

## Finance Committee Meeting

March 16, 2016 7:30 PM EST  
Veterans Memorial Building, Room 229  
900 Main Street  
Millis, MA 02054

### In Attendance:

Finance Committee Members:

Peter Jurmain, Chair  
Susan Vecchi, Vice Chair  
Rich Molloy, Clerk  
Jodie Garzon  
Jerry Nunnaley  
Doug Riley

Jennifer Smith McCarthy-Assistant

### Invited Guests:

Charles Aspinwall – Town Administrator  
Alex Lent – Library  
Lisa Jane Hardin – Town Clerk

### Call to Order:

Peter Jurmain called the meeting to order at 7:31 PM

### Library Budget:

Library Director Alex Lent presented the Library budget. In addition to salaries and expenses, he is requesting 12 additional staff hours per week for increased service hours at a cost of \$9,503.52 as well as 10 hours a week for a Part-Time Technology Coordinator at a cost of \$10,171.20.

Salaries - \$249,300.00  
Expenses - \$134,467.63  
Total - \$383,767.63

### Town Clerk, Board of Registrars, and Elections Budgets:

Lisa Jane Hardin presented the Board of Registrar's budget. The requested amounts reflect a \$240.00 increase in expenses due to rising cost of postage and a salary increase of 2%.

Board of Registrars:  
Salaries – \$651.00  
Expenses – \$3,825.00  
Total – \$4,476.00

Lisa Jane Hardin presented the Elections budget. The requested amounts reflect a salary increase due to a greater number of elections scheduled in FY17 as well as an increase in expenses, including \$1800.00 for two more voting booths.

**Elections:**

Salaries – \$16,316.00  
Expenses – \$10,630.00  
Total – \$26,946.00

Lisa Jane Hardin presented the Town Clerk budget. The requested amounts reflect a salary increase of \$11,233.55 for 10 additional office hours per week as well as an increase in expenses of \$1,375.00 to include the cost of printing for the annual Town Report.

**Town Clerk:**

Salaries – \$96,202.55  
Expenses – \$5,775.00  
Total – \$101,977.55

Reserve Fund Budget:

Charles Aspinwall presented the Reserve Fund Budget.

Total Reserve Fund - \$75,000.00

Zoning Board of Appeals:

Charles Aspinwall presented the Zoning Board of Appeals Budget.

Salaries – \$6,959.40  
              \$765.00  
Expenses – \$1,500.00  
Total – \$9,224.40

Minutes Approval:

Jerry Nunnaley made a motion to approve the minutes from March 9, 2016 as written. Rich Molloy seconded. Motion carries unanimously.

Jodie Garzon made a motion to approve the minutes from February 24, 2016 as written. Rich Molloy seconded. Motion carries unanimously by the rule of necessity with Peter Jurmain and Susan Vecchi abstaining.

Adjourn:

Susan Vecchi made a motion to adjourn at 8:38 PM. Jerry Nunnaley seconded. Motion carries unanimously.

Submitted by:

Jennifer Smith McCarthy