

Finance Committee Meeting

April 6, 2016 7:30 PM EST
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Finance Committee Members:

Peter Jurmain, Chair
Susan Vecchi, Vice Chair
Rich Molloy, Clerk
Jodie Garzon
Jerry Nunnaley
Doug Riley
Craig Schultze

Jennifer Smith McCarthy – Assistant

Invited Guests:

Charles Aspinwall – Town Administrator
Nate Maltinsky – CPC/Historical
Robert Weiss – Energy Manager
Nicole Riley & George Yered – Planning Board

Call to Order:

Peter Jurmain called the meeting to order at 7:30 PM

CPC/Historical:

Nate Malitinsky presented the Historical budget. The budget includes expenses for maintenance contracts and repairs as well as supplies.

Expenses - \$6,493.00

Nate Maltinsky presented the CPC annual housekeeping article.

Reserves:

\$16,421.00 From FY2017 estimated revenues for Historic Resources Reserve
\$16,421.00 From FY2017 estimated revenues for Community Housing Reserve
\$16,421.00 From FY2017 estimated revenues for Open Space Reserve
\$80,000.00 From FY2017 estimated revenues for Budgeted Reserve

There is currently \$274,580.00 in CPC funds.

Nate also discussed article #33 VMB Doors. This would restore two sets of VMB doors to the original glass as well as replacement of the side and lower door. He is unsure of the status of the article as they have yet to find a contractor to agree to the work.

Articles Update:

Charles Aspinwall discussed the May 9, 2016 ATM warrant article list. The list is as follows:

1. Election Ballot – Town Officers
2. Election Ballot – Override for Road Repair
3. Unpaid Bills - \$8,435.72 (Jerry Nunnaley)
4. Current Year Budget Additional Expenses/Wages (Jerry Nunnaley)
 - Police - \$58,000.00
 - Snow and Ice - \$30,000.00
 - School LSP Services - \$115,780.00
 - Building Dept Wages from Fees - \$14,000.00
 - Recreation - \$11,428.02
 - Reserve Fund - \$53,000.00
5. Budget - \$28,087,810.94 (Jerry Nunnaley)
6. Water Enterprise Fund – Budget - \$1,027,663.50 (Jerry Nunnaley)
7. Sewer Enterprise Fund – Budget - \$1,114,230.84 (Jerry Nunnaley)
8. Amendments to Personnel Plan (Peter Jurmain)
9. Non-Union Wage Increases - \$26,412.00 (Peter Jurmain)
10. Police Contract Settlement - \$29,008.00 (Peter Jurmain)
11. Dispatch Contract Settlement - \$7,578.00 (Peter Jurmain)
12. SEIU Contract Settlement - \$40,968.00 (Peter Jurmain)
13. School Traffic Contract Settlement - \$693.00 (Peter Jurmain) (Peter Jurmain)
14. DPW Contract Settlement - \$15,369.00 (Peter Jurmain)
15. Property Revaluation - \$51,000.00 (Jodie Garzon)
16. Personal Property Revaluation - \$5,000.00 (Jodie Garzon)
17. Purchase of Personal Property Software - \$1,000.00 (Jodie Garzon)
18. Audit - \$40,000.00 (Jodie Garzon)
19. Add to Stabilization Fund - \$50,000.00 (Jodie Garzon)
20. VMB Carpet - \$9,000.00 (Jodie Garzon)
21. Bucket Truck - \$10,000.00 (Craig Schultze)
22. Ambulance - \$260,000.00 (Craig Schultze)
23. Fire Dept. ALS Initiative - \$20,000.00 (Craig Schultze)
24. Local Road Improvements - \$300,000.00 (Craig Schultze)
25. Sweeper - \$216,800.00 (Rich Molloy)
26. Contracted Sweeping - \$20,020.00 (Rich Molloy)
27. Sewer Expansion Study - \$21,000 (Rich Molloy)
28. Dover Rd Water Main Phase 1 - \$1,659,630.00 (Rich Molloy)
29. D’Angelis Treatment Plant Repairs - \$189,200.00 (Rich Molloy)
30. Stormwater Management Improvements - \$35,000.00 (Rich Molloy)
31. DPW Garage Roof (Rich Molloy)
32. CPC Budget & Reservations - \$221,660.57 (Susan Vecchi)
33. VMB Doors - \$46,232.00 (Susan Vecchi)
34. Board of Health Appointing Authority (Susan Vecchi)
35. FY17 School Air Testing Costs - \$38,580.00 (Craig Schultze)
36. School Bus Leases - \$79,000.00 (Susan Vecchi)
37. School Computer Leases - \$70,000.00 (Susan Vecchi)
38. Medicaid Reimbursement - \$5,000.00 (Susan Vecchi)
39. Household Hazardous Waste Day - \$15,000.00 (Doug Riley)
40. Community Energy Aggregation (Doug Riley)
41. Construction Hours General Bylaw (Doug Riley)
42. Assisted Living Zoning (Doug Riley)

43. Sign Bylaw (Doug Riley)
44. Revolving Funds (Doug Riley)
- Oak Grove Farm – NTE \$35,000.00
 - Animal Control Shelter – NTE \$3,000.00
 - Fire Alarm – NTE \$10,000.00
 - Historical Commission - \$12,000.00
 - Ambulance – NTE \$20,000.00
 - COA Transportation – NTE \$5,000.00
 - Veterans Memorial Building – NTE \$6,000.00
 - Food Service – NTE \$4,500.00
 - Stormwater Management – NTE \$10,000.00
 - Board of Health Medical Services – NTE \$3,000.00
 - Board of Health Rabies Clinic Program – NTE 2,500.00
 - Continuing Education – NTE \$50,000.00
 - Millis Schools Athletic Fields – NTE \$35,000.00
 - Millis School Extracurricular – NTE \$8,000.00
 - Millis Public Library Special Use Fund – NTE \$10,000.00
45. Return Park Land to School Status Article 97 (Craig Schultze)

Voting on Articles:

#6 – Water Enterprise Fund Budget:

Susan Vecchi made a motion to reconsider article #6. Rich Molloy seconded. Motion carries unanimously.

Susan Vecchi made a motion to recommend approval of article #6 in the amount of \$1,027,663.50. Rich Molloy seconded. Motion carries unanimously.

#7 – Sewer Enterprise Fund Budget:

Susan Vecchi made a motion to reconsider article #7. Rich Molloy seconded. Motion carries unanimously.

Susan Vecchi made a motion to recommend approval of article #7 in the amount of \$1,114,230.84. Rich Molloy seconded. Motion carries unanimously.

#22 – Ambulance:

Susan Vecchi made a motion to recommend approval of article #22 in the amount of \$260,000.00. Jodie Garzon seconded. Motion carries unanimously.

#25 – Sweeper:

Rich Molloy made a motion to recommend approval of article #25 in the amount of \$216,800.00. Susan Vecchi seconded. Motion carries unanimously.

#26 – Contracted Sweeper:

Rich Molloy made a motion to recommend dismissal article #26. Susan Vecchi seconded. Motion carries unanimously.

Electrical Aggregate:

Energy Manager Robert Weiss and Kathleen Streck from the Energy Committee presented the article for the Community Electrical Aggregation. This would give the

Board of Selectmen the authority to enter into a contract to aggregate the electricity load on behalf of the residents and businesses of Millis. The benefits of the aggregation would include a savings in supplier rates as well as stable electricity costs.

Voting on Articles:

#40 – Community Energy Aggregation:

Susan Vecchi made a motion to recommend approval of article #40. Rich Molloy seconded. Motion carries unanimously.

Planning Board Articles:

George Yered from the Planning Board presented article #43, Sign Bylaw. The changes to the bylaw would affect all new or replacement free standing signs on Route 109 between Adams Street and Hammond Lane, so that they shall be illuminated only with a white light by indirect method.

Nicole Riley from the Planning Board presented article #42, Assisted Living Zoning. The comprehensive changes would require a special permit for assisted living residences and specifies general regulations, development standards, technical quality, landscape regulations, parking requirements, accessory use, non-residential services, stormwater management, open space considerations, and lapse through abandonment or discontinuance.

Voting on Articles:

#42 – Assisted Living Zoning:

Susan Vecchi made a motion to recommend approval of article #42. Craig Schultze seconded. Motion carries unanimously.

Snow and Ice Expenditure Vote:

Craig Schultze made a motion to allow the expenditure of snow and ice wages and expenses beyond the existing appropriation. Susan Vecchi seconded. Motion carries unanimously.

Voting on Articles:

#45 – Return Park Land to School Status Article 97:

Craig Shultze made a motion to recommend approval of article #45. Susan Vecchi seconded. Motion carries unanimously.

#33 – VMB Doors:

Susan Vecchi made a motion to recommend approval of article #33 in the amount of \$46,232.00. Rich Molloy seconded. Motion carries unanimously.

#32 – CPC Budget and Reservations:

Susan Vecchi made a motion to recommend approval of article #32 in the amount of \$221,660.57. Rich Molloy seconded. Motion carries unanimously.

#5 – Budget:

Susan Vecchi made a motion to recommend approval of article #5 in the amount of \$28,087,810.94. Jodie Garzon seconded. Motion carries unanimously.

#4 – Current Year Additional Expenses/Wages:

Susan Vecchi made a motion to recommend approval of article #4 in the amounts listed below:

Police - \$58,000.00

Snow and Ice - \$30,000.00

School LSP Services - \$115,780.00

Building Dept Wages from Fees - \$14,000.00

Recreation - \$11,428.02

Reserve Fund - \$53,000.00

Jodie Garzon seconded. Motion carries unanimously.

#20 – VMB Carpet:

Craig Shultze made a motion to recommend dismissal of article #20. Rich Molloy seconded. Motion carries unanimously.

#21 – Bucket Truck:

Susan Vecchi made a motion to recommend dismissal of article #21. Jodie Garzon seconded. Motion carries unanimously.

#24 – Local Road Improvements:

Craig Shultze made a motion to recommend approval of article #24. Susan Vecchi seconded. Motion carries unanimously.

#36 – School Bus Leases:

Susan Vecchi made a motion to recommend approval of article #36 in the amount of \$79,000.00. Rich Molloy seconded. Motion carries unanimously.

Bill to be Paid:

Susan Vecchi made a motion to recommend payment to USPS in the amount of \$594.00 for postage. Rich Molloy seconded. Motion carries unanimously.

Minutes Approval:

Jodie Garzon made a motion to approve the minutes from March 30, 2016 as written. Rich Molloy seconded. Motion carries unanimously with Craig Schultze abstaining.

Adjourn:

Susan Vecchi made a motion to adjourn at 9:45 PM. Jodie Garzon seconded. Motion carries unanimously.

Submitted by:

Jennifer Smith McCarthy