

**Permanent Building Committee Meeting
Minutes of Tuesday, August 9, 2016
Town Hall, Room 206**

Call to Order: Wayne Klocko called the meeting to order at 7:33 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Wayne Klocko (Chairman), Craig Schultze, Pat Sheehan, Jon Wine

Ex-Officio Member

Catherine MacInnes (BOS)

Other Attendees

Mark Saccoccio (CDR), Christopher Soffayer (Town of Millis – Police)

Police/Fire Project:

Quote Review

Quotes from Rubber Flooring Inc., American Floor Mats, and Rubber Cal for rubber flooring in the gym area at the new police station were reviewed. The least expensive quote was from Rubber Flooring Inc. in the amount of \$1,289.45.

Pat Sheehan made a motion to approve the quote from Rubber Flooring Inc. in the amount of \$1,289.45. Diane Jurmain seconded the motion and it passed unanimously.

Quotes from Millis Glass, Dulles Glass & Mirror, and Franklin Glass for fitness room mirrors to go in the new police station were reviewed. Millis Glass came back with the lowest price at \$1,250.00.

Pat Sheehan made a motion to approve the quote from Millis Glass in the amount of \$1,250.00. Craig Schultze seconded the motion and it passed unanimously.

Invoices

Invoices from CDW-G for technology purchases were reviewed.

Pat Sheehan made a motion to approve payment to CDW-G in the amount of \$9,351.63 for technology items. Craig Schultze seconded the motion and it passed unanimously.

Invoices from Brigg's Engineering and Testing for soil compaction testing were reviewed.

Pat Sheehan made a motion to approve payment to PK Associates, Inc. dba Briggs Engineering & Testing in the amount of \$396.00 for soil compaction testing. Jon Wine seconded the motion and it passed unanimously.

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Adjournment

Wayne Klocko made a motion to adjourn the meeting at 7:52 p.m. The motion was seconded by Diane Jurmain and passed unanimously.

Submitted by:
Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee is scheduled for Tuesday, August 23th at 8 p.m.