

**MILLIS COMMUNITY PRESERVATION COMMITTEE
MINUTES
OCTOBER 29, 2015
Room 104 Veterans Memorial Building, 900 Main St., Millis, MA**

The meeting was called to order at 7:38 p.m. by Mr. Nathan Maltinsky, Chair.

Members present: Nathan Maltinsky, Chair
 John Northgraves, Treasurer
 Wendy Barry
 Catherine MacInnes
 James McCaffrey
 Pamela Rheume-Mustard
 Raymond Normandin

Members absent: David Baker
 Anne Rich

Also present: James McKay, Millis Dept. of Public Works
 Lisa Hardin, 56 Walnut Street
 Charles Aspinwall, Town Administrator
 Mark Reich, Esq., Kopelman & Paige, PC

War Memorial Project Proposal (File #2016-001)

Dept. of Public Works - James McKay

Mr. Mark Reich, Town Counsel, met with the Committee to discuss the funding for the Veterans War Memorial Project; specifically the granite war memorial and rigging costs. It has been determined that Historic Resources cannot be used for the project as it does not meet the criteria. After discussion, the Committee determined that the erection of a new War Memorial and construction of the new sidewalks will make the park area more functional for recreational use based upon the documentation of the War Memorial park and its development for passive recreational purposes.

On a motion made by Mr. John Northgraves, seconded by Ms. Catherine MacInnes, it was voted unanimously (7-0) **to rescind** the previous vote on September 17, 2015, to appropriate \$28,000.00 from the Community Preservation Historic Resources Reserve Fund for the granite war memorial and rigging costs for the Veterans War Memorial Project and instead appropriate the sum of **\$28,000.00** from the Community Preservation **Open Space Reserve** for the granite war memorial and rigging costs for the Veterans War Memorial Project. The Community Preservation Committee finds that the new memorial and the ancillary access roadway will further the park's intended recreational use. The stone is part of the overall facility for contemplation.

The amount of **\$12,360.00** from the Community Preservation **Budgeted Reserve** was already approved at the October 15, 2015 meeting.

The total amount approved for CPC funding for the Veterans' War Memorial Project is **\$40,360.00**

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The Community Preservation Committee **recommends approval** of the above article(s) at the Town Meeting to be held on Monday, November 2, 2015.

There was discussion regarding the Sidewalk Fund. Mr. Aspinwall stated that \$17,300.00 was in the fund. The fund was created, he said, as part of the Master Plan to improve and link sidewalks/neighborhoods. A bulk of these funds has been used for sidewalk rehabilitation, he said, in addition to new sidewalks. The new sidewalks proposed for the War Memorial do not “link neighborhoods or fall under the qualifications for the Sidewalk Fund,” Mr. Aspinwall said.

Housing Production Plan (HPP) (File #2016-002)

Charles Aspinwall, Town Administrator

Mr. Charles Aspinwall presented the proposal for the funding of the Housing Production Plan (HPP) for the Town of Millis. He said that in order for Millis to decide how to address the need for affordable housing, the Town can develop a Housing Production Plan. This plan is developed locally and if adopted, can influence and inform how, when, and where affordable housing is built in Town. The cost to create a HPP is approximately \$20-\$25K and would be done with assistance of a consultant. A District Local Technical Assistance Grant will also be sought for funding \$15,000.00 - \$20,000.00. Mr. Aspinwall is requesting \$7,500.00 in CPC funds which would be the amount of the Town’s “match for the grant.” Mr. Normandin questioned the need for such a plan and stated that most of the data is already available. He does “not see it as a guarantee to increase affordable housing.”

On a motion made by Ms. Catherine MacInnes, seconded by Mr. John Northgraves, it was voted 6-1 in favor, with Mr. Raymond Normandin opposed, to appropriate **\$7,500.00** from the **Community Preservation Community Housing Reserve** for the development of the Housing Production Plan (HPP) as presented by Mr. Aspinwall.

The Community Preservation Committee **recommends approval** of the above article(s) at the Town Meeting to be held on Monday, November 2, 2015.

Other Business:

Minutes

On a motion made by Ms. Barry, seconded by Ms. MacInnes, it was voted unanimously to approve the minutes of October 15, 2015, as written.

Adjourn

There being no further discussion and on a motion made by Ms. MacInnes, seconded by Ms. Barry, and voted unanimously, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

*Camille Standley
Department Assistant*