

## Finance Committee Meeting

November 17, 2010 7:30 PM  
Veterans Memorial Building, Room 204  
900 Main Street  
Millis, MA 02054

### In Attendance:

Chris Smith, Chairman  
Jennifer Soule, Clerk  
Peter Jurmain  
Rick Manburg  
Richard Molloy  
Jim Smith  
Susan Vecchi  
Charles Aspinwall, Town Administrator

Chris Smith called the meeting to order at 7:30 PM

### Officer Elections:

Peter Jurmain nominated Chris Smith to continue as Chair of the FinCom; Jim Smith seconded, all agreed  
Vice Chair position discussed but no nominations-- to be readdressed at the 12/1/10 FinCom  
Peter Jurmain nominated Jen Soule to continue as Clerk of the FinCom; Rick Manburg seconded, all agreed

### Minutes Review and Approval:

Jim Smith recommended acceptance of the 10/27/10 meeting minutes; Peter Jurmain seconded, all agreed  
Peter Jurmain recommended acceptance of the 11/1/10 meeting minutes; Susan Vecchi seconded, all agreed

### New Business:

Charles Aspinwall brought to the board's attention a mandate for DPW professional development in emergency response and awareness around 'right to know' chemical awareness -- estimated cost of \$8,000. This will be a recurring cost and it was suggested this training should be added to the DPW annual budget.

### Upcoming Meeting Schedule

December 1, 2010 7:30 PM  
Veterans Memorial Building, Room 229

December 8, 2010 7:30 PM  
Veterans Memorial Building, Room 229

### Adjourn:

Peter Jurmain motioned to adjourn the meeting at 8:50pm; Susan Vecchi seconded, all agreed.

Respectfully submitted,  
Jennifer Soule