



TOWN OF MILLIS

Accounting/Finance Office

900 Main Street • Millis, MA 02054

Phone: 508-376-7039

Fax: 508-376-0124

NAME AND/OR ADDRESS CHANGE FORM

Name: _____ Date: _____

Department: _____

New Address: _____

New Name: _____

Home Phone: _____ Cell Phone: _____

Employee Signature _____

Employee to notify the following:

Deferred Comp. Provider

Disability and Voluntary Life

Union

Town of Millis to notify the following:

Retirement Provider

Payroll

GIC (Health Insurance)

Basic Life Insurance

**Please return to the Accounting/Finance Office at address or fax listed above.
Any questions, please call 508-376-7039**