

Finance Committee Meeting

April 13, 2016 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Finance Committee Members:

Peter Jurmain, Chair
Susan Vecchi, Vice Chair
Jodie Garzon
Jerry Nunnaley
Doug Riley

Jennifer Smith McCarthy – Assistant

Invited Guests:

Charles Aspinwall – Town Administrator
Marc Conroy – School Committee

Call to Order:

Peter Jurmain called the meeting to order at 7:30 PM

Schools Update:

Marc Conroy stated that the Schools have submitted a claim to have the initial air testing results, which were determined to be at unsafe levels, retracted since all subsequent testing has both failed to duplicate these results as well as have shown no source of possible contamination. If the claim is successfully retracted then follow up testing is no longer required, thus reducing the expenses needed in both the current fiscal year and for FY17.

Marc also discussed the Transportation Revolving Fund with respect to bus fees and whether the costs were proportional. He said the fund will be examined in the next few months in an attempt to gain some clarity with the bussing situation.

Articles Update:

Charles Aspinwall discussed the May 9, 2016 ATM warrant article list. The list is as follows:

1. Election Ballot – Town Officers
2. Election Ballot – Override for Road Repair
3. Unpaid Bills - \$8,435.72 (Jerry Nunnaley)
4. Current Year Budget Additional Expenses/Wages (Jerry Nunnaley)
 - Police - \$58,000.00
 - Snow and Ice - \$30,000.00
 - School LSP Services - \$115,780.00
 - Building Dept Wages from Fees - \$14,000.00
 - Recreation - \$11,428.02
 - Reserve Fund - \$53,000.00

5. Budget - \$28,087,810.94 (Jerry Nunnaley)
6. Water Enterprise Fund – Budget - \$1,027,663.50 (Jerry Nunnaley)
7. Sewer Enterprise Fund – Budget - \$1,114,230.84 (Jerry Nunnaley)
8. Amendments to Personnel Plan (Peter Jurmain)
9. Non-Union Wage Increases - \$26,412.00 (Peter Jurmain)
10. Police Contract Settlement - \$29,008.00 (Peter Jurmain)
11. Dispatch Contract Settlement - \$7,578.00 (Peter Jurmain)
12. SEIU Contract Settlement - \$40,968.00 (Peter Jurmain)
13. School Traffic Contract Settlement - \$693.00 (Peter Jurmain) (Peter Jurmain)
14. DPW Contract Settlement - \$15,369.00 (Peter Jurmain)
15. Property Revaluation - \$51,000.00 (Jodie Garzon)
16. Personal Property Revaluation - \$5,000.00 (Jodie Garzon)
17. Purchase of Personal Property Software - \$1,000.00 (Jodie Garzon)
18. Audit - \$40,000.00 (Jodie Garzon)
19. Add to Stabilization Fund - \$50,000.00 (Jodie Garzon)
20. VMB Carpet - \$9,000.00 (Jodie Garzon)
21. Bucket Truck - \$10,000.00 (Craig Schultze)
22. Ambulance - \$260,000.00 (Craig Schultze)
23. Fire Dept. ALS Initiative - \$20,000.00 (Craig Schultze)
24. Local Road Improvements - \$300,000.00 (Craig Schultze)
25. Sweeper - \$216,800.00 (Rich Molloy)
26. Sewer Expansion Study - \$21,000 (Rich Molloy)
27. Dover Rd Water Main Phase 1 - \$1,659,630.00 (Rich Molloy)
28. D'Angelis Treatment Plant Repairs - \$189,200.00 (Rich Molloy)
29. Stormwater Management Improvements - \$35,000.00 (Rich Molloy)
30. DPW Garage Roof (Rich Molloy)
31. CPC Budget & Reservations - \$221,660.57 (Susan Vecchi)
32. VMB Doors - \$46,232.00 (Susan Vecchi)
33. Board of Health Appointing Authority (Susan Vecchi)
34. FY17 School Air Testing Costs - \$38,580.00 (Craig Schultze)
35. School Bus Leases - \$79,000.00 (Susan Vecchi)
36. School Computer Leases - \$70,000.00 (Susan Vecchi)
37. Medicaid Reimbursement - \$5,000.00 (Susan Vecchi)
38. Household Hazardous Waste Day - \$15,000.00 (Doug Riley)
39. Community Energy Aggregation (Doug Riley)
40. Construction Hours General Bylaw (Doug Riley)
41. Assisted Living Zoning (Doug Riley)
42. Sign Bylaw (Doug Riley)
43. Revolving Funds (Doug Riley)
 - Oak Grove Farm – NTE \$35,000.00
 - Animal Control Shelter – NTE \$3,000.00
 - Fire Alarm – NTE \$10,000.00
 - Historical Commission - \$12,000.00
 - Ambulance – NTE \$20,000.00
 - COA Transportation – NTE \$5,000.00
 - Veterans Memorial Building – NTE \$6,000.00
 - Food Service – NTE \$4,500.00
 - Stormwater Management – NTE \$10,000.00
 - Board of Health Medical Services – NTE \$3,000.00
 - Board of Health Rabies Clinic Program – NTE 2,500.00
 - Continuing Education – NTE \$50,000.00

Millis Schools Athletic Fields – NTE \$35,000.00
Millis School Extracurricular – NTE \$8,000.00
Millis Public Library Special Use Fund – NTE \$10,000.00
44. Return Park Land to School Status Article 97 (Craig Schultze)

Voting on Articles:

#21– Bucket Truck:

Susan Vecchi made a motion to reconsider article #21. Jodie Garzon seconded. Motion carries unanimously.

Susan Vecchi made a motion to change the recommendation of article #21 from dismissal to ratify at town meeting. Jodie Garzon seconded. Motion carries unanimously.

#34 – FY17 School Air Testing Costs:

Susan Vecchi made a motion to recommend approval of article #34 in the amount of \$38,580.00. Doug Riley seconded. Motion carries unanimously.

Future Revenue:

Charles Aspinwall briefly discussed future revenue sources including T-Mobile, the Toll Bros., and an assisted living facility.

Minutes Approval:

Susan Vecchi made a motion to approve the minutes from April 6, 2016 as written. Jodie Garzon seconded. Motion carries unanimously.

Adjourn:

Susan Vecchi made a motion to adjourn at 8:28 PM. Jodie Garzon seconded. Motion carries unanimously.

Submitted by:

Jennifer Smith McCarthy