

## Finance Committee Meeting

March 25, 2015 7:30 PM EST  
Veterans Memorial Building, Room 229  
900 Main Street  
Millis, MA 02054

### In Attendance:

#### Finance Committee Members:

Susan Vecchi, Chair  
Peter Jurmain Vice Chair  
Rich Molloy Clerk  
Jerry Nunnaley  
Craig Shultze  
Jim Smith

Jennifer Smith McCarthy

#### Invited Guests:

Town Accountant- Kathy LaPlant  
Oak Grove Farm Committee- Steve MacInnes  
Tri-County Schools- Donna Cabbibo, Steven Dockray, John Roy  
Town Administrator- Charles Aspinwall

Susan Vecchi called the meeting to order at 7:32 PM

### Finance and Data Processing Budgets:

Charles Aspinwall presented the Finance Budget. The proposed budget includes an increase in salaries from the prior year in the amount of \$1,513.00 to cover a step increase. Expenses increased by \$1,000.00 due to the cost of supplies.

Salaries- \$198,686.00  
Expenses- \$5,188.00  
Total- \$203,874.00

Charles Aspinwall presented the Data Processing budget. The proposed budget includes an increase in expenses of \$15,893 due to higher costs associated with software and utilities.

Salaries- \$15,471.96  
Expenses- \$115,003.00  
Total- \$130,474.96

### Oak Grove Farm Budget:

Steve MacInnes presented the Oak Grove Farm Budget. He discussed a decrease in field use and also the possibility of unifying the scheduling of the fields.

Total Expenses- \$1,636.00

Expenses includes:  
 Electrical- \$108.00  
 Town Water- \$240.00  
 Portable Toilets- \$1,288.00  
 Total- \$1,636.00

Tri-County School Budget:

Donna Cabbibo, Steven Dockray, and John Roy presented the Tri-County School budget. Enrollment from Millis went from 31 students last year to 30 currently. The proposed budget includes an increase from last year in the amount of \$14,448.00 including a contribution above net minimum.

Assessment 2015-2016 Millis:  
 Net Minimum Contribution- \$322,904.00  
 Amount Above Net Minimum- \$8,805.00  
 Transportation Assessment- \$15,317.00  
 Capital & Debt Service- \$7,821.00  
 Assessment Total- \$354,847.00

Snow and Ice Defiicit:

Charles Aspinwall announced the snow and ice deficit for FY15 is currently \$274,559.34.

Article Discussions:

Charles Aspinwall

Veterans Monument	\$21,000.00
Current Year Additional Expenses	
Snow & Ice Deficit	\$250,000.00
Current Year Additional Sewer Expenses	
Current Year Additional Water Expenses	
Fund Union Agreements	
Fire	
SEIU	
Amend Personnel Plan Schedule A & B	
Amend Personnel Plan Schedule C	
Social Network policy	
Non-Union wage increases	
OPEB Liability	
Audit	\$35,000.00
Unemployment Costs	
Budget	\$26,708,652
Fire ALS Initiative	\$46,000.00
Police Vehicle and Equipment	\$37,000.00
Town Building Improvements	\$18,200.00
DPW Equipment	

Truck	\$209,245.00
Sweeper	\$251,400.00
MS4 Stormwater	\$21,500.00
Field Maintenance	
Clyde Brown Field	\$134,929.00
Field Maintenance	\$42,000.00
Field rehab	\$82,050.00
Chapter 90 Highway Appropriation	\$413,182.00
Local Road Appropriation	\$50,000.00
Well Building Repairs	\$10,000.00
Water System Valve Improvement Program	TBD
Water Enterprise Fund	\$1,197,434
Sewer Enterprise Fund	\$1,326,346
Sewer Infiltration & Inflow	Sewer study comm 3/27 meeting
Sewer O & M plan	\$26,220.00
Cedar St. Water Main	
Ross Ave Water Main	\$230,100 + loop alternative
Purchase Streetlights	\$11,134.00
Install LED streetlights	\$120,000.00
Data processing equipment	\$7,000
Library Parking Lot Contamination	
Energy Manager Grant match	\$26,638.00
School Bus Lease or Contracted Services	\$79,000.00
Computer Lease	\$70,000.00
Medicaid	\$5,500.00
School Library Carpet	\$44,625.00
Special Needs Van	\$24,000.00
School Furniture	\$21,500.00
Science, fitness and computer equipment	\$9,000.00
Library/Media Center upgrade	\$10,000.00
District Website revision	\$15,000.00
MS/HS Auditorium Lights	\$88,000.00
BOH Appointing Authority	
CPC Quilt Glazing	\$5,000.00
CPC Budget, Debt & Reserves	\$221,720.00
Revolving Funds Authorization	
Add to Stabilization	
Unpaid Bills	\$910.20
Solar siting zoning	
Poultry, Rabbits Zoning bylaw	
Poultry, Rabbits General bylaw	
Voting machines	\$20,000.00
Accept Spring St. Easement	\$1
Rescind borrowing	
Quint	-\$15,000.00
Cedar St. Sewer	-\$391,000.00
Village St. Sewer	-\$48,245.00

Minutes Approval:

Jim Smith made a motion to approve the minutes from March 18, 2015 as written. Jerry Nunnaley seconded. Motion carries unanimously with Rich Molloy abstaining.

Old Business/New Business:

Susan Vecchi announced adjustments to the schedule. The next Finance Committee meeting will be April 15<sup>th</sup>. All other April meetings have been cancelled. There will be meetings May 6<sup>th</sup> and May 20<sup>th</sup> as well as June 3<sup>rd</sup> and June 8<sup>th</sup>.

Adjourn:

Peter Jurmain made a motion to adjourn at 9:26 PM. Jim Smith seconded. Motion carries unanimously.

Submitted by:

Jennifer Smith McCarthy