 - 98% of our Gr. 10 students
- Spanish Immersion students consistently score between 10-20% higher on MCAS than the state average in English Language Arts and approximately 5% higher than Millis students in general.

At the Clyde Brown Elementary School:

- Gr. 4 results were strong with 68% in Advanced and Proficient in ELA compared with 53% in the state. 55% of Gr. 4 students scored in the top two categories in Mathematics compared with 48% at the state level. Grade three students scored 5% above the state in Reading and 16% above the state in Mathematics.

We are also seeing more students moving into the advanced category in English Language Arts in Gr. 4 and in the Middle and High School due to our commitment to increasing writing across the curriculum. The improvements in Mathematics may also be attributed to instruction that requires students to not only solve the math problem but to also explain their thinking.

Improvements in student learning can also be credited to the weekly collaborative Professional Learning Communities Team meetings during which teachers analyze data, set goals, develop improvement strategies and closely monitor student learning.

While we are considered “very high” performing in English Language Arts based on our MCAS scores, our Math scores place us at the top of the “high” category, which is not sufficient in our eyes.

Other Indicators of Success: We continue to measure the quality of the education Millis students experience not just by MCAS or other standardized test scores, but also on other important measures. Some recent highlights:

- For the third time in recent years, Newsweek magazine ranked Millis High School among the top 5% of high schools in the entire country in 2010 due to the high percentage of students who take the most rigorous Advanced Placement courses and exams while in high school. We ranked 21st out of all Massachusetts high schools.

The number of students participating in extra-curricular activities has risen to 81% and we are constantly seeking ways to involve those few students not yet involved.

One hundred percent of our students participate in community service.

Ninety eight percent (98%) of the 2010 graduating class went on to higher education and over 80% are accepted at competitive colleges and universities.

95% of our seniors take the SAT tests and score well above the Massachusetts and national averages.

All of our seniors are required to complete extensive Senior Projects with adult mentors from the community and often with a focus on giving back to the community.

- We have a 96% attendance rate, which roughly translates to only four or five students per grade level being out on any given day.
- We combat bullying via a peer leadership program that is also a model for other districts across the nation.
- Clyde Brown's Early childhood programming is considered one of the best in Massachusetts and was featured in the national magazine, Education Week in November of 2008.
- All in-district students, including those with significant disabilities, have passed the MCAS exam since its inception and have gone on to graduate.

Two other crucial aspects of a Millis education are the personalized instruction and learning that we are able to provide due to our small size and caring staff - Small Schools, Big Family is our motto - and the focus on developing “grit”. Hard work and perseverance are proven to be critical factors in one’s success in life and we specifically develop these attributes through challenging and supporting all students to become self-directed learners, athletes, leaders and community contributors. “Smart is something you can get” is a frequent reminder that hard work is more important than any other factor in reaching one’s goals.

Comprehensive Programs and Extracurricular Activities: Many of our students achieved recognition for their work beyond traditional core academics.

Khushbu Desai received the Massachusetts Association of School Superintendents Certificate for Academic Achievement for excellence in academics and leadership in co-curricular activities and in the community.

The Millis Public Schools offer a comprehensive educational experience with some outstanding programs.

Spanish Immersion: The Spanish Immersion program is unique in that students from English speaking families are taught in a 100% Spanish environment and gain native fluency in the same way that native speakers do. They learn the core academic content through Spanish in grades 1-5 and continue learning and refining the language in elective courses throughout their middle and high school years. Due to the benefits of early language learning, students become fully bilingual and score higher on MCAS in all subjects than their non-immersion counterparts. There are only two full Spanish Immersion programs in the state that attracts families that value foreign language learning and cultural fluency and those that recognize that speaking another language adds value in the 21st century global economy.

Arts, Media, and Technology: Many of our students achieve recognition for their work outside of traditional academics including gold ribbons for art portfolios in the National Scholastic Art Awards and nominations for Art Allstate.

Three Millis students were chosen to compete in the final round of the Boston Lyric Opera Aria Competition for Teens this year: Caroline Orsi, Katie Doherty and Jessica Price.

2010-2011 Music Awards:

- Charles River Chorale Music Scholarship Recipients for 2010: Nicholas Pierson and Krissy Jenks
- John Philip Sousa Award: Taylor Hunt
- MMEA Eastern District Music Festival Participant: Lannah Fitzgerald (with All State Festival recommendation)
- National Choral Award: Jennifer Gasbarro

- Choral MVP: Breanna Bayliss
- Determination Award: Rebecca Martin
- Most Improved: Kristina Jenks
- Charles River Chorale Scholarship: Ka Man Li
- 8th Grade Outstanding Choral Student: Kristin LeVie
- Massachusetts Eastern District Music Festival: Katie Doherty

The number of students participating in Band, Marching Band and Chorus are increasing. The drama and dance programs are growing in numbers and each present two-three full shows per year.

The TV and Video Production program in Millis, taught and coordinated by Danielle Mannion, is recognized as one of the best in the state. Students begin learning these technologies in grade five. The "Lights, Camera, Action!" TV Production Conference has been organized and hosted for seven years by Millis students and attracts schools from around New England.

Several programs such as Robotics and Destination Imagination augment students' educations by developing problem solving and creativity as well as technical skills. The Millis Public School district has been featured in articles nationally in *School Administrator* (April 2010) and locally (*MASC Perspectives*) for the visionary approach and innovative uses of technology to enhance learning.

Apple Corporation is a corporate sponsor of the Millis Public Schools one-to-one computing for personalized learning initiative, providing support for the iPad pilot for all grade eight students starting in January of 2011.

Our partnership with Lexia Corporation provides free reading software for students in grades PK-8 for use in school and at home as well as professional development for teaching staff.

A Green Lights Grant for increasing electrical efficiency of the Clyde Brown Elementary physical plant was awarded last year and lights and electrical components were replaced in Clyde Brown.

Identifying and analyzing problems and utilizing a creative problem solving process like the one used in engineering is used when learning core content starting at the elementary level. Millis administrators and teachers helped develop this professional development model in partnership with a retired engineer. It now has National Science Foundation funding through Tufts University for dissemination throughout Massachusetts and the United States.

Athletics: Inter-scholastic athletics is another strength of the Millis Public Schools. Over 80% of all high school students participate in at least one sport. Teams have enjoyed extraordinary success in the past few years with several state championships:

The 2010-2011 athletic school year has already brought another State Sectional Champion as Girls Volleyball won the Division 3 Central Division Sectional Title.

Several athletes have in past years been awarded All State, Massachusetts 1st Team All Star and Boston Globe and Boston Herald All-Scholastic Awards.

The following students and team received awards for athletics in 2010:

2010 Tri-Valley League All Stars

Girls' Basketball	Molly Breen, Olivia Zitoli
Boys' Basketball	Nick Hyman
Indoor Track	Corey Fairfield, Sarah McAuliffe
Outdoor Track	Corey Fairfield, Sarah McAuliffe
Baseball	Alex Lagos, Nick Hyman
Football	Jon Baker, Ian Strom
Girls' Soccer	Madison Brosler
Girls' Volleyball	Jocelyn Norton
Golf	Ben Martin

2010 Division 3 Girls' Volleyball Central Division Champions

2010 Division 3 Girls' Volleyball State SEMI-Finalists

2010 MIAA State Tournament Qualifiers

- Girls' Basketball
- Boys' Basketball
- Girls' Volleyball
- Boys' and Girls' Winter and Spring Track
- Baseball

2010 Boston Globe Players of the Year

- Division 3 Girls' Soccer Olivia Zitoli
- Division 4 Girls' Basketball Molly Breen

High Quality Staff: The quality of teaching is the main determinant influencing student achievement. Millis' greatest strength is the quality of our teaching team. Our challenge each year is to hire and retain qualified and dedicated staff. We hired twelve new teachers in each of the past three school years to replace retirees, resignations, and those who are on a leave of absence. Currently, over fifty percent of our teaching staff is in the first three years of their employment in Millis, necessitating continuous professional development and mentoring. While Millis' student-to-teacher ratio is higher than the state average (15.6 to 1 vs. 13.6 to 1) and is higher than any of the surrounding communities, the quality, commitment and personalized approach of our staff is the key to our success.

To support our new teachers, the school district provides a variety of resources. Ms. Gayle Kendall and Ms. Stephanie Copice continue to serve as Mentoring Program Coordinators this year. In the summer, new teachers meet with trained mentors to plan lessons. In a district-wide survey, 100% of our new teachers rated the new teacher induction program as highly effective. The program has continued to evolve with the offering of two courses annually: Studying Skillful Teaching and Equity and Excellence. The No Child Left Behind Act (NCLB) mandates that all teachers be “highly qualified.” To be deemed highly qualified, teachers must: 1) have a bachelor’s degree, 2) have full state certification or licensure, and 3) prove that they know each subject that they teach. All of Millis teachers are licensed in their teaching assignment and have been identified as highly qualified.

As part of our focus on continuous improvement, and to encourage ongoing professional growth, the district encourages and supports teacher leaders through professional development and by providing mid-career leadership opportunities. Clyde Brown students and staff benefit from the expert teaching, coaching and leadership provided by the Reading Specialists Marnie Doherty and Cathy Bernier-Garzon and the part-time Math Specialist, Caelah Basile. Mentors and Mentoring Coordinators help ensure that our new staff is effective in their first year and, through their efforts, continue their own reflection and growth. Each subject area department and grade level, as well as specialists, have a trained team leader that facilitates the data-driven improvement cycle. Teachers also serve on School Site Councils, as coaches or advisors for extra-curricular activities and on curriculum committees.

Two years ago, the district hired a new Director of Curriculum, Assessment and Professional Development, Joan Lynn. With experience teaching and leading at all grade levels and expertise and degrees in both Mathematics and English Language Arts as well as data analysis, Ms. Lynn already proven to be extremely valuable to the district. Ms. Lynn has organized all professional development for staff, led the implementation process and training for the new hands-on, inquiry based, science program K-5, and oversees the Title I program at Clyde Brown. She works with all of our administrators to analyze data for program evaluation and to support and deepen our initiatives and has trained teachers in the Data Warehouse.

At the end of the 2009-2010 school year, several members of our school community made the decision to retire after many years of dedicated service to our students. Best wishes to our teaching retirees: Betty Works, Ann Bellan and Maryann Sperandio. Several school secretaries also retired after many years of wonderful service to Millis families: Pat Gilmartin, Mary Shea and Janet Walsh. We will miss them all.

Budget: With the second lowest per pupil expenditure in the Tri Valley area, which is \$1,000 per student below the state average, the quality of the educational program in Millis comes at a very competitive price. Millis residents also enjoy one of the lowest tax bills in the area. It has been a difficult financial year for many citizens in Millis and the effects are evident in the increase in students applying for free and reduced lunches, the increase in families in crisis and the greater behavioral and emotional difficulties

students are experiencing. Twelve percent of our student population qualifies for free and reduced lunch, the highest percentage in the area, and 2-10 times higher than neighboring districts. Our school adjustment counselors, guidance counselors, school psychologist, nurses, administrators and teachers all provide much needed support for families and children.

Due to the unsettled economy in 2008-2010, the Millis Public Schools cut over \$177,000 in salaries and expenses for 2009-2010 and \$530,818 in the 2010-2011 school year, resulting in the layoff of three full-time and two part-time positions, a reduction in hours for teaching assistants and other staff members, and reduced spending in all areas. These reductions have an even greater impact due to the fact that we have over 40 more students than last year and 164 more students than in 2006: only 4 years ago. Escalating costs for fuel, utilities, special education and data reporting mandates have had an impact on extra-curricular offerings and training for staff. Those cost increases have made it necessary to cut funding for instructional materials for our curriculum revision and revitalization cycle, thus canceling Spanish language textbooks and other instructional materials. A scheduled review of curriculum materials for Social Studies has been put on hold as well. We have not raised any fees for this school year in light of the financial constraints facing many families and, instead, have cut deeply into other expense areas.

State assistance given through the Chapter 70 aid formula is a key variable in educational funding. Given the variation in state funding, planning for the educational improvement of our students becomes a year-to-year challenge and puts a larger burden on the local community to generate the needed funds. During 2009-2010, federal stimulus grant dollars (\$718,540) made up the reduction in Chapter 70 state local aid money which enabled us to avoid laying off 10-12 additional staff members.

We recognize that the Town government and the citizens of Millis take pride in their public schools. We appreciate the efforts of the Town and its citizens to protect and build upon that resource with intelligent decision-making. We are particularly appreciative of the leadership efforts by the Selectmen, Finance Committee, and Town Administrator, Mr. Charles Aspinwall, all of whom work in a partnership with us, enabling us to fulfill our obligation to educate students in the best manner possible.

The Millis Public Schools constantly seek grant funding to support and enhance our educational offerings. Grants procured for this fiscal year (from July 1, 2010 through June 30, 2011) are:

Grant Name	FY '11
Academic Support Grant	5,300.00
Circuit Breaker	170,585.00
Drug Free Title IV	1,489.00
Early Childhood Stimulus	1,637.00
Early Childhood Grant	16,718.00
Field Trip Grant	200.00

Federal IDEA Stimulus	168,048.00
Kindergarten Enhancement Grant	46,400.00
SPED 94-142 IDEA 56	326,544.00
Teacher Quality	30,584.00
Title 1 Grant	44,079.00
Federal Stimulus & Educ. Jobs	278,738.00
Green Lights Program	Over 5000 in electric services and replacement lights/parts

Mission and Values:

The Millis Public Schools Community is firmly committed to developing student as independent, lifelong learners and leaders who will contribute to a changing and complex society.

Our student leadership programs and initiatives will be strengthened this year because of our focus on helping each and every student develop the “21st century skills” (teamwork, problem solving, creativity, personal efficacy skills, and work ethic) needed for success in life, not just on standardized tests. Millis is a wonderful community with many assets, the most precious of which are our children. I enlist your support and welcome your input to ensure that they grow to their fullest potentials through the strong partnerships and educational programs we offer. I look forward to meeting and hearing from many of you.

The Millis Public Schools will continue to improve and will serve the community and our students well, despite the unsettled fiscal future. It is imperative that we do not relax our standards, but instead do everything even better than before, even within tight budget constraints. Fortunately, we are able to take a very personal approach to meeting the needs of our students and their families and daily try to fulfill the motto of “Small Schools, Big Family”. The recognitions our schools have received are a credit to us all, but we owe particular thanks to the hard-working staff. Within those accomplishments, we also recognize there are many areas where we can continue to improve. Many exciting initiatives, well grounded in research and common sense, are already in place to do that. Thus, our resolve remains, to do “whatever it takes” to improve the academic achievement of our students and to continue to reach out to the community for the benefit of all.

Respectfully submitted,
Nancy L. Gustafson, Superintendent of Schools

DISTRICT CURRICULUM, ASSESSMENT AND PROFESSIONAL DEVELOPMENT

The Millis Public Schools continues to be committed to the education of our students. We strive to meet their individual needs and provide them with the tools to become independent learners. In this 21st Century, we understand the importance of providing students with the skills they will need to be effective, contributing members of society. The skills necessary include their ability to communicate effectively, to collaborate with others, to be critical thinkers, and to be creative, effective problem solvers.

Our teachers are our greatest asset. We continue to look at ways to enhance our teaching and to improve the opportunities being offered each day to the students. Our teachers must be committed to being learners too. They are working collaboratively in teams to focus on teaching and learning. Within our “Professional Learning Communities”, the teachers are using data on improving student learning. The teachers meet on a regular basis to look at student work and assessments to plan instruction.

It is also essential to provide our staff with the support, supervision, and professional development necessary for them to be equipped to meet the individual needs of our students. In Millis, we continuously offer our teachers and staff opportunities to enhance their teaching skills through our in-house professional development workshops and courses. Teachers are also afforded the opportunity to attend workshops and take courses through local colleges, universities and professional organizations. We believe that this allows our teachers to be the best they can be in their profession, and the best in guiding the students in class each day. This year, we have focused on anti-bullying, managing behaviors in the school, response to intervention, vertical teaming in content areas, technology and writing across the curriculum.

Because we believe that we can always do better, we continue to look for ways that we can enhance and enrich the learning experience for the students of Millis. This year, we have been examining new programs in literacy for our elementary students. We are always looking for ways to improve – our students are not doing as well as we believe they can in the area of literacy. A committee of teachers has been looking at four different literacy programs for students in grades K-5. The goal is that we will have a consistent literacy program encompassing reading, listening, speaking and writing skills. Professional development for our staff will be a major part of this new program implementation, while change is a long-term process, our hope is to see the improvement in literacy that we are beginning to see in our elementary students’ depth of their mathematical understanding due in part to the consistent implementation of everyday mathematics.

Respectfully submitted,
Joan E. Lynn, Director of Curriculum

EDUCATIONAL TECHNOLOGY

In order for students to become life-long learners and leaders in an increasingly complex, global and information-rich society, students and teachers must use technology broadly and effectively. Within a sound educational environment, technology can enable students to become:

- Capable information technology users
- Information seekers, analyzers, and evaluators
- Problem solvers and decision makers
- Creative and effective users of productivity tools
- Communicators, collaborators, publishers and producers
- Informed, responsible, and contributing citizens

We know that the key individual in helping students develop these capabilities is the classroom teacher. It is the skilled educator that establishes the learning environment and facilitates the students' use of technology to learn, collaborate, communicate and create. In 2010, the Millis Public Schools major educational technology initiatives supported teachers in creating new technology rich learning environments for students.

Technology Infrastructure: In 2010, our focus has been on creating an infrastructure that is always on, available to students, educators, and administrators regardless of their location and time of day. This idea of always-on learning supports the following specific goals:

- Broadband access to the internet and adequate wireless connectivity in and out of school.
- At least one internet access device and appropriate software and resources for research, communication, multimedia content creation and collaboration for use in and out of school.
- Support the use of open educational resources to promote innovative and creative opportunities for all learners.
- Develop and use standards for content and student-learning data to enable collecting, sharing, and analyzing data to improve decision making at all levels of our education system.
- Remove barriers to integrating technology by utilizing cloud computing technology so as to reduce the cost and time associated with managing and using computer technology in schools.

To this end, the Millis Schools have, in 2010, accomplished the following benchmarks:

- Installed and implemented a managed wireless network to handle not only increased bandwidth but also increased saturation of devices for all middle and high school classes grades 5-12.
- Increased network bandwidth district wide from 20/10 Mbps to 50/20 MBps

- Moved from Microsoft Office software tools (Email, Word Processing, Spreadsheet, and Presentation software) for the classroom to a free and closed Google Apps domain.
- Installed and implemented open source Drupal Web Content Management server as our primary web/video streaming server for the Millis Public Schools.
- Implemented School Messenger web based service to increase communication to the school community via voice, email and text messaging. School Messenger integrates with our student and staff information systems and has the capability to convert messages from English to other native languages.

Technology Professional Development: The purpose of technology professional development is to provide effective training that is sustained, ongoing and supported so that teachers have models to integrate technology into teaching. Listed below are the main 2010 technology professional development initiatives:

- The Lexia Reading System was implemented to provide students guided practice on foundational reading skills. K-4 teachers were trained to use the system and its assessments so that they can effectively make adjustments to their teaching using the information this system provides.
- Middle and High School teachers continue to be trained on how to create rich blended learning environments that incorporate the online and face-to-face classroom. Grade 8 Math, Science and Special Education teachers participated in Project ABLE (Achieving Blended Learning Environments), a two-year \$250,000 professional development grant. The Project ABLE model promotes the development of solid content knowledge, personalized learning and 21st century skill development through adaptive project based learning environments.
- All Millis teachers participated in a full day of technology workshops run primarily by Millis teachers designed to share new educational tools. The workshops offered in 2010 were: Powerschool Electronic Gradebook, Building Web Pages, Intro and Advanced Moodle, Intro to Google Apps, Interactive Whiteboard and Mobile Technologies for Special Education.

Educational Technology Tools and Resources: Millis continues to utilize the vast amount of open source as well as carefully chosen commercial educational resources that are proven effective in improving student engagement and learning. 2010 saw a continued increase in requests for devices that support the classroom: interactive whiteboards, scanners, document cameras and mobile devices like netbooks, ipods and ipads.

Web 2.0 Tools and open educational resources like WGBH Teachers Domain, Thinkfinity, Curriki and commercial products like Discovery Education Streaming are all being utilized by the teaching staff to bring rich and engaging curriculum units and multimedia to students. Free Web 2.0 tools like Skype and Classroom 2.0 allow teachers to bring the world to their classroom.

Technology Planning: Recently the United States Department of Education published the 2010 National Education Technology Plan, Transforming American Education: Learning Powered by Technology. The plan represents a five-year strategy for improving education. Secretary of Education Arnie Duncan says, “We must dramatically improve teaching and learning, personalize instruction, and ensure that the educational environments we offer to all students keep pace with the 21st century. We can get there with technology. Together, we must work to make sure every child has a world-class education—one that prepares them to live, learn and work in our increasingly interconnected world.” In 2011, we will align our current technology plan with the new National Education Technology Plan as we continually strive to improve our educational system in the Millis Public Schools.

Respectfully submitted,
Grace Magley, Director of Educational Technology

PUPIL PERSONNEL SERVICES DEPARTMENT

The Mission of the Pupil Personnel Services Department is to provide comprehensive and high quality services to students with learning difficulties that address students' academic, social and health needs. The services are provided in the areas of special education, school nursing and guidance. The specific services include specialized instruction, speech and language therapy, occupational therapy, physical therapy, guidance counseling, psychological services, school adjustment counseling, crisis intervention, special education evaluations, behavioral interventions, school nursing and health.

The Millis School District, in accordance with state and federal laws, remains committed to the principle of including students with disabilities within the general education classroom. This principle requires strong collaboration among general education teachers, special education teachers, therapists, counselors and teacher aides. There has been an increased focus in teaching through a "universal design for learning" model. This framework enhances the accessibility of the curriculum for all learners. As educational leaders, the building principals remain vital to the entire process of educating children with special educational needs within the general educational classroom.

The Department of Pupil Personnel Services ensures that the district complies with mandated special education laws and regulations. Ongoing training has been presented in the area of implementing Individualized Educational Plans (IEPs), particularly in regards to making accommodations and modifications in the classroom in order to support all types of learners. Procedures and regulations are reviewed regularly, hence keeping special education personnel and general education personnel informed of all administrative advisories and changes to the laws and regulations. Special education teachers meet regularly with paraprofessionals and general education teachers to insure proper implementation of student IEPs.

During the week of March 8, 2010, a four-member Massachusetts Department of Elementary and Secondary Education Team visited the Millis Public Schools to evaluate the implementation of selected criteria in the program areas of special education, civil rights and other related general education requirements, and English learner education. The onsite team commended Millis Public Schools on the great efforts to maintain communication between special education and regular education staff members and families in order to ensure that student needs are consistently being met in the least restrictive environment. DESE recognized that Millis provides a high level of individualization that ultimately leads to overall student success. Millis was also commended for offering a wide variety of technology courses and services for all students, including virtual learning opportunities. The DESE report stated, "Dually-certified teachers and personal-learning communities contribute to a high rate of long-term staff retention within the Millis Public Schools. The district has initiatives, such as Smart Goals and Personal Learning Communities, to ensure that general and special education students receive personalized education programs which help them to be

self-directed and independent learners.”

Millis Middle and High School students were offered an innovated week-long executive function skills camp. The design of the program was based on current brain research on the impact of executive function skills on students’ academic performance. Forty students participated in this successful program the week prior to the start of school.

There continues to be a strong focus on professional development and training in special education. Teachers, specialists and aides have participated in in-service trainings that increase their understanding of teaching methods that address the varied needs of all students. Given a strong instructional support intervention system to accommodate student’s learning needs within the general education classroom, the referrals for an evaluation to determine special education eligibility continue to be appropriate referrals.

Millis is a member of the ACCEPT Metrowest Education Collaborative and TEC Collaborative. Both Collaboratives provide programs, personnel and services to area member communities. Services are provided to students with low incidence disabilities within public school buildings. The Collaboratives also provide consultation services and professional development to instructional personnel. Millis currently houses one ACCEPT Collaborative program as well as a TEC Collaborative program.

Speech and language therapy, occupational therapy, physical therapy, adaptive physical education and counseling services are available to students to address identified special needs and to support their participation in the general education curriculum. Therapists and special education teachers work with the students in the general classroom and in small groups. Teachers and specialists coordinate services and collaborate regarding student needs on a regular basis. Guidance counselors provide ongoing assistance to students, teachers and parents at the high school and middle school level. During the year, the guidance counselors, in addition to working with students, conduct seminars for students and parents on the college application process. The guidance department has been utilizing Naviance, a web-based guidance management system that counselors use to collect, organize, and analyze detailed information about students’ post-secondary plans. The adjustment counselors meet with individual students, small groups, whole classes, parents and teachers. The adjustment counselors are able to problem solve with students in order to support students in accessing the curriculum. One district-wide school psychologist is available to provide in-depth assessment, interventions with students and to consult with teachers regarding student mental health issues. The two school nurses provide health care to the school community, including screening for vision, hearing and scoliosis and maintaining current health and immunization records. The nurses participate in the special education process, serving as a resource for students, teachers, and parents in matters of medical and health concerns. The nurses were awarded the Essential School Health Services Grant and have been assigned by the Department of Public Health to be a mentored district.

The Millis Public Schools uses a web based IEP program, eSped. The applications can be used for creating and delivering IEPs, transition plans, progress reports and for student data management. The application provides access to time line and compliance resources. The eSped application is fully operational and has streamlined the IEP process and has upgraded the data collection system for specials education.

Millis strives to provide educational programs that address the needs of all students. Opportunities for inclusion continue on all levels with most students receiving services in the general education classroom. Special education and general education personnel collaborate in order to implement the students' IEPs in the classroom. The supportive and nurturing environment of the Millis Public Schools has made it possible for students with learning challenges to reach their full potential. The inclusion philosophy makes it possible for all students to learn in the general education setting and to accept each other's differing learning styles and abilities.

Respectfully submitted,
Susan Donelan, Director of Pupil Personnel Services

CLYDE F. BROWN ELEMENTARY SCHOOL

Enrollment / New Staff / Retirements

- 639 students in Grades PreK-4 (as of 10/1/10)
- Decrease of four students from 2009
- Elizabeth Shea – new Grade 2 teacher
- Annette Stead – new Physical Education teacher
- Shelia O'Shea – new Special Education teacher
- Janet Walsh and Mary Shea, Clyde Brown secretaries for many years, retired this past summer. They both were the face of Clyde Brown as people first entered the school. We thank them for their years of service and dedication to the children, parents, and staff. We will miss both of you very much. Good luck.

Clyde F. Brown Home and School Association

- Monthly meetings – second Wednesday of each month
- Curriculum enhancement events for each grade
- Family events: Kindergarten Social, Family Fun Knight, Ice Cream Social, Family Movie Night, Are You Smarter Than A Fourth Grader?, African drummer Joh Camara
- Funding for technology and teacher requests
- School directory
- CFB T-shirts, etc.
- Grounds beautification
- Bookfair and free book giveaways

Literacy and Numeracy

- Guided Reading
- Wilson Foundations Phonics
- John Collins Writing Across the Curriculum
- MCAS ELA proficient scores up – Gr. 3 (+6%), Gr. 4 (+4%)
- Lexia Reading online program – Gr. PreK-4
- Fourth year using Everyday Math program
- Participated in UCONN Gifted and Talented Research Study in Math at Grade 3
- MCAS Math proficient scores up – Gr. 3 (+4%), Gr. 4 (+6%)
- Study Island online Math program – Gr. 1-4

Technology Updates

- 30 new Mac Book laptops in the Computer Lab
- More desktops in classrooms
- Mini-lab of eight desktops in Library
- Mounted Smart Boards (interactive whiteboards) and projectors in most classrooms
- Classes in Grades K-4 integrate technology into their curriculum by having weekly classes in the Computer Lab with their teacher and the Technology Specialist
- Interactive CFB website with many important links
- Extend school day with online Reading and Math programs (Lexia and Study Island)

- Staff utilizes blogs, wikis, voicethread technology, etc.

World Languages at Clyde Brown School

- Spanish Immersion program in its fifteenth year
- ISA (International Spanish Academy) designation by the Spanish Department of Education
- Immersion program begins in Grade 1 and continues through High School
- Introduced Kinderespañol (Spanish for Kindergarten), a program for all Kindergarten students taught twice a week for twenty minutes per session by our Immersion staff.
- Evening classes for parents in Spanish language and culture
- Fourth year of Italian after-school program funded by Italian consulate

Student Recognition

- Pegasus Awards each month for students recognized for outstanding effort by their teachers. Pictures of students are displayed on the bulletin board outside the office and their names are announced over the intercom and at our assemblies.
- LOLYPOP bulletin board displays slips for students who exhibit positive behaviors. Teachers or fellow students recognize students for displaying these character traits. These students are also recognized at the assembly.
- Monthly school-wide assemblies are held to celebrate students' efforts and talents. Pegasus and LOLYPOP winners are recognized in front of peers. Diversity and student talents/abilities are featured at every assembly. Student council members lead the assemblies and announce important information.

MILLIS MIDDLE SCHOOL

The year 2010 was very busy at Millis Middle School. Many of our students were involved in freshman sports, play rehearsals, and after school clubs.

Professional Learning Communities, the John Collins Writing Program, and 21 Century Technology skills in the classroom were three of the major district initiatives implemented in our school. These initiatives continue to play a major role in the academic success of our students.

The very essence of a Professional Learning Communities or PLCs continues to be a focus and a commitment to the learning of each student. In the Middle School, these collaborative teams work together by grade level and by discipline. A Professional Learning Community asks three big questions:

- What can we guarantee that all students will know and be able to do by the end of the course or grade?
- How will they know if they have learned it?
- What will we do if they don't learn it or come to us already knowing it?

The John Collins Writing Program is embedded in the Middle School curriculum. Every teacher was required to help develop the writing skills of our students. Our students work on five types of writing within this program, these include:

- Type 1-These writing pieces are timed and require a minimum number of items or lines.
- Type 2-This type of writing shows that the writer knows something about a topic.
- Type 3-These assignments have substantive content and meet three focus correction areas.
- Type 4-These are read aloud and critiqued by another.
- Type 5-This type of writing is of publishable quality.

Developing 21st century technology skills in our students is of major importance to our middle school students. We continue to work on the five C's:

- Content knowledge
- Collaboration
- Communication
- Critical thinking
- Creativity

The Middle School continued to add more technology this year. The addition of ten more LCD projectors to our classrooms enhanced the learning of all of our students.

The year 2010 brought with it the retirement of some of our fantastic teachers. Elizabeth Works, Ann Bellan, and Maryann Sperandio all finished successful careers in

the Millis School District. Pat Gilmartin, the middle school secretary also retired after over thirty years in the district. This year, we added Mrs. Michelle Adams and Mrs. Kristine Botelho to grade five, Mr. Greg Lines to grade six, Mr. Brian Kraby and Mrs. Diane Shaughnessy to grade seven. In addition, we also welcomed, Mrs. Amy Kane, Ms. Deidre Allen, Ms. Janet Smizer, Ms. Patty Sheridan and Mr. Derek Phinney to our staff.

Millis Middle School continues to garner national and local attention because of its Leadership Program. Many school personnel from other districts have visited this year in the hopes of developing a safe, bully-free environment in their schools. Crucial to the success of any bullying prevention plan is the use of courageous peer leadership. Peer leaders as a detriment to bullying is supported through volumes of research. Some salient points include:

- At the middle school level, many adolescents want to be part of a group and developmentally, we know that a peer group exerts a huge control over some students.
- Students that are trained to recognize and react to those types of behaviors help develop a safe and orderly environment for all students.
- Middle school students are mature enough to engage in thoughtful, sustained analysis and problem solving, especially on issues that clearly affect them.
- Our group prepares students to be active bystanders that exhibit courageous leadership.

Our students continue to be involved in many of the opportunities that are afforded them in the Millis School District. Many of our boys and girls play on the freshman teams at the High School and are involved in the drama productions as well. The Middle School continues to offer many clubs including homework, ping-pong, and chess.

MILLIS HIGH SCHOOL

Millis High School and its students continued to be recognized for performance in 2010. *US News and World Report* awarded Millis High School a Silver Medal in its annual ranking of America's Best High Schools (Millis was one of 561 high schools out of 21,786 analyzed to be awarded a gold or silver medal). *Newsweek* magazine also included Millis in its 2010 rankings of the top 5% of high schools in the United States. All Millis High School students who took MCAS exams in 2010 passed them. 97% of our grade 10 students scored at proficient or advanced on the 2010 MCAS English/Language Arts (ELA) exam, and 78% scored at proficient or advanced on the 2010 MCAS Mathematics exam. All Millis High School grade 9 students who took the Science, Technology, and Engineering (STE) MCAS exams passed and have met that state graduation requirement. Once again, Millis High School met the Adequate Yearly Progress (AYP) goals established by the United States Department of Education for English and Math.

The High School continues to recognize academic achievement in a number of ways. Students who achieve Honor Roll status each term participate in an Honors Breakfast. Each term, teachers nominate deserving students as "Commended Students" who also participate in the breakfast. Each month, a Student of the Month Award is presented to a student at each grade level. Millis High School students have also received state and national recognition for academic achievement. Twenty-four members of the Class of 2011 have received John and Abigail Adams Scholarships for their outstanding performance on the Spring 2009 MCAS tests. Fifteen Millis High School students were recognized as AP Scholars by the College Board. Molly Breen and Emma Matthies qualified for the AP Scholar with Distinction Award by earning an average grade of at least 3.5 on all AP Exams taken, and grades of 3 or higher on five or more of these exams. Khushbu Desai, Shane Dupuy, and Lauren Magley qualified for the AP Scholar with Honor Award by earning an average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on four or more of these exams. Erin Haggerty, Julia Hindmarsh, Shannon Mulkerrin, Jacqueline Selter, Cole Tangney, Marissa Volpicelli, Steven Greco, Kelly Lane, Allison Liotta, and Nicholas Pierson all qualified for the AP Scholar Award by completing three or more AP Exams with grades of 3 or higher.

Millis High School continues to be committed to raising standards of teaching and learning. Millis High School teachers are organized into Professional Learning Communities (PLCs), which are teams of teachers that focus on student learning, work together in the design and implementation of instruction and assessment, and collect, share, and analyze data to inform teaching practice. These collaborative teams have enabled us to harness the expertise of our staff. Teachers in all discipline areas also continue to implement the John Collins Writing program, embedding writing in their curriculum. The school has a common language when writing assignments are given, and student expectations are clear. Teachers are using this program to improve the level of sophistication of writing by our students.

Millis continues to be on the leading edge of integrating technology into education. Most high school teachers now have been trained in Moodle, an online learning environment, and many courses have both traditional and online assignments and assessments. Digital portfolios are required in all art classes and are being increasingly used in other subject areas. These portfolios allow students and teachers to observe students' growth over time. Over 30 students participate in the VHS program, which provides opportunities for our students to take online courses in a wide variety of subject areas. Almost 20 students participate in the new TEC Online Academy program, taking online courses taught by teachers from area high schools (including our own Abbey Dick). Millis High School remains committed to providing our students with opportunities to utilize the technologies of the 21st century.

Extracurricular activities are a vital part of Millis High School. For 2010-2011, student clubs and activities include Amnesty International, Art Club, Benefactors, Common Ground, Drama Club, Literary Lunch Bunch, National Honor Society, Peer Mediators/Peer Leaders, Peer Tutors, Robotics Club, School Newspaper, Science Society, Spanish Newspaper, Students Against Destructive Decisions (SADD), Student Council, Terpsicore (Dance Club), and Yearbook. Over 75% of our students are involved in at least one extracurricular activity with many involved in multiple clubs. These clubs and activities reflect the varied interests and diversified talents of our students and staff.

Millis High School enjoyed success in athletics in 2010 as well. During the 2009-2010 school year, Millis Girls won a state championship in soccer. Senior high jumper Corey Fairfield leaped to school records in both indoor and outdoor track with jumps of 6'9." Corey won the Division 4 and All-State meets for the indoor season and repeated the feat in the outdoor season. During the winter season, both the Boys and Girls Basketball teams qualified for the state tournament. In the spring, the Baseball team qualified for the state tournament. In the fall of the 2010-2011 school year, the Millis Girls' Volleyball team were the Division 3 Central sectional champions. Four Millis High School students were selected in 2010 as MVP for their respective leagues: John Duffy (football), Olivia Zitoli (soccer), Molly Breen (basketball), and Corey Farifield (track). For the 7th consecutive year, Millis High School received the MIAA Sportsmanship Award recognizing sincere commitment to the highest ideals and objectives of sportsmanship.

Millis High School welcomed several new staff members in 2010. Meredith Young joined the math staff, Derek Phinney joined the health and physical education staff, and Judy Johnson joined the special education staff.

Respectfully submitted,
Robert Mullaney, Principal

The Millis High School Council for the 2010-2011 school year is as follows:

Principal	Robert Mullaney
Teachers	Bonnie Baseman, Christine Matthews, Carol Haggerty
Parents	Lee Alper, Paula Morrison, Richard Posklensky
Community Member	Catherine Main
Students	Eleni Kalivas, David Querusio

Millis High School's Class of 2010 consisted of 84 students. 94% of the graduates are continuing their education; 89% are attending four-year colleges; 5% are attending two-year schools and 2% have entered the military. Below is the Millis High School Class of 2010:

Brandon James Ackley	* Danielle Deborah Garcia
* Jillian Elizabeth Albrecht	Jennifer Ashley Gasbarro
* Brittany Anne Angel	* Bridget Marie Gioia
Sean Paul Antoniazzi	* Stephanie Westgate Gove
Edwin Andres Barrera	Sarah Ann Guindon
* Breanna Christine Bayliss	* Erin Mary Haggerty
Charlotte Esther Beal	* Mary Katherine Hayes
* Jacqueline Marie Boie	* Shannon Marie Heffernan
Andrew Jonathan Bonzey	Nevin Scott Hilliard
Amanda Lynn Borgman	* Samantha Bromley Hilton
* Molly Kathleen Breen	* Julia Katherine Hindmarsh
Michelle Paola Briceno	Peter Noah Hoglund
Chase Wesley Brown Jr.	Michael James Howard
Madalyn Teresa Cassis	Nicholas Carey Hyman
* William Robert Cerullo	Brittany Anne Marie Kilmartin
Victoria Rose Cobb	Robyn Lynne Kivlehan
Scott Nicholas Cooney	Iordan Gueorguiev Krastev
Danielle Theresa Cullen	Christopher Thomas Lewis
Christina Elizabeth Curry	* Ka Man Li
Courtney Elizabeth Daniels	Caroline Nicole Longoria
* Michael Nicholas Davis	* Lauren Nicole Magley
Margaret Elizabeth Delaporta	Rebecca Dorothy Martin
* Khushbu Atul Desai	* Emma Suzanne Matthies
Candace Sue Devens	Hillary Irene McBride
John Douglas Duffy	* Shannon Ceara Mulkerrin
Shane William Dupuy	Christine Marie Needle
Emily Sarah Ecker	Patrick Michael O'Shaughnessy
Corey Edward Fairfield	Alexander English Parr
Lylah Sheehan Fitzgerald	Ankit Kirit Patel

Damon Jefrie Paul
* Norah Elizabeth Paulli
Annemarie Rose Ricciardelli
* Sarah Elizabeth Sack
* Jacqueline Michelle Selter
Christopher James Shepherd
Ryan Matthew Shepherd
Bryant Mariah Shields
* Leigh Ellen Simon
Brooke Ashley Strasnick
Kayla Marie Sundin
* Cole Hibbert Tangney

* Zachary James Tashjian
* Amanda Catherine Vecchi
Michael Stephen Vogt
* Marissa Julia Volpicelli
Harry Timothy Waite V
Lindsey Christina Walsh
* Amanda Nicole White
Caitlin Mary Wierzbicki
Skye Ashleigh Witt
* Allyssa V. Wong
* Olivia Lane Zitoli
Arielle Marie Zonfrelli

*National Honor Society

Millis High School Class of 2010 Award Winners and Scholarship Recipients

Valedictorian Award	Jacqueline Selter
Richard Pixley Memorial Salutatorian Award	Bridget Gioia
Science Award	Khushbu Desai
English Award	Molly Breen
Mathematics Award	Bridget Gioia
Art Award	Emma Matthies
Technology Award	Damon Paul
Music Award - Band	Damon Paul
Music Award - Chorus	Jennifer Gasbarro
Spanish Award - Immersion	Molly Breen
Spanish Award – Non-Immersion	Michelle Briceno
Student Council Award	Jennifer Gasbarro
Television Production Award	Arielle Zonfrelli
United States History Award	Shannon Mulkerrin
Mary K. Galvin Award	Bridget Gioia
President's Gold Award For Educational Excellence	Jillian Albrecht
	Breanna Bayliss
	Molly Breen
	Madalyn Cassis
	William Cerullo
	Michael Davis
	Khushbu Desai
	Emily Ecker
	Lylah Fitzgerald
	Bridget Gioia
	Erin Haggerty

President's Silver Award For Educational Excellence

Morris C. and Judith Mushnick Memorial Scholarship
James & Margaret Tabarani Scholarship
Joseph and Edith Ford Scholarship
Pauline L. Smith Medical Services Scholarship
Attorney Peter J. Kenney Memorial Scholarship
Frank L. "Lorry" McDonough Scholarship
Dexter M. Gould Scholarship
The William A. Vellante Scholarship
Clay and Michael Larcom Scholarship

Shannon Heffernan
Julia Hindmarsh
Lauren Magley
Emma Matthies
Shannon Mulkerrin
Sarah Sack
Jacqueline Selter
Leigh Simon
Zachary Tashjian
Amanda Vecchi
Marissa Volpicelli
Olivia Zitoli
Brittany Angel
Edwin Barrera
Scott Cooney
Christina Curry
Shane Dupuy
Danielle Garcia
Jennifer Gasbarro
Stephanie Gove
Samantha Hilton
Jordan Krastev
Norah Paulli
Ryan Shepherd
Kayla Sundin
Cole Tangney
Amanda White
Allyssa Wong
William Cerullo
Olivia Zitoli
Bridget Gioia
Amanda Vecchi
Molly Breen
Breanna Bayliss
Shannon Heffernan
Jacqueline Selter
Charlotte Beal

Bab-Far Equipment Corporation Scholarship #1
Bab-Far Equipment Corporation Scholarship #2
Bab-Far Equipment Corporation Scholarship #3
Sharon Kelley Connors Memorial Scholarship
Diane Hatch Memorial Scholarship
Joseph and Sylvia Novick Scholarship
Simon Novick Scholarship
John L. Travers Memorial Scholarship
Noorjanian Award given by the Milford Area Chamber
of Commerce
Leonard Miller Scholarship
Nicholas Diamandis Memorial Scholarship
Niles Rosenfeld Memorial Scholarship
Dr. George C. Roy Student Council Scholarship
The Warsofsky Memorial Fund
Jewish War Veterans Scholarship
Ed Winiker Scholarship
Aram Karoghlanian Tennis Scholarship
Warsof Family Scholarship
Norma Brovelli Joyce Scholarship
Diane Hatch Memorial Scholarship
Middlesex Savings Bank Scholarship
Spanish Immersion Recognition #1
Spanish Immersion Recognition #2
Spanish Immersion Recognition #3
Spanish Immersion Recognition #4
Spanish Immersion Recognition #5
Spanish Immersion Recognition #6
Spanish Immersion Recognition #7
Spanish Immersion Recognition #8
Spanish Immersion Recognition #9
Spanish Immersion Recognition #10
Millis Amvets Post 495 Scholarship #1
Millis Amvets Post 495 Scholarship #2
Millis Amvets Post 495 Scholarship #3
Millis Amvets Post 495 Auxiliary Scholarship #1
Fraser Family Memorial Scholarship #1
Fraser Family Memorial Scholarship #2

Jillian Albrecht
Shannon Mulkerrin
Leigh Simon
Marissa Volpicelli
Amanda White
Marissa Volpicelli
Emma Matthies
Cole Tangney
Khushbu Desai
Jacqueline Selter
Sarah Sack
Madalyn Cassis
Jennifer Gasbarro
Lylah Fitzgerald
Julia Hindmarsh
Khushbu Desai
Allyssa Wong
Jacqueline Selter
Jennifer Gasbarro
Amanda White
Samantha Hilton
Brittany Angel
Molly Breen
Shane Dupuy
Emily Ecker
Danielle Garcia
Stephanie Gove
Lauren Magley
Emma Matthies
Shannon Mulkerrin
Marissa Volpicelli
Cole Tangney
Candace Devens
Margaret Delaporta
Michael Howard
Olivia Zitoli
Erin Haggerty

Lisa Palange Chisholm Memorial Scholarship	Samantha Hilton
Firefighter's Association of Millis Scholarship	Marissa Volpicelli
Millis Lions Club Scholarship #1	Julia Hindmarsh
Millis Lions Club Scholarship #2	Jacqueline Selter
Millis Lions Club Scholarship #3	Khushbu Desai
Gold's Gym Scholarship	Bridget Gioia
Millis Teachers Association Scholarship	Erin Haggerty
Millis Youth Baseball Scholarship	Cole Tangney
Millis Youth Softball Scholarship	Hillary McBride
Maxanne O'Rourke Memorial Scholarship #1	Victoria Cobb
Maxanne O'Rourke Memorial Scholarship #2	Michael Howard
Milford Regional Medical Center Activities Committee Scholarship#1	Shannon Heffernan
Milford Regional Medical Center Activities Committee Scholarship#2	Khushbu Desai
Metrowest Community Health Care Foundation Health Profession Scholarship Award	Jacqueline Boie
Patty Breen Memorial Scholarship #1	Jacqueline Boie
Patty Breen Memorial Scholarship #2	Breanna Bayliss
Jack Burns Memorial Boys Basketball Scholarship	Scott Cooney
Millis Garden Club Scholarship	Madalyn Cassis
Millis Soccer Club Scholarship #1	Amanda White
Millis Soccer Club Scholarship #2	Norah Paulli
Millis Soccer Club Scholarship #3	Amanda Vecchi
Millis Booster's Club Scholarship #1	Andrew Bonzey
Millis Booster's Club Scholarship #2	Molly Breen
Millis Booster's Club Scholarship #3	Michael Davis
Millis Booster's Club Scholarship #4	Candace Devens
Millis Booster's Club Scholarship #5	John Duffy
Millis Booster's Club Scholarship #6	Stephanie Gove
Millis Booster's Club Scholarship #7	Cole Tangney
Millis Booster's Club Scholarship #8	Zachary Tashjian
Millis Booster's Club Scholarship #9	Amanda Vecchi
Millis Booster's Club Scholarship #10	Marissa Volpicelli
Millis Booster's Club Scholarship #11	Amanda White
Millis Booster's Club Scholarship #12	Allyssa Wong
Millis Booster's Club Scholarship #13	Olivia Zitoli

SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen and Residents of Millis:

The following is the Annual Report for the Sealer of Weights and Measures for the calendar year ending December 31, 2010.

Devices tested, sealed and, if necessary, adjusted or corrected as required by Massachusetts law:

Weighing scales	43
Liquid measuring meters in automotive fuel pumps, heating oil delivery trucks and water dispensers	62
Tape measure	1
Bottle refund machines	5
Scanning systems	5
Produce packages inspected for marking or tested for weight	66

Respectfully submitted,
Michael J. Clancy, Sealer of Weights and Measures

TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

In July, 2010, the School Committee reorganized and selected the following officers: Chair, Robert J. Rappa (Franklin), Vice Chair, Jonathan Dowse (Sherborn) and Secretary, Donald Seymour (Norfolk).

The School Committee conducts its regularly scheduled meetings on the third Wednesday of each month at 7:00 PM in the Conference Room at the school. Sub Committee meetings are scheduled as needed.

Enrollment of Tri-County RVTHS continues to grow in all areas: in our secondary programs, our postsecondary programs and our continuing education classes. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens.

These standards are visible in the achievements of our students and in their services throughout our member towns. The vocational skills of our students can be witnessed by all those who visit Tri-County RVTHS to take advantage of our services – Culinary Arts, Cosmetology, Auto Collision, Auto Technology and the like. Their vocational skills as well as civic skills are also visible out in the community when plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our towns labor costs in these difficult economic times. Finally, our students' abilities are on display in their cooperative education jobs throughout the district.

The academic skills are visible in our students' achievements like winning the state-wide Vocational Mathematics Competition or the High Schools That Work Gold Achievement Award. Their academic skills are also evident when all students have passed MCAS since 2005 or when 60% of the graduating class continues on to further education.

Their citizenship skills are also to be observed throughout the member towns as each one performs his/her annual mandatory community service. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Recognition belongs not only to Tri-County's students and staff but to its School Committee as well. Through the ongoing efforts of various subcommittees, the Tri-County School Committee has been able to accomplish several significant milestones. Working with the School Insurance Advisory Committee, it has been able to reduce the school's share of employee health insurance costs from 90% for individuals to 65% and from 76% for families to 65%, while increasing co-payments from \$5 to \$15 and moving from self-insured to premium based coverage. All while maintaining the same health insurance plan. The School Committee has also successfully negotiated a TCTA contract in only seven meetings while granting no cost of living raise and, most impressively, has been able to operate school on a required minimum contribution budget. In other words, for the last two years, Tri-County has not asked member towns to contribute anything more than what the State has determined each town must contribute for the education of its students at Tri-County. The Committee recognizes the economic stress prevalent in our member towns and works collaboratively for the betterment of all.

Graduation: One hundred ninety seven students graduated in a notable afternoon ceremony on June 6, 2010. Superintendent-Director Barbara A. Renzoni, presided over the ceremony at which over 1,200 guests were present. School Committee members Jonathan Dowse and Paul Carbone presented the diplomas to the graduates. Jean Mallon, Director of Guidance, presented scholarships and awards totaling \$108,100 to deserving seniors.

Guidance & Special Education Services: In September, 2009, Tri-County welcomed 964 students to the new school year. The respective number of students from member towns was as follows: *Franklin* 201, *Medfield* 18, *Medway* 77, *Millis* 49, *Norfolk* 33, *North Attleborough* 253, *Plainville* 78, *Seekonk* 58, *Sherborn* 2, *Walpole* 68, and *Wrentham* 65. Also, 62 students were enrolled from out-of-district towns.

During the 2009-2010 school year the Guidance Department continued its programs to provide information to students, parents, sending schools and district communities. The Department provided counseling for students in career pathways and postsecondary education. Representatives of the Norfolk County District Attorney's Office made presentations to students about Internet Safety, Bullying and Substance Abuse. The Guidance Department, with the assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. Tri-County hosted Career Days for over 2,500 Grade 8 students from the regional district.

Guidance services include the development of a 4-year career plan for students in grades 9 through 12. The career plans are reviewed with parents at the annual parent-student-guidance counselor conference. Tri-County served as a pilot school for the Department of Elementary and Secondary Education's development of Your Plan for College. Your Plan for College is an electronic planning platform which can be accessed by parents, students, and counselors. Massachusetts Bay Community College personnel administered the Accu-Placer, the state college placement test, to students, and presented workshops to teachers and students to strengthen secondary, postsecondary connections.

Academics: Tri-County Regional Vocational Technical High School continues to earn widespread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. The initiatives implemented through *High Schools That Work* allow Tri-County to be recognized as a forerunner in vocational education. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

As a member of the *High Schools That Work* consortium Tri-County must participate in the HSTW Assessment which has been an integral tool in the school improvements efforts of participating states, districts and schools since its inception in 1988. The HSTW Assessment is administered to seniors in even-numbered years toward the beginning of the last semester of high school so results can reflect almost the entire high school career of the students while allowing time available for schools and students to make use of them. Students are tested in three subject areas: reading, mathematics and science. Based on the results of the 2010 HSTW Assessment, Tri-County was presented with the HSTW Gold Achievement Award during the annual HSTW Summer Conference. This award was given to

schools that had 50 percent or more of students earn the HSTW Award of Educational Achievement based on their performance on the 2010 HSTW Assessment. To earn this award, students must meet all three readiness goals (reading, mathematics, and science); complete the HSTW-recommended curriculum in at least two of three areas: English/language arts, mathematics and science; and meet graduation requirements for their individual vocational programs, the humanities or mathematics/science.

Tri-County RVTHS was recognized by the Southern Regional Education Board (SREB) for equipping students with 21st century skills through high quality career and technical programs. In the SREB publication, *"Ready for Tomorrow: Six Proven Ideas to Graduate and Prepare More Students for College and the 21st Century Careers"* (November 2009), Tri-County's Senior Project initiative was recognized as a promising practice for developing 21st century skills that integrates academic learning with career technical education. The Senior Project allows students to discover how their academic knowledge and career technical skills can be integrated to create three components – a research paper on a topic in their assigned technical field, a related product or service, and a formal presentation.

Another area of recognition was the local Voice of Democracy Contest. The Voice of Democracy Contest was created in 1947 to foster patriotism by allowing students in grades 9 through 12 to voice their opinions on an annual theme. Many of our local students participated by composing essays, stories, and scripts based on a theme. In November 2009, four Tri-County students were chosen as winners of the VFW Post 3402 Voice of Democracy Contest based on their recordings of their essay scripts addressing the theme, "Does America Still Have Heroes?"

Finally, Tri-County produced its own heroes when it hosted the Thirteenth Annual Vocational Mathematics Competition in the Kenneth Custy Gymnasium with eleven vocational schools from throughout the State competing for top honors. In a true team effort the Tri-County Math team placed first in the competition marking the fourth time the school has captured the trophy.

Vocational Technical Programs: Students in the Vocational Technical programs experienced many successes, both school wide, and in their individual career areas. The grade 10 and grade 11 students from every vocational shop participated in the 10-hour OSHA training program in November. The training included 2 ½ days of interactive, specialized training in construction and general industry health and safety standards. Students passed the required exam and received a 10-hour OSHA green card.

Tri-County students again achieved success at the State SkillsUSA Competition. In fact, Tri-County sent three secondary students and five postsecondary students to the National SkillsUSA Competition held in Kansas City this past June. A student in our Engineering Program won a gold medal in the Principles of Technology competition and our postsecondary Practical Nursing students came home with a bronze medal in First Aid and CPR and a silver medal in Practical Nursing competitions.

Tri-County received a grant from the U.S. Army to help create a new Robotics Club. The students built a robot according to specifications to compete in the Boston FIRST Robotics Competition this past spring. Fifty teams from the United States and Europe competed for two days. Students created alliances with other schools, carefully choosing those teams with

robots that were able to complete the greatest number of challenges. The teams controlled their highly specialized “robots” while receiving coaching from their teammates. The Tri-County Robotics Team achieved eighth place in this prestigious event, quite an accomplishment for their very first competition.

Successes in Individual Vocational Technical Areas: Auto Collision Repair: Students in the Auto Collision Repair Shop continued to serve the needs of the community and the Tri-County School District by repairing vehicles under the supervision of their instructors.

Auto Technology: Auto Technology continued to be one of the most popular vocational programs among grade 9 students this past year. Students in this shop repair, maintain, and service the Tri-County school vehicles as well as those of the public sector and residents from the Tri-County RVTHS eleven town district.

Both Collision Repair and Auto Technology continue to be ASE Certified from the National Automotive Technicians Education Foundation. This nationally recognized certification is considered to be the highest achievement known in the Automotive Industry.

Carpentry: The Carpentry students were busy this past year completing ongoing outside projects, and assisted in the completion of construction of our own garage located at Tri-County RVTHS. Carpentry students continued to perform tasks aligned with the curriculum within the school building, such as construction of a room with a plexi-glass window in the Dean of Student's office, and installation of cabinetry in the Culinary Arts restaurant and the conference room.

Computer Information Systems: Students in our CIS program continued to successfully pass certification tests in MOS, IC and A+. Tri-County RVTHS continued as a Prometric Testing Center this past school year. Our students were able to take their CISCO certification exams on the Tri-County campus. Teachers and students in the CIS Program were active members of the Robotics Team. They were instrumental in developing the computer program used in the Team's robot to successfully maneuver through the obstacles and perform specialized tasks during the previously mentioned Boston FIRST Competition.

Construction Craft Laborer: Our newest vocational program focuses on training our students in occupations in large scale construction, such as bridges and tunnels. The first grade 9 class completed projects around the school including lining and grading for sidewalk construction at the garage located on Tri-County school grounds. Active participation by local representation of the construction and labor organization has led to a vibrant advisory board and generous donations to the program from local construction companies.

Cosmetology: This program continues to engage the largest number of students. Students in grades 11 and 12 operate a full service salon including hair and nail service to members of the Tri-County community. Many senior citizen groups enjoy the Cosmetology services offered by these talented students. The students once again traveled to local senior centers to provide nail care to clients. Students in grade 9 were visited by male cosmetologists during their exploratory in order to introduce students to the many career pathways for males within the beauty industry. All students who sat for the Massachusetts Board of Cosmetology exam passed and are now employed in area salons.

Culinary Arts: Gerry's Place Restaurant and Bake Shop is open to the public for lunch during the school year. The take-out service continues to be a welcome addition. Tri-County staff takes advantage of this service, which allows the students to experience another aspect of the restaurant industry. Students in the Culinary Arts program achieved Serve Safe Certification as well as the standards set forth by the American Culinary Foundation. This past spring the Culinary Arts program successfully completed self-evaluation as well as a site visit for ongoing accreditation by the American Culinary Federation.

Dental Assisting: The Dental Assisting Program is now in its third year with grades 9, 10 and 11 students practicing the skills necessary for a career in the dental field. Active participation by local representation of the dental field has led to a vibrant advisory board and generous support of the Massachusetts Dental Society. The students in Dental Assisting created effective teaching demonstrations for the preschool children in the Early Childhood Program again this past year. Students in the junior class achieved success in the first year of clinical practicum at local dental offices.

Early Childhood Careers: Both the Preschool Program and Toddler Program continue to thrive. The ECC Program is recognized by the National Association of Young Children as one offering high quality education and care for young children. Students completed construction of a "natural" outdoor playground for the children enrolled in the preschool program. Students in the program also participated in an internship during the junior year in local child care centers and public kindergarten classrooms to expand their experiences working with young children. The Early Childhood graduates continue to pursue careers in the education field by obtaining positions at local full day private centers immediately upon graduation or attending a four year college in order to teach in public schools.

Electrical: Students in the Electrical Shop gained experience in simulated residential and industrial application as well as live work in the Tri-County school building. The Electrical students continued to gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic PV system which was constructed last year on the Tri-County grounds. Students are preparing for the State Journeymen license examination as they successfully complete both the theoretical and shop aspects of the program. Students will accrue up to 300 hours of Electrical Code instruction and 1,500 hours of practical application toward their license requirements upon graduation.

Electronics: Students in the Electronics Program have received much support from a major local computer company this past year including several cooperative education positions leading to employment after graduation. Many of our Electronics students chose to pursue higher education in the ever-evolving technology field. Students in the Electronics program also participated in a pilot test for the PLTW Digital Electronics course.

Engineering Technology: The Engineering Technology Program is now in its fifth year. Many of the graduates have been accepted to colleges in their pursuit of engineering degrees. In fact, one graduate will be attending MIT in September. The program continues to enjoy Project Lead the Way Certification. Subject matter includes significant course work in mathematics, physics, and other sciences. This past year, engineering students participated in the newly formed Robotics Club and competed in the Boston FIRST Robotics Competition held at Boston University in March.

Facilities Management: Students in the Facilities Management Program gained skills in a variety of construction areas. Most students achieved welding certification before graduating from the Facilities Management Program. Students also gained experience by contributing to the maintenance of Tri-County's grounds. Facilities Management students replaced ceiling tiles, painted hallways and provided extensive landscape removal in the school.

Graphic Communications: Students in the Graphic Communications Program gained experience as they provided design and printing services for Tri-County as well as for non-profit organizations in the surrounding communities. State-of-the-art technology in the graphics field, including a new 2-color press and screen printing machine purchased as part of a grant, are used to enable students to pursue many careers upon graduation from Tri-County.

HVAC&R: Students are trained in all aspects of heating, cooling and ventilation of both residential and commercial buildings. Graduates from this shop are well prepared for high paying employment and further education. The HVAC students who complete 2,000 hours as a refrigeration apprentice and achieve a trade certificate upon graduation are able to sit for the Refrigeration Technician's license exam.

Medical Careers: Medical Careers students continued to have 100% success in passing the Certified Nursing Assistant state examination at the end of their junior year. They also received Home Health Aide certification at the end of the senior year. All students in the program are trained in medical office technology skills as well as in basic healthcare knowledge. The skills gained enable them to pursue various health careers upon graduation. Tri-County formed a partnership with HMEA this past year in which students gained experience working with developmentally delayed young adults to further expand their opportunities in the health field.

Plumbing: The Plumbing Program continued to grow this past year. Students were trained in the newest technology and plumbing materials and worked on projects in the school and outside workforce through the Cooperative Education Program. An articulation agreement with the Plumbers and Pipe Fitters Local Union 4 will allow Plumbing students the opportunity for advanced placement in the apprenticeship training program.

Continuing Education: The Continuing Education Department at Tri-County offers both day and evening courses. The day program includes two Postsecondary programs, Cosmetology and Practical Nursing. The entire evening program consists of additional Cosmetology and Practical Nursing programs as well as 60 to 70 other course offerings. These programs serviced over 1900 students in the 2010 fiscal year. While the majority of adults served are from within the school district, we have students attending from as far away as Orange, Truro, Chelmsford and even Edgartown. Tri-County is now able to offer access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs. This should improve community access to these programs through this need based support.

Adult Day Cosmetology: Besides graduating 14 students in 2010, students were sent to compete in the national SkillsUSA competition in Kansas City. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September

to June. The students learned hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provided students with the mandated 1,000 hours of schooling and prepared them to pass the State Board of Cosmetology's licensing exam.

Evening Cosmetology: This year 8 students graduated from the Evening Cosmetology program. The program's curriculum mirrors the day program in content but is spread out in more sessions due to the limited hours at night. This program also provided its students with the 1,000 mandated hours and prepared the students to pass the licensing exam.

Adult Day Practical Nursing: Graduating 28 students in 2010, the Practical Nursing Program continued to flourish. This year one of our students was honored as the Massachusetts Vocational Postsecondary Student of the Year by the Massachusetts Association of School Superintendents and the Massachusetts Association of Vocational Administrators. The Nursing Program also had a very successful year competing in SkillsUSA, sending several students to the national competition in Kansas City. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing Program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to January.

Adult Evening Practical Nursing: The evening Practical Nursing program is a part-time, two-year program. After successful completion of the course, the student will be eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse. The program graduated eight students in 2009, the very first graduating class from the evening Practical Nursing program, marking another significant milestone in Tri-County's history. The second graduating class is expected to complete the program in June, 2011.

Evening Adult Program: The evening Adult Education program at Tri-County consists of over 80 courses which are offered in the fall and spring semesters. Course offerings include 20 certificate or licensing programs as well as 15 additional workforce training-specific programs. Tri-County's Continuing Education Program also offers a wide array of courses to introduce or expand computer-based skills including CISCO Networking and A+ Certification. Registration for fall courses takes place during August and September. Registration for spring courses takes place in January and February. Continuing Education course information can be found in brochures available to the public via direct mail and local newspapers. The evening program information is also included on the Tri-County RVTHS website at <http://www.tri-county.tc>, or by calling the Continuing Education office.

Student Activities:

National Honor Society: The Peter H. Rickard Chapter of Tri-County is comprised of 13 seniors and 8 juniors. During the last school year, students participated in many fund-raising activities, including Pennies for Patients and Haiti Relief, as well as community service activities both in and out of school.

On Tuesday, May 27th, the National Honor Society hosted the annual “Leadership Breakfast” honoring Tri-County students who have served in various leadership roles, both elected and appointed during the school year. Randi O’Hara of the Massachusetts Chapter of The Leukemia and Lymphoma Society attended as the special guest speaker, thanking the students for their participation in the Pennies for Patients Fundraiser.

The school year culminated with Tri-County’s nineteenth Honors Night held in the Kenneth Custy Gymnasium on June 2nd.

Student Government

Student Advisory Committee: The student body elected seven students to membership on the Student Advisory Committee. The principal appointed one of these elected members to report student concerns and activities to the Tri-County School Committee each month; three students from this group sit on the Tri-County School Council; and three serve on the High Schools That Work Site Committee. These seven students also serve as ex officio members of the Student Council. The student body elected two students to represent Tri-County on the State Student Advisory Committee. These students met once a month with students from other schools in the Central Massachusetts region.

Class Officers: The sophomore, junior and senior classes elected a President, Vice-President, Secretary, and Treasurer for their respective classes for next year. The incoming freshman class elected officers in January after the last exploratory. Under supervision of the Class Advisors, officers scheduled, organized and conducted monthly after-school meetings to plan activities which included the Freshman/Sophomore Semi-Formal, the Junior/Senior Prom and the Senior Week activities. The class officers heard and communicated students’ ideas to the Student Advisory Committee, and also served as officio members of the Student Council.

Student Council: Each class elected four representatives to the Student Council. These students, along with the class officers and Student Advisory Committee members, served as the overall student governing body committed to the principle of student government. The group met weekly after school, and advised the faculty. The Student Council served as a liaison between the student body and the school administration providing a means for student statement in school affairs. Under the supervision of the Student Council Advisors, this group was also accountable for conducting and ensuring fair elections for Class Officers, the Student Advisory Committee, and the at-large Student Council membership. The Student Council served as leaders for the student body, sponsoring and organizing social activities which included Freshman Orientation in August, followed by the Friday night activities for the Kick-Off Weekend, the first week the students returned to school in September. Student Council students assisted the Athletic Director in planning Homecoming in November and sponsored the many Spirit Week activities. In addition, the Student Council planned and coordinated civic, social, fundraising, and community service activities and acknowledged administrators and teachers throughout the school year. One of their accomplishments was coordinating a blood drive that successfully collected 50 units of blood, a school record.

Extra Curricular Activities: There are nine extra-curricular activities at Tri-County. These clubs provided students with after school opportunities to enjoy, perform and compete. Tri-County worked to provide a myriad of possibilities for all students during the extended week

day and many weekends. Of these extra-curricular activities, the Drama Club performed *The Popcorn Sonata* and *Cut*, while the Math Club and the Robotics Club participated in interscholastic events. The Math Team took first place in the Massachusetts Vocational Mathematics League competition and the Robotics Club placed eighth in their first ever Boston FIRST Robotics Competition.

Summary: Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through the mandated community service graduation requirement, as well as community service projects organized through a number of extra-curricular organizations. Two major school-wide projects this year were the Annual Holiday Gift Drive and Support for Our Troops.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and our service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Franklin*, final installation of cabinets and provision of pastries for the opening of the Historical Society, Cosmetology students working with Horace Mann Middle School students, and collaboration for the forthcoming construction of the Beaver Street Bath House; *Plainville*, construction of a handicap ramp, stairs and interior cabinet and countertop for the PAWS of PLAINVILLE community cat shelter; *Millis*, construction of a shed to be donated to the Millis Schools for a student garden project; *Medfield*, installation of an outdoor PA system for sports fields and an indoor PA system for the gymnasium; *North Attleborough*, construction of art horses for high school; as well as our Graphics Program providing printing services for several towns.

Tri-County students also completed many projects located here at the school: Carpentry students completed the storage garage; students in Facilities Management painted their shop; Carpentry students renovated their shop's office area; Electrical students retrofitted lighting in the Auto Tech and Plumbing shops; Plumbing students replaced outdated valves and shutoffs and repaired drinking fountains; Facilities Management students also replaced ceiling tiles and accomplished several landscaping projects. All of these undertakings were in addition to routine maintenance tasks.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.

Report of the Treasurer

The following is the Treasurer's Report for the year ending December 31,2010.

Library Trust Funds	\$ 50,832.77
----------------------------	---------------------

Griswold Trust Fund	9,192.36
Ida & Joe Warsofsky Endowment	10,209.11
George W. Wolvert Fund	4,002.30
C. Wesley Emerson Library Memorial	293.24
Sibbel Purdy Memorial Fund	1,987.46
Richard A. Housely Memorial Fund	10,717.98
Jack Warsof Endowment Fund	14,430.32

Other Trust Funds	\$ 1,392,010.01
--------------------------	------------------------

Conservation Commission Fund	11,821.24
Cemetery Fund	128,815.46
Millis Tri-Centennial Fund	323.81
Stabilization Fund	1,123,200.33
Scholarship Trust Funds	127,849.17

Cash in the custody of the treasurer by purpose, is as follows:

<u>Purpose</u>	<u>01-Jan-10</u>	<u>31-Dec-10</u>
Depository & Checking Accounts	4,939,533.59	3,583,959.49
School Agency & Lunch Accounts	232,914.64	233,093.44
Investment Accounts	811,927.57	2,824,393.82
Revolving Accounts	126,672.05	116,164.92
Trust Funds & Scholarship Accounts	310,595.51	319,748.36
Stabilization Fund	1,203,538.98	1,123,200.33
Performance Bond (Escrow) Accounts	101,421.65	102,473.83
	\$ 7,726,603.99	\$ 8,303,034.19

Respectfully submitted,
Jeffrey A. Cannon
Treasurer

VETERANS SERVICES

The following is the activity of the Veterans Services Office:

Chapter 115 Benefits Paid (1 Claim)	8100.00
VA Claims Prepared (Comp & Pension)	4
(Aid & Attendance)	2
Chapter 115 Benefits Applications	1
Chapter 115 Benefits Applications Approved	0
Welcome Home Bonus Applications	1
Other Assistance to Veterans or Family Members (VA Healthcare Applications, SCRA assistance, etc.)	41

ZONING BOARD OF APPEALS

January 22, 2010: **Howie, Paul** for property located at 4 Dale Street, Map 25, Parcel 14, granted pursuant to Section VI Area, Height, and Bulk Regulations, Table 2, a 19.5 ft and a 13.7 ft front yard setback variance and also a finding that the construction of a two car attached garage will not be more detrimental to the neighborhood.

January 23, 2010: **Liselette, Cordell**, for property located at 1375 Main Street, Map 21, Parcel 5, overturned the Order to Cease and Desist and Stop Work due to the clarification of the use in relationship to table 1 of Use Regulations Section V.

January 23, 2010: **Joseph Pinciario**, for property located at 1461-1463 Main St., Map 21, Parcel 8 & 45, granted a variance pursuant to:

1. Section VIII C. 1.b., to allow existing parking partially on a gravel surface
2. 15 foot Variance from Section VIII C.1.e., to allow existing vehicle service areas within 10 feet of a lot line.
3. 20 foot Variance from Section VIII C.2.a. to allow existing parking spaces within 0 feet of a side line.
4. 15 foot Variance from Section VIII C.2.f. to allow an existing parking area to be within 0 feet of a street line without landscaping.
5. 8 foot Variance from Section VIII C.2.h. to allow existing driving lanes less of 16 feet in areas with angled parking.
6. 15 foot Variance from Section VIII C.2.m. to allow existing drives to be within 35 feet of each other.
7. 19 foot Variance from Section VIII C.2.n. to allow entrance drives to be maximum of 43 feet wide on Main Street.
8. Variance from Section VIII C.2.p. to allow less than the required number of trees within a parking area and a Variance from the required division of the parking area into smaller sizes.
9. Variance from Section VIII C.1. c to allow existing parking areas without curbs or bumpers.
10. Variance from Section VIII C.2.i. to allow an existing parking area with no berms or curbs.

The Board did not grant voted not to grant:

- Variance from Section VIII C.1. c to allow existing parking areas without curbs or bumpers.
- Variance from Section VIII C.2.i. to allow an existing parking area with no berms or curbs.

April 23, 2010: **Rosenfeld Ellen**, for property located at Map 24, Parcel 125, 149, 156 & 157 voted to grant a finding that proposed demolition of the existing two-story office building and the construction of a new CVS in its stead, is not substantially more detrimental to the neighborhood than the existing use. A variance from Section VII.I.2 Section VII.I.2 (signs) a variance to allow wall signs. The Board voted not to grant the fourth wall sign located on Milliston Road.

June 18, 2010: **Rosenfeld, Ellen** for property located at 2-36 Milliston Common LLC, Map 24, Parcel 125, 149, 156 & 157 finds that the installation of a bank drive-thru on the easterly end of the "Roche Bros" building, and proposed appurtenant work, is not substantially more detrimental to the neighborhood than the existing use.

June 18, 2010: **Varriale, Tracey** for property located at 38 Spring Street, Map 23, finds that the demolition and replacement of an existing wood deck is not substantially more detrimental to the neighborhood than the existing use.

July 23, 2010: **Brink, Katherine** for property located at 57 Irving Street Map #19, Parcel #148 finds that the removal of existing enclosed and reconstruction of a new enclosed porch will not be substantially more detrimental to the neighborhood than the existing use.

July 23, 2010: **Griffin, John** for property located at 39 Ross Avenue, Map 24, Parcel #126, finds that the removal of existing deck and reconstruction of a 12' by 12' open deck will not be more detrimental to the neighborhood.

July 23, 2010: **Mezini, Dashamir** for property located at 108 Plain Street, Map 24, Parcel #119, finds that the construction of a single shed dormer on front of the house will not be more detrimental to the neighborhood.

July 23, 2010: **Ambrosio, Donald (Verizon Telephone)** for property located at 823 Main St. Map 24, Parcel 59, finds that the proposal for an outdoor emergency generator module building for Verizon telephone will not be more detrimental to the neighborhood.

September 24, 2010: **Barr, Douglas** for property located at 16 McCabe Avenue, Map 29, Parcel #4, finds that the construction of an entire second story over an existing single story structure, and the addition of a 10 foot by 16.75 foot 2 story extension containing a living room and staircase to the new second floor will not be more detrimental to the neighborhood than the existing nonconforming structure.

October 21, 2010: **Barr, Douglas** for property located at 16 McCabe Street, Map 29, Parcel #4, R-V Zone, granted a 5 foot front setback Variance under Section VIB, for the required front setback and also an 8 foot Variance under Section VI B in order to construct a 10 foot by 16.75 foot second story.

November 19, 2010: **Paul Howie** for property located at 1 Dale Avenue, Map 25, Parcel 14, granted a finding that the construction of a two car attached garage. The applicant was also granted a 22.4 & 16 ft. front yard setback variance to allow construction of same.

December 17, 2010: **Donna M. & Anthony Ristuccia**, for property located at 81 Van Kleeck Road, Map#19, Parcel #110, granted a finding for the construction of a 12 foot by 32 foot detached car garage.

December 17, 2010: **Christopher J. & Caitlin M. Vasta**, for property located at 20 Woodlawn Drive, Map#24, Parcel #102, granted a finding that the construction of a second floor 28.5 foot by 32.5 foot addition, a 10 foot by 12 foot deck and a 5 foot farmer's porch to a existing single family home will not be more detrimental to the neighborhood along with a 10.6 feet and 6.9 foot front yard variance pursuant to Section VI Table 2, to allow construction of a 5 foot by 32 foot covered farmer's porch to a pre-existing non-conforming structure and lot.

SPECIAL PERMIT RENEWALS JULY, 2010

Pitt, Janet- for property located at 1365-1367 Main Street, to be allowed to operate a dog day care, grooming and boarding business.

DiCenzo, Robert W.—for property located at 1105 Main Street, renewed for one year a special permit to allow for the restoration of two second story apartments.

Lynch, Judith—for property located at 106 Forest Road renewed for one year a special permit to allow for the keeping of four horses.

Squier, John—for property located at 32 Pollard Drive, renewed for one year a special permit for an in-law apartment.

Elbery, Donna—representing the Purr-fect Cat Shelter, Inc., for property located at 47 Railroad Avenue, renewed for one year a special permit in order to house cats/kittens awaiting adoption.

Smith-McCarthy, Jennifer – for property located at 14 Independence Lane, for one year special permit for an in-law apartment.

Cofer, John I., IV—for property located at 1 Rose Road, renewed for one year a special permit for an in-law apartment.

Millis Animal Hospital – for property located at 1175 Main Street, renewed for one year a special permit for an animal hospital.

Gonzalez, Betsy C.—for property located at 4 Ryan Road, renewed for one year a special permit for an in-law apartment.

Hopkins, Gerard and Robin—for property located at 7 Southwoods Circle, renewed for one year a special permit for an in-law apartment.

Moran, Thomas K.—for property located at 94 Van Kleeck Road, renewed for one year a special permit for work within the Groundwater Protection District.

Kubacki, Helen R.—for property located at 22 Middlesex Street, renewed for one year a special permit to allow handcraft classes.

Picklesimer, Dorman and Claudette—for property located at 183 Farm Street, renewed for one year a special permit to stable two horses.

Keenan, Walter—for property located at 5 Windcrest Lane, renewed for one year a special permit for an in-law apartment.

Brown, Robert and Pamela—for property located at 244 Exchange Street, renewed for one year a special permit for an in-law apartment

Vogt, Angela—for property located at 280 Ridge Street, renewed for one year a special permit for operating a business regarding performing art classes with conditions.

Nolan, Tracy & Todd – for property located at 34 Nolan Drive, special permit for an in-law apartment.

Williamson, Lois Anne—for property located at 68 Bullard Lane, renewed for one year two special permits for operating a private day nursery school with a daily maximum number of 28 children with conditions.

Furry, Mary Susan, c/o Harlan Ketterling—for property located at 194 Ridge Street, renewed for one year a special permit to keep livestock and poultry with conditions.

Flaherty, Robert and Betty—for property located at 30 Bow Street, renewed for one year a special permit for an in-law apartment.

DiPaola, DVM, Jeffrey—for property located at 825 Main Street, renewed for one year a special permit to allow for a veterinary hospital with conditions.

Butensky, Jeffrey—for property located at 228 Farm Street, renewed for one year a special permit to allow for an in-law apartment.

Croatti, John—for property located at 7 Ryan Road, renewed for one year a special permit for an in-law apartment.

Reyes, Sara and Jose—for property located at 68 Meadow Cartway, renewed for one year a special permit for work within the Special Flood Hazard Control District.

Gagne, Amy and James—for property located at 37 Exchange Street, renewed for one year a special permit for a mixed use to allow for two residential apartments and commercial space.

Maltinsky, Nathan and Christine—for property located at 431 Exchange Street, renewed for one year a special permit for an in-law apartment.

Nicholson, Richard—for property located at 8 Saratoga Terrace, renewed a special permit for an in-law apartment.

Hiler, Cari Leah, DVM—for property located at 1175 Main Street, renewed for one year a special permit to operate a veterinary hospital with conditions.

Cook, Stephen—for property located at 35 Main Street, renewed for one year a special permit to allow for work within the Special Flood Hazard District.

Guthrie, Kendra—for property located at 2 Chelsea Way, renewed for one year a special permit for an in-law apartment.

Maeder, Cynthia—for property located at 19 Cole Avenue, renewed for one year a special permit for work within the Groundwater Protection District.

TOWN OF MILLIS PHONE DIRECTORY

Town Offices

Animal Control	(508) 533-3251
Board of Assessors	(508) 376-7049
Board of Health	(508) 376-7042
Board of Selectmen	(508) 376-7040
Building Inspector	(508) 376-7044
Cable Studio	(508) 376-7057
Conservation Commission	(508) 376-7045
Council on Aging/Senior Center	(508) 376-7047
Department of Public Works	(508) 376-5424
Electrical Inspector	(508) 376-7044
Emergency Management	(508) 376-7052
Fire Department	(508) 376-2361
Library	(508) 376-8282
Planning Board	(508) 376-7045
Plumbing & Gas Inspector	(508) 376-7044
Police Department	(508) 376-5112
Recreation Department	(508) 376-7050
Town Accountant	(508) 376-7039
Town Administrator	(508) 376-7040
Town Clerk	(508) 376-7046
Treasurer/Tax Collector	(508) 376-7048
Veterans Agent	(508) 376-7059
Zoning Board of Appeals	(508) 376-7045

School Department

Clyde Brown School	(508) 376-7003
Cafeteria	(508) 376-7007
Faculty Room	(508) 376-7006
Nurse	(508) 376-7004
Middle/High School	(508) 376-7014
Athletics	(508) 376-7025
Cable Studio	(508) 376-7027
Cafeteria	(508) 376-7005
Computer Services	(508) 376-7008
Curriculum Director	(508) 376-7022
Custodians/Maintenance	(508) 376-7013
Faculty Room	(508) 376-7012
Guidance	(508) 376-7023
Music Director	(508) 376-7028
Nurse	(508) 376-7009
Pupil Personnel Services	(508) 376-7021
Transportation	(508) 376-7029
Superintendent	(508) 376-7000