

Finance Committee Meeting

October 8, 2014 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Susan Vecchi, Chair
Peter Jurmain, Vice Chair
Jodie Garzon
Doug Riley
Jim Smith

Charles Aspinwall
Chief Edison-Police
Jim McKay-DPW
Chief Barrett-Fire
Nancy Gustafson-Schools

Susan Vecchi called the meeting to order at 7:33 PM

November Town Meeting Warrant Article Presentations

Article #4 New Police Cruiser
Chief Edison

The Police Department is requesting a new police cruiser to replace an older model Crown Victoria which are no longer manufactured. Cost of vehicle fully equipped is \$36,575.

Article #10 Farm Street Tank Rehabilitation
Jim McKay

The DPW is requesting the Farm Street tank be rehabilitated. Maintenance is due. Tank would be down a month. Cost for sandblasting, repainting and circulators is \$960,000.

Article #11 New Heart Defibrillators
Chief Barrett

The Fire Department is requesting 21 new heart defibrillators for the Town of Millis. These would be located at the Police Department, Fire Department, Town Hall, Library, DPW, schools and in police and fire vehicles. The placement of the defibrillators as well as the uniformity across each department would be an asset to the town. The cost for the defibrillators, cabinets and training is \$37,138.

Article #17 New Special Needs Van
Nancy Gustafson

The School Committee is requesting a new special needs van to replace an older model, high mileage van. This is needed to keep with their vehicle rotation schedule. The cost of a new Dodge Grand Caravan equipped is \$22,227.

Article #1 Unpaid Bills
Charles Aspinwall

Funds needed for unpaid bills is \$9881.82

Article #3 Traffic Easement of Former Bank Building
Charles Aspinwall

The Board of Selectmen is requesting the Town vote to transfer the care, custody, maintenance and control of a parcel containing 3363 sf near the intersection of Main Street, Pleasant Street and Farm Street. Easement would be for parking only.

Article #5 Line #8 Debt Service of Operating Budget
Charles Aspinwall

The Board of Selectmen is requesting the Operating Budget for FY15 as listed in the spring 2014 Town Meeting warrant be amended to change line #8 Debt Service and by changing revenue sources.

Article #6 Library Settlement Costs
Charles Aspinwall

Mediation between the Town Of Millis and BW Construction due to library construction delays. Settlement claims cost at this time is unknown.

Article #7 Village Street Sewer Extension
Charles Aspinwall

Sewer extension project includes Pinehouse Rd. to the Medway town line, Dyer St., Acorn St., Himmelfarb St., and Blueberry Lane. Costs of the project would be paid for as follows: 80% by sewer betterments and 20% by increased sewer rates.

Article #8 Water Street Sewer Pump Station Replacement
Charles Aspinwall

This was installed in 1995. There are issues with its age and safety. Four options have been given ranging in cost from \$583,000-\$720,500.

Article #9 Local Road Maintenance
Charles Aspinwall

Currently there is \$36,043.58 in the Tuckerdale account. The Tuckerdale account was originally established for the paving of Daniel Street. The Board of Selectmen is

requesting this money be used to pave other local roads since Daniel St. had previously been paved by the town.

Article #12 Increase Stabilization Fund
Charles Aspinwall

The Town's goal is to have at least 5% of General Fund Expenditures on hand in the Stabilization Fund. It is currently \$101,000 short. The Board of Selectmen is requesting a minimum of \$50,000 to replenish the fund which was depleted largely due to snow and ice removal last winter.

Article #13 Computer equipment for Finance Committee and Permanent Building Committee
Charles Aspinwall

Computer Equipment is needed for The Finance Committee and PBC Assistants. Prior Assistants already worked for the Town and therefore already had equipment. Cost of laptops and a printer is \$8575.

Article # 14 Covering Deficits
Charles Aspinwall

There are no deficits from last year

Article #15 Consolidate BOH Vaccination Revolving Funds
Charles Aspinwall

The Board of Health requests a consolidation of two revolving funds involving vaccinations and flu clinics. There is no net cost.

Article #16 Actuarial Study of OPEB Costs
Charles Aspinwall

The Town is required to update its assessment of Other Post Employee Benefit liability every two years. The cost is \$5750. \$4000 is already available. \$1750 is needed to complete the study.

Article #19 Police Union Grievance Settlement
Charles Aspinwall

A yet to be determined sum of money is needed for the MPA grievance settlement related to payment of overtime.

Voting on Articles

Article #9

Peter Jurmain moves to recommend approval for Article #9. Jim Smith seconded. Motion carries unanimously.

Article #13

Peter Jurmain moves to recommend approval for Article #13. Jim Smith seconded. Motion carries unanimously.

Article #14

Jim Smith moves to recommend dismissal of Article #14. Peter Jurmain seconded. Motion carries unanimously.

Article #15

Peter Jurmain moves to recommend approval of Article #15. Jim Smith seconded. Motion carries unanimously.

Article #16

Jim Smith moves to recommend approval of Article #16. Peter Jurmain seconded. Motion carries unanimously.

Article assignments

Susan Vecchi: 16, 17, +18

Peter Jurmain: 3, 4, +5

Rich Molloy: 11+12

Jodie Garzon: 13, 14, +15

Tom Krimmel: 9+10

Doug Riley: 19+20

Craig Schultze: 1, 2, +6

Jim Smith: 7+8

Discussion of Budget Hearing Criteria

Discussion of Rich Molloy's proposal. Agendas will be supplied electronically in advance and paper copies at the meeting. Meeting minutes will only be supplied electronically. Budget presentations will be sent electronically except for larger budgets and budgets with significant changes. Functional departments with a level-funded budget can be reviewed biannually at the discretion of the Town Manager. Functional overview should be kept to less than 2 minutes if budget presentation has already been made in the past fiscal year and should focus on the changes made. Any functional department requesting a change to the budget, or requesting a warrant article will need to present the justification which should focus on the necessity of the change and budgetary impact.

Approval of Bills

Peter Jurmain made a motion to approve the WB Mason payment of \$36.21. Jim Smith seconded. Motion carries unanimously.

Peter Jurmain made a motion to approve the USPS postage bill of \$589.93. Jim Smith seconded. Motion carries unanimously.

Minutes approval from September 24, 2014

Peter Jurmain made a motion to approve the minutes as written. Jim Smith seconded. Motion carries unanimously with approval of four members and Doug Riley abstaining.

Old Business/New Business

Discussion of concerns of the Fields Committee proposal. Issues with the safety of the artificial turf. Smaller price tag with removal of Oak Grove portion and also lower contingency.

Peter Jurmain made a motion to adjourn. Jim Smith seconded. Motion carries unanimously.